

STANWIX RURAL PARISH COUNCIL**MINUTES OF PROCEEDINGS at the Annual Parish Council Meeting held on 14th May 2003 at Crosby Parish Hall, Crosby-on-Eden****PRESENT**

Ms W Aldred	Dr M A Briggs	Mr M Carigiet	Mr M Clarke	Mr W Clark
Mr P Gascoigne	Mr A J Gosling	Mrs M Lamb	Mr A D Lightfoot	Mr R Nicholls
Mr C F Nicholson	Mr W M Wannop			

District Councillor E Firth

1. DECLARATIONS OF ACCEPTANCE OF OFFICE All councillors who were present signed these forms. Clerk reported that Mesdames S Aglionby and G Knowles had signed these prior to the meeting. Mrs L Kielty was to sign after the meeting because of illness. Clerk to deliver all forms to Carlisle City Council

2. ELECTION OF CHAIRMAN There being no other nominations Mr C F Nicholson, Mr W M Wannop proposed Mr Nicholson be re-elected, and complimented him on way he had carried out the business of the council when he took over at very short notice and looked forward to serving under him for many years to come, seconded by Mrs M Lamb, and unanimously agreed, Mr Nicholson was re-elected as Chairman. Mr Nicholson duly signed his Acceptance of Office form. Mr Nicholson thanked Mr Wannop for his kind words and thanked everyone else for having the same sort of faith in him. It was a pleasure to chair this council.

3. ELECTION OF VICE-CHAIRMAN There being no other nominations, Mr W M Wannop, proposed by Mr C F Nicholson seconded by Mrs M Lamb, and unanimously agreed, Mr Wannop was duly elected Vice Chairman. Mr Wannop duly signed his Acceptance of Office form. Mr Wannop pointed out that he would act as Vice-Chairman for one year as he considered it was time someone else came forward to take on this post. Everyone was pleased he would stand for another year.

4. APOLOGIES were received from Mesdames S Aglionby (B), Mrs L Kielty(S) and Mrs G Knowles(H) and District Councillor Mrs M Bowman and County Councillor Mr J Mallinson. All councillors wished Mrs L Kielty a speedy recovery

5. THE MINUTES Resolved to authorise the Chairman to sign the Minutes of the Meeting held on 9th April 2003 (previously circulated) as a true record

6. REGISTER OF INTERESTS All councillors present had completed and brought to the meeting the "Interest" forms sent out with the agenda. Those not present had given them to the clerk. Clerk to send to the Legal Department of Carlisle City Council

The Chairman welcomed Ms Wendy Aldred back on the council and also welcomed Mr Bill Clark, a new member.

7. PUBLIC PARTICIPATION There were no questions, deputations or petitions relating to the business of the council

8. DECLARATIONS OF INTERESTS Mr M Carigiet informed the council that periodically he would have "conflicts of interests" in the future relating to the business of the council and he would declare these when they arose

9. PLANNING**a) Reports**

02/1192 GRANTED PERMISSION	L/adj Parkside, The Knells, Houghton Erection of bungalow (RM)
02/1296 GRANTED PERMISSION	The Stag Inn, Crosby-on-Eden Take down and rebuild chimney stack incorporating a ventilation extract grille (LBC)
03/0032 GRANTED PERMISSION	Linstock Castle, Linstock Erection of conservatory to rear of farmhouse (LBC)
03/0067 NOTIFICATION OF DEFERMENT	L/Adj Moor cottage, Crosby-on-Eden Erection of agricultural building

"Members resolved to defer consideration of the proposal in order to enable officers to negotiate with the applicant regarding an amended scheme and to await a further report on the application at a future meeting of the Committee"

03/0143 GRANTED PERMISSION Knells Croft, The Knells, Houghton. Widening of vehicular access
03/0180 REFUSED PERMISSION L/Adj to White Moss Farm, High Crosby Erection of agricultural dwelling (outline)

REASON "The proposal to erect an agricultural worker's dwelling in this location unrelated to any recognised settlements requires particular justification to establish that an essential need exists in this instance. It is considered that an essential need has not been established for an additional dwelling related to the holding. The proposal is therefore contrary to Policy 40 of the Cumbria and Lake District Structure Plan and Policy H6 of the Carlisle District Plan"

03/0209 NOTICE OF DEFERMENT 5 The Garth, Crosby-on-Eden Two storey rear extension to provide kitchen to ground floor and 1no. bedroom on first floor, attached conservatory to rear elevation and entrance porch to front elevation

REASON "Members resolved to defer consideration of the proposal in order to undertake a site visit and to await a further report on the application at a future meeting of the Committee"

Mr W Clark would attend the site meeting on 4th June 2003 at 10.10a.m.

03/0271 GRANTED PERMISSION The Salmon House, Rickerby Formation of vehicular access

b) Applications

03/0425 Town Head Farm, Houghton Extension to provide Sun Lounge (LBC) Applicant: Mr J Knox

03/0427 Town Head Farm, Houghton Extension to provide Sun Lounge

These applications received between meetings, consultation having taken place, and there being No Objections, the action was confirmed. Mrs Aglionby had considered that the sun lounge might spoil the old building

03/0445 4 The Knells Cottages, The Knells Extension to provide conservatory with 2no. bedrooms over Applicant: Mr & Mrs P Mason Comment: No objections

03/0472 4 Tarraby Mews, Tarraby Farm Conservatory to rear elevation Applicant: Mr & Mrs D Hesketh Comments: No objections

03/0473 4 Tarraby Mews, Tarraby Farm as above (LBC) Comment: No objections

03/0479 L/Adj Moor Park House, Crosby Moor Erection of a dwelling (outline) Applicant: Mr G Dickson

Mr W Clark reported he had approaches from local residents and they would be writing to the Planning Department and this council setting out their objections. Resolved to make "No comment, pending further information" at the present time and would await further details as to the type and size of dwelling if permission was granted for outline permission. It was pointed out it was "infil". Query raised if it came under the Revised Policy H5. Mr Wannop reported the Agricultural Dwellings Act was very much abused in the past.

c) Appeals

02/1281 L/Adj Moor Cottage, Crosby-on-Eden. Erection of 1no detached dwelling (outline) To note Mr G Wynne had lodged an appeal (Councillor E Firth left the meeting whilst this item was discussed)

d) LOCAL PLAN REVIEW - Resolved to approve and send the comments drawn up by Mr C F Nicholson, copy previously circulated to all councillors, to Carlisle City Council by 30th May 2003. All councillors were very impressed with the work done by the Chairman

10. LOCAL COUNCIL UPDATE – relevant items retrieved copy circulated to all councillors for information

11. ORCHARD LANE LONNING – Noted the work of clearing the ditches and laying of quarry waste had been done by East Cumbria Countryside Project on instructions from Carlisle City Council with assistance from landowners. The clerk informed the councillors that Mr M Hudson of Carlisle City Council had told her that it was hoped to lay a better surface on the lonning in the future. The clerk informed the council that Carlisle City Council was responsible for the maintenance of all footpaths to the west of the M6, Cumbria County Council in conjunction with Local Strategic Partnership and East Cumbria Countryside Project (ECCP) responsible for those to the East of M6.

Clerk reported the following repairs had been carried out – stile repaired on the footpath from B6264 to Linstock, sleepers had been laid on the Whiteclosegate to Tarraby path and Mr Gosling reported the kissing gate had been repaired also on this path. Shortdale to Blaylock Riggs lanning was to be inspected by Carlisle City Council.

12. A689 Cycleway – Noted more cones were to be put in place. However, the council was of the opinion that more permanent fixtures should be installed. Dr Briggs reported a 40tonne truck was parked fully on the cycleway this even, absolutely off the road. Mrs Lamb reported two wagons and two cars (having a picnic). Mr Wannop considered the cones were only a “stop-gap” although they had worked, but something more permanent. Mr Carigiet asked the clerk to contact Mr Brian Porter with reference to a special department dealing with cycleways at the County Council. Mr Gascoigne wondered if there was any chance of moving the cycleway towards the hedge. Ms W Aldred considered the council should write to Cumbria County Council asking for the cycleway to be incorporated in the next Transport Plan so it could be linked into the Northern Relief Road. Clerk to write.

13. STREET LAMP, HOUGHTON between Smithy Croft and The Green – Mr M Clarke reported he had inspected this area and reported as follows: From Smithy Croft the pathway is quite good horizontally about half-way along but from there to The Green it drops down rapidly for about 18inches and the rest of the way it is “higgledy piggledy” and does not run true, i.e. cambered. At night time the light was much better because the leylandii had been cut down but there were trees which cast a shadow and for anyone with poor eyesight it was dangerous. The path had been repaired when a wall had been built alongside an adjacent dwelling. Mr Clarke was thanked for his report. Clerk to write to Mr M Sumner, Carlisle City Council, and ask him to inspect the footway (ask to inspect during dark hours)

14. CARLISLE PARISH COUNCILS' ASSOCIATION

a) The clerk gave the following report of meeting held on 22nd May 2003 which was attended by Chairman and herself –

Chief Inspector Graham gave a presentation about local policing teams in Cumbria – Response attendance target time remained at 20 minutes, there were between 6-8 Response Officers and more than one Community Beat Manager.

b) **Way Forward document**, Mrs J Holland was very pleased with this council's comments, and she congratulated Mr Nicholson

c) **Litter bin** to be installed at the Harker layby, funded by Cumbria County Council

d) **Extra funding from Cumbria County Council - £20,000** Noted if grant applications allowed under this budget, applications for the same project cannot be made to Wetheral & Stanwix Rural Neighbourhood Forum

e) **Crime & Disorder** Councillor Pauline Dalton (Dalston Parish) was very concerned about the lack of progress

f) **Date of next meeting** Joint with Carlisle City Council on 9th June 2003

g) Noted ratification of grants allocated as follows:

i) Houghton Village Green £2,210 towards tarmac of extended disabled pathway and roadway behind Co-op Square

ii) Linstock W I Hall £500 towards gravel outside and flags

iii) Crosby Parish Hall £100 towards exterior painting

15. CUMBRIA ASSOCIATION OF LOCAL COUNCILS (CALC)

a) **New Councillors** Induction Courses to be held as follows: (3 copies of Good Council Guide received)
Rural Resource Centre, Redhills, Penrith - Tuesday 10th June – 7.00p.m. to 9.30p.m.

Carlisle District – venue and date to be advised possibly September at Crosby Parish Hall

b) **Power to the Parishes?** Conference at Newton Rigg Conference Centre, Penrith **Saturday, 14th June 2003** starting at 10.30p.m. Cost £8.00 per person including buffet lunch Resolved to pay the cost of £8.00 per head for the following people to attend:

Mr C F Nicholson, Mr W Clark, and the clerk (definite)

Mr M Clarke, Mr A Gosling, provisional

16. COUNTRYSIDE & RIGHTS OF WAY ACT 2000 Noted acknowledgement of the council's comments on the draft map – the council's comments would be reviewed by the mapping team

17. CUMBRIA POLICE AUTHORITY Carlisle Area Community Liaison Forum Noted Minutes of meeting held on 20th January 2003 received, next meeting to be held on Monday, 12th May at 7.30p.m. at Harraby Community Centre. The clerk had been unable to attend but PC Andy Brown, who was now working part-time after his successful knee operation, was in attendance and had informed the clerk everyone had been targeting the constabulary about the long response time to incidents

18. PROPOSED EXPERIMENTAL ONE-WAY SYSTEM, JACKSON ROAD HOUGHTON Mr M Clarke gave an extremely comprehensive report on the results of consultation with residents – see attached paper showing 52% against the proposal with 48% for it. 60% had responded to the consultation. Several residents had enlarged on the survey with many comments. The Chairman thanked Mr Clarke for the hard work he had put into this consultation. Mr Gosling commented that this had been a good exercise. Mr P Gascoigne considered that something should be done about people parking on the footpaths and causing obstructions during school finishing time. Resolved police should be asked to attend and fine the offenders of traffic regulations. Comments were made about the lack car parking space in the layby because it appeared that these vehicles did not belong to customers at the shop. The Safety Audit had been received by Cumbria County Council a copy of which would be sent to PC A Brown in due course. Resolved to leave this proposal in abeyance until possible further complaints were received

19. FACE2FACE Summer Playschemes Clerk reported she had spoken to Garry Schubert, Carlisle City Council, Play Co-ordinator, and he had told her that as the car park at Houghton Church had no grassed area it was preferable the scheme should be at Houghton School – date to be confirmed

20. RECYCLING CENTRE, HOUGHTON – No suggestions received from residents as to a possible site and as newspapers etc were being collected from households and with so much activity at the hall car park there would appear to be no need for such a centre in the village

21. DRAINAGE PROBLEMS

a) Houghton Village Green – Mr C F Nicholson reported he had spoken to a contractor on 12 May 2003 – to carry out an explanatory dig in order to photograph would cost £800, (plus repair costs) two men two days with a mini digger, [there was a strong possibility (i.e.90%) that the council would have claim against Omne for the damage], would have to dig out about 3m from the break in the drain and trace it back. Mr Wannop confirmed that repairs to drains were expensive, problem should be solved before the winter and before tarmac laid. (Mr Nicholson reported he had forgotten to ask for quote for an inspection chamber to be installed at the top end). Resolved the Chairman had permission to progress the works as soon as possible

b) Orchard Site, Linstock – Mrs M Lamb reported that she and Mr Wannop considered that the problem appeared to have been solved, but a watching brief would be kept

22. HOUGHTON VILLAGE GREEN - Electric cable installed without permission to illuminate the pinch point for the Better Ways to School – Mike Carigiet reported copy email from Eva Chua (Cumbria County Council) sent to him by the clerk had recommended that TXU should be approached to ascertain if they had installed it. Mr Carigiet had spoken to a Mrs Collinson (after speaking to about five different offices) who was perplexed about it as she had no records, and she had forwarded a plan of the cables installed in the Green. Mr Carigiet had spoken to Rob Lewis (Capita) and he had admitted that the works had been carried out by Capita, Mr Carigiet had told him that it would require a wayleave and it would “cost them”, and had asked Rob Lewis to send a plan.

23. BOULDERS, GRASS VERGES, LINSTOCK Mrs M Lamb had spoken to Mr G Clubbs (Capita), and told him the history. Mr Clubbs had visited all residents personally who had installed boulders and informed them that the boulders should be removed (Mr Clubbs had sent letters to those who were not available when he called). It was Cumbria County Council's responsibility to pay compensation if an accident happened involving the boulders, not the residents. Mr Clubbs had informed Mrs Lamb that he would re-inspect within seven days of his visit to ensure that the boulders had been removed and those residents who had not removed the boulders would be taken to court. Mr Clubbs had also told Mrs Lamb that if the parish council or residents wrote to Capita concerning any highways matters according to their charter they have to reply within ten days. Clerk instructed to ask for reply to any letters to Capita within ten days to comply with their charter.

24. PARISH PLAN Noted Carlisle City Council would supply relevant extracts from the Ordnance Survey series up to A3 size free of charge. Resolved to arrange meeting of the sub-committee on 10th June at Houghton Village Hall when Claire Rankin, Rural Community Support Officer would be present to advise.

25. BETTER WAYS TO SCHOOL, HOUGHTON - Parking Problems Clerk reported four emails from Mr Anderson of Houghton complaining about parking in front of the shop. (Mr M Clarke reported verbal conversations about these problems). Mr Wannop considered these "ways" were settling in, but the Chairman considered that it was an extremely bad design. He also reported that the plan he and Mr M K Scott had seen at Houghton School did not bear much resemblance to the scheme which had been installed. Safety Audit should be published. Mr A Gosling reported that Mr Anderson seemed to be carrying out his own vendetta against parking on the pavement outside the shop and the clerk should inform him to complain to the Police. Mr Gascoigne considered that local residents seemed to be getting used to the scheme but strangers found it a problem, he also pointed out that cyclists had great difficulty. Clerk reported that it would appear BT was commencing to re-site the telephone kiosk. Mr Gascoigne considered double yellow lines might be an option. Clerk had told PC A Brown about the parking problem on the pavement outside the shop and he thought double yellow lines might be the answer but was awaiting the Safety Audit report

26. CARLISLE COLLEGE - The Prince's Trust – Resolved council should put forward the following projects which a group of 15 young people could tackle for the community.

- Ms W Aldred suggested re-painting of Bus Shelter to remove the graffiti at Tribune Drive, and
- Mr Wannop suggested the shelter on Houghton Road junction with Tarraby Lane
- Mr A J Gosling reported Tarraby Conservation Group could do with some assistance

27. REGIONAL ASSEMBLIES (Preparations) BILL – This was the same as the previous letter (copy circulated to all councillors) from the Office of the Deputy Prime Minister – the council did not have any further comments

28. RICKERBY - UNADOPTED ROAD To consider applying to Capital & Village Hall Grant Scheme, additional funding from Cumbria County Council, in respect of tarmac to cover the unmade section (awaiting estimates), Mr M Carigiet obtaining these, contribution from residents together with possible contribution from the council Mrs M Lamb considered that this was not a legal responsibility of the council. Mr Shepherd Walwyn did not pay towards the original surface work. Clerk to check the council's legal position. Referred to the next meeting. Parish had assisted in the past with maintaining the road by providing quarry waste.

29. TEMPORARY ROAD CLOSURE, 19th May 2003, C1015 Rickerby Park, Carlisle Noted this was a one day closure from Rickerby Hall Lodge to a point 50m southwest of Rickerby Bridge for a distance of approx 300m

30. APPOINTMENT OF PRIMARY SCHOOL GOVERNORS Noted the paper enclosed from Tim Ricketts (NALC) A parish council representative on the Governing Body was not required to be a parish councillor

31. WETHERAL & STANWIX RURAL NEIGHBOURHOOD FORUM Noted no-one was available to attend the public meeting to be held on Thursday, 15th May 2003 at Cumwhitton Village Hall. Agenda includes a) A presentation from Cumbria Fire Service; b) Grant Applications Clerk would tender apologies

32. SEPCO Resolved the council would not like to provide solar powered lighting for Bus shelters, timetables, flags and bus stops, noticeboards and road signs, street lighting, - grants from Cumbria County Council available. Councillors to report back to next meeting if they had any ideas

33. CARLISLE ENVIRONMENT FORUM Next meeting, Thursday, 22nd May at Tullie House 6.00---8.30p.m. Subject: Local Agenda 21 Progress Review. The following people would like to attend: Ms W Aldred and Mr M Clarke (clerk to send copy of letter to Wendy and Mike)

34. GO KART TRACK – Clerk reported she had made many enquiries but could not find anything out – leave in abeyance

35. FINANCE

- 1. Insurance
 - a) Risk Assessment – cover to be considered. No councillor had any other "risk", financial or otherwise which he/she believed the council might be responsible for. The insurance policy had been examined in close detail and found it to be satisfactory
 - b) Premium - Resolved to enter into a three year contract with Allianz Cornhill in order to obtain a 5% discount allowed on premiums, therefore the premium for this year would be £389.51 (inclusive of insurance tax) instead of £410.02

- 2. Resolved to authorise payment of the accounts listed on the attached schedule amounting to £5,794.72 except for the Finesse Window account, authority to pay was given when Mr H Heald had confirmed to the clerk that all the work had been finished satisfactorily
- 3. Noted HSBC balances as at 28th April 2003 c/a £189.40 No notice business a/c £44,863.21
- 4. Resolved to approve the Annual Accounts (previously circulated to all councillors) and completion of Annual Return
- 5. HSBC New Mandate It was resolved that a bank account or accounts be continued with HSBC Bank plc (the "Bank") and the Bank is authorised to
 - a) pay all cheques and other instructions for payment signed on behalf of the Council by any two of the parish councillors listed overleaf (the signatories) whether any account of the Council is in debit or credit (Signatories: Mrs S Aglionby, Ms W Aldred, Mr A J Gosling, Dr M A Briggs, Mr M Carigiet, Mr A D Lightfoot, M Mr W M Wannop, Mr C F Nicholson, Mrs L Kielty and Mrs G Knowles)
 - b) deliver any item held on behalf of the Council by the Bank in safe keeping against the written receipt of the signatories; and
 - c) accept the signatories as fully empowered to act on behalf of the Council in any other transactions with the Bank
- 6. Noted all those authorised to sign must attend HSBC at 29 English Street to provide I/D and proof of address.
- 7. Precept - Notification from Carlisle City Council the sum of £31,800 had been credited to the parish council account within 5 days of 16.04.03
- 8. North West Air Ambulance – Noted acknowledgement of donation of £100 together with Certificate. Resolved to display the original in Crosby Parish Hall with a copy at Houghton and Linstock

36. DATE OF NEXT MEETING Wednesday, 11th June 2003 at Crosby Parish Hall

37. CORRESPONDENCE RECEIVED SINCE ISSUE OF THIS AGENDA

1. PLANNING

a) SITE INSPECTION – 4th June 2003 at 10.10a.m.

03/0209 - 5 The Garth, Crosby-on-Eden Two storey extension to provide kitchen to ground floor and 1no. bedroom on first floor, attached conservatory to rear elevation and entrance port to front elevation Applicant: Mrs J Wilton (The council had had "No objections" to this application)

Resolved Mr W Clark and one other should attend

b) GRANTED PERMISSION 03/0388 – Moss Cottage, Houghton.

Relocation and replacement of residential caravan

c) GRANTED PERMISSION 02/1287 - High Knells Cottage, High Knells, Houghton Demolition of existing outbuildings and kitchen/utility room extension and erection of two storey extension to provide conservatory and kitchen with en-suite bedroom above: together with the erection of a detached double garage

2. FINANCE

1. NOTED Certificate from Mr J Brunton as to internal audit received – all found satisfactory

2. Local Council Review – cheque no.100662 payable to CALC for £63.54 returned to clerk on the evening of 8th May at CPCA Exec Meeting by Clive Moth. This cheque had been temporarily lost in CALC office on post opening, thus new cheque issued which was banked and therefore original cheque returned to clerk. Our internal auditor, Mr J Brunton advised that this should be minuted, original cheque to be stapled to counterfoil and "cancelled" written on it to keep the record straight!

3. CARLISLE CITY COUNCIL re Members Code of Conduct Noted letter from Mr J Egan, City Solicitor, reminded the clerk that Register of Financial and other interest form should be returned to City Council by 28th May and Declaration of Acceptance of Office to be completed by 1st July 2003 and submitted to Civic Centre, Carlisle

4. LOCAL COUNCILS UPDATE received 8.05.03 – Clerk would circulate relevant extracts with the agenda for the next meeting

5. COUNTYWIDE newsletter received

6. GOOD COUNCIL GUIDE Clerk reported Guy Richardson (CALC) had received new one published by the Countryside Agency – one to be sent to the clerk to compare with the one CALC had produced and clerk to consider whether she believed the Agency one was better than the CALC one and let Mr Richardson know.

7. 26 THE GREEN – Parking of Car and Trailer. Mr Wannop had reported before when trailer was full of building rubble but when he passed earlier this week it was full of tree cuttings. Mr Lightfoot had complained about the

vehicle and trailer being parked earlier in the year. Mr Gascoigne had also reported the matter to the Mobile Police Station at Houghton. Clerk had reported it to Sgt Jamieson at Brampton Police Station. Mr W Clark said it should not be parked near a bus stop. Clerk to inform PC A Brown and ask him to resolve the matter.

8. ITEM: CORRESPONDENCE received since issue of agenda – agreed this should be circulated at meetings

9. PLAGUE OF RABBITS WITHIN THE COUNCIL AREA Letter from Mr J Taylor complaining – the Chairman would draft letter to be sent – hoping the pc would consult with local landowners and residents to see if an arrangement could be made for a local pest agent to cull the numbers. It would cost an absolute fortune to employ a pest agent

10. M6 EXTENSION TO GUARDSMILL – Mr M Carigiet had volunteered to attend the next meeting at Rockcliffe Centre on 22nd May 2003 at 2.00p.m.

11. CUMBRIA COUNTY COUNCIL – DOG FOULING – Noted extract from Eden Parish Council newsletter which it was advised should be printed in future issue of SRPB news

"If Rabbi Lionel Blue could use the word on Radio 4 over ten years ago, then so can I, today. Dog TURDS are again proliferating. Not only on the footways but on verges, open space and public footpaths. You, the owners of the dogs involved, don't you care? Apparently not. But I bet you would if you stepped in it or your child became ill from dog-related contamination!! Don't blame the dog – take the owners to task. Get the muck off our streets and footpaths! Here is a disturbing fact for you: a pregnant bitch infected with Toxocara (roundworm) will shed over 1,000,000 toxocara eggs every time she does "it". And here is another one for you to think about: some 16,000 children each year acquire new infections! I'm sure that Camelot will not object to the use of their slogan when I say "It could be you". And it could be you who picks up a fine of £1,000"

12. CALC COUNTY CIRCULAR FOR MAY 2003 Noted this had been sent out by email earlier this month clerk did not receive it as CALC had informed her there had been a "glitch" in City Council "box" – this copy forwarded by Claire Rankin who had received it twice!

13. GOOD COUNCILLORS GUIDE – Essential Guidance for Town & Parish Councillors Copy letter from DEFRA, Alun Michael, circulated at meeting

38. ANY OTHER URGENT PARISH BUSINESS

1. Walby Road Disrepair – Mr W Clark reported Mr I Millbourn had complained about this road breaking up – cattle have to cross the road, tractors up and down it several times a day. During FMD the road was resurfaced but this work stopped short of Walby Grange and Wallhead. This had been reported in the past but clerk would remind Cumbria County Council.

2. Pothole 160- Houghton Road – Mr M Clarke reported this had not yet been repaired although it had been reported some weeks ago. Clerk to follow up with Mr R Lewis of Capita

3. GRASS VERGE Brunstock lane to entrance of Hadrian's Park (excluding Millhouse Bridge) Mr Gascoigne reported that people with pushchairs walked along these stretches of verge and found it very difficult to negotiate and when it was wet had to walk on the road which was dangerous. Clerk to ask Cumbria County Council to install a pavement.

4. GRASS VERGES along B6264 to Linstock Roundabout There was an enormous amount of litter on the verges of this stretch of road. Clerk to report

DOCUMENTS FOR INFORMATION

Hadrian's Wall World Heritage Site – Special Issue – includes National Trail Opening
Carlisle City Council Agenda for:

Infrastructure Overview & Scrutiny Committee	17.04.03
Development Control	25.04.03
Executive	28.04.03
Council	29.04.03
Annual Council meeting Agenda	19.05.03
Licensing & Regulatory Panel	30.04.03

Minutes from 04.03.03 to 29.04.03

Cumbria County Council - News Spring 2003 - a few copies for distribution

Shell Better Britain Campaign Issue No.31 for Spring 2003 received

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SCHEDULE OF PAYMENTS TO BE AUTHORISED AT 14th May 2003 meeting of the council		£
Cumbria Playing Fields Association	Affiliation Fee	17.00
Charles Thurnam & Sons Ltd	Meterclick reading £28.58 + VAT £5.00 =	33.58
Crosby Parish Hall:		
	A S Farrer – disabled ramp	273.00
	Kaths Curtains	1,496.00
	Finesse PVCu Ltd - White PVCu roofline products £2,085.11 + VAT £364.89= (awaiting confirmation that works have been carried out satisfactorily)	2,450.00
Allianz Cornhill Insurance	(£410.02) or £389.51	389.51
SLCC – Governance & Accountability in Local Councils in England and Wales	- A (new) Practitioners' Guide	16.99
East Cumbria Countryside Project – Footpath Grant		500.00
Clerk's salary		618.64

	TOTAL PAYMENTS	<u>5,794.72</u>

SIGNED C F Nicholson

CHAIRMAN M Carigiet

COUNCILLOR

Signed this 11th day of June 2003




Chairman

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TOTAL PAYMENTS	<u>5,794.72</u>

SIGNED  **CHAIRMAN**

 **COUNCILLOR**

STANWIX RURAL PARISH COUNCIL

MINUTES OF PROCEEDINGS at the parish council meeting held on **11th June 2003** at Crosby Parish Hall, Crosby-on-Eden

PRESENT

	Mr C F Nicholson (in the chair)		
Mrs S Aglionby	Ms W Aldred	Mr M Carigiet	Mr W Clark
Mr M Clarke	Mr P Gascoigne	Mr A J Gosling	Mr R J Nicholls(L)
Mr W M Wannop			
District Councillor Mrs M Bowman			

1. **APOLOGIES** were received from Mesdames L Kielty(S), G Knowles(B) and M Lamb(S) and Messrs M A Briggs(B) and A Lightfoot together with District Councillor Mr E Firth
2. **THE MINUTES** Resolved to authorise the Chairman to sign the Minutes of the Annual Parish meeting held on 14th May 2003 (previously circulated) as a true record
3. **DECLARATIONS OF INTERESTS** Mr W Clark and Councillor Mrs M Bowman declared personal interests in the following item on the agenda – No.5(b) Planning Application No.03/0067 Amended Plans L/Adj Moor Cottage, Crosby on Eden, Erection of agricultural building
4. **PUBLIC PARTICIPATION** There were no questions, deputations or petitions relating to the business of the council

The Chairman welcomed Sarah Davies, Trainee Journalist at the Art College, as an observer

5. PLANNING

a) Reports

- 03/0426 GRANTED PERMISSION** Town Head Farm, Houghton. Erection of sun lounge
Mrs S Aglionby had not seen the drawings, she commented that she was very very sad that these 18C farmhouse lines were broken. Chairman and Mr A Gosling confirmed that it was a sensible scheme
- 03/0445 GRANTED PERMISSION** **4 The Knells Cottages, The Knells**
Extension to provide conservatory with 2no. bedrooms over
- 03/0209 GRANTED PERMISSION** **5 The Garth, Crosby-on-Eden**
Two storey rear extension to provide kitchen to ground floor and 1no. Bedroom on first floor, attached conservatory to rear elevation and Entrance porch to front elevation

b) Applications

03/0067 – AMENDED PLANS L/Adj, Moor Cottage, Crosby-on-Eden
Erection of agricultural building

Comments sent to Planning Department viz:

1. The overall length of the proposed building has been reduced from 20m to 13m
2. The width/depth of the proposed building has been reduced from 3.65m to 2.75m
3. Materials specification is now a little more detailed, thus:
Roof – from "corrugated sheeting" to "box profile plastic coated sheeting"
Walls – from "rendered blockwork" to "rendered blockwork and Yorkshire boarding"
Doors – no change in specification, however the widths of the doors remain different in plan and elevation
4. Although the overall scale of the proposal has been reduced to a more "relevant size for the proposed farming need" – see Point 6 in my letter to you dated 19th March 2003, all other issues remain unresolved, and therefore my council's previous comments on this proposal remain unchanged.

Confirmation of the above action was ratified, relevant consultation having taken place

- 03/0067 GRANTED PERMISSION** L/Adj Moor Cottage Crosby-on-Eden Erection of agricultural building
Subject to: Samples of materials, used for agricultural purposes only and no other, implementation of a programme of archaeological work in accordance with a written scheme of investigation which has been submitted by the applicant and approved by the local planning authority
- 03/0561 - 17 The Garth, Crosby-on-Eden.** Extension to provide enlarged living room together with pitch roof over existing flat roof extension. Applicant: Mr & Mrs B Ruddick No objections

03/0209 - 5 The Garth, Crosby-on-Eden - Two storey extension to provide kitchen to ground floor and 1 no. bedroom on first floor, attached conservatory to rear elevation and entrance porch to front elevation
Mr W Clark reported that he and Dr M A Briggs had attended the site meeting on 4th June 2003 – unanimous decision the plans were agreed – Permission Granted – see item no,5(a) of these Minutes

03/0574 - L/A part field 7366 Green Acres Caravan Park, High Knells, Houghton, Carlisle, CA6 4JW
Provision of 12 pitches to allow caravans to be sited for seasonal use, from 1st March to 31st October on land currently designated for overspill use Applicant:W A & C A Brown

NO OBJECTIONS

c) Planning Cumbria – Cumbria & Lake District Joint Structure Plan 2001-2016 Noted deposit version of the replacement Structure Plan received. Consultation period 31 May to 12 July 2003 Formal objections or support can only be made to policies contained in the Plan and not to the accompanying text.

Mr M Carigiet considered this document interesting, he considered all councillors should peruse it as there were pieces for everyone. Housing – new starts, allocations stated. It was “pushing” new homes on brownfield sites 65% in Carlisle which showed the change of emphasis. Mrs S Aglionby(after 21st June), Mr M Clarke, Mr W Clark, Ms W Aldred, Mr A J Gosling and Mr C F Nicholson. Forms have to be completed by 12th July (July 9th is next council meeting)

d) Carlisle Local Plan Review Acknowledgement from Planning Department of the council's comments

6. FOOTPATH BETWEEN Smithy Croft and The Green Noted email from Mr M Sumner who was to investigate and report back to the clerk. Awaiting report from Mr Sumner.

7. CARLISLE PARISH COUNCILS' ASSOCIATION Chairman and the clerk had attended the Joint Meeting with Carlisle City Council on 9th June 2003. Clerk gave the following report

a) Local Plan Review – Chris Hardman, Carlisle City Council commented on the following: Local Affordable Housing was an important issue, villages had to be protected, Conservation had to be taken into account, mixed responses had been received regarding employment and diversification, decision had to be taken as to Development, should it be 80% urban and 20% rural (at present it was 70% urban, 30% rural)? Brownfield Sites excluded agricultural land but in the rural area a defunct school and garage would be classed as “Brownfield”.

b) Housing Renewal Grant – parish councils would receive a reply after 9th July

c) Rural Strategy – Action Plan Report would be ready by end of June. The Strategy reflected what was contained in the Rural White Paper and in Carlisle City Vision. Development of a rural office in Civic Centre and would be used co-operatively by Cumbria and City Council, Voluntary Action Cumbria, Cumbria Association of Local Councils and Parish Councils.

d) Footpaths – East Cumbria Countryside Project was to be the Agent for both City and County Councils. Mr M Battersby (Carlisle City) would be sending out an information sheet

e) Comprehensive Performance Assessment – This was an “Ofsted” type of inspection of District Councils. Apologies received from the Inspector for the short notice given to parish councils for completion of the questionnaire sent out by the Audit Commission

f) Democratic Engagement Best Value Review (Caroline Taylor) Review of better communication with reference to official meetings, policy aspects, interaction between councils and the public, engagement with hard to reach groups

and electoral aspects. Review would be finished by end of November 2003. Ms Taylor wished to know how best to involve parish councillors

g) Area Working – A “bombshell” dropped by the Leader of Carlisle City Council, similar to Neighbourhood Forum meetings but the City did not wish to duplicate the Forum – the urban area of the city was not parished – there would be pilot scheme

h) Code of Conduct – John Egan, City Solicitor, reported one or two parishes had not returned the completed forms

i) Parish Precepts – Deadline date for financial year 2004/05 was 4th December 2003

j) City Council Staff and Councillors – posters were distributed to parish clerks

k) Bousteads Grassings – Mr M Battersby reported that Highways Staff had been relocated to the Grassings and that Housing Staff would be relocated to the new Housing Company in 2004

- l) **Parish Councillors' Allowances** – Parish Councils can now pay Chairman and Councillors subsistence and travelling costs – guidance still awaited but would be sent out in due course. Legislation in force from 1st April 2003
- m) **Date of next meeting** – to be arranged for December 2003 hosted by City Council

8. CUMBRIA ASSOCIATION OF LOCAL COUNCILS

- a) June County Circular – previously circulated to all councillors
- b) Noted that the circular would now be sent out by post. The reason was that it just has not worked out, due to email change of addresses and servers being temporarily closed down
- c) The Good Councillors Guide produced by the National Training Strategy with funding from the Countryside Agency. Resolved to order one for each councillor at a cost of 60p per copy postage and packing – total cost £9.00
- d) New councillors Induction Course - Crosby Parish Hall, 8th October 2003, 7.00p.m. – 9.30p.m. further details to be announced at the meeting. Clerk reported she had asked if this date could be changed as it was to be held on the same night of the council's October meeting

9. HOUGHTON VILLAGE GREEN

- a) **Drain** Noted Chairman had received an estimate in the sum of £907.00 which did not include construction of manhole cover. Resolved to authorise the Chairman to order the work to be done (Two days work with a digger and repairing the damage, photography etc, in case the council had a claim against cable layers)
- b) **Electric Cable** Mr M Carigiet reported he had received a plan from Capita showing where this cable had been laid in The Green (without the Council's permission) to illuminate the southern pinch point erected for the Better Ways to School Scheme which was 125m long, Mr Carigiet to endeavour to obtain a wayleave payment from Capita
- c) **Broken bench** – Noted this reported by an elector – Mr M Clarke confirmed the top strut was missing. Resolved to instruct Robert Telford & Son to repair. Mr M Clarke confirmed that the over hanging hedge was the boundary hedge of Dodd's property
- e) **Litter** – Noted complaint from elector – Clerk reported bottles, wrappers etc on the Green. Mrs Dodd had informed the clerk that the WI had received a letter re sponsoring litter bins. Mr Wannop informed the council that if litter bins were installed other than by the District Council a special collection would have to be made by another agency. Mr A Gosling suggested that if litter bins were installed they should be adopted – referred to next meeting

10. BOULDERS ON GRASS VERGE, LINSTOCK Clerk reported Mrs M Lamb had told her that all the boulders had been removed

11. PARISH PLAN MEETING Noted this took place on 10th June 2003 at Houghton Village Hall – Claire Rankin, Rural Community Support Officer, in attendance. Draft questionnaire would be circulated at the next meeting for approval by the council – 10% sample survey to be done, i.e approximately 150. Registration document to be sent in this week. Ms W Aldred would join the Group

12. CARLISLE ENVIRONMENT FORUM, 22nd May 2003 Ms W Aldred and Mr M Clarke had attended, Ms Aldred had done a presentation at the meeting therefore Mr M Clarke informed the members present that quite a few of the topics had been mentioned in the report given by the Clerk of the meeting held on 9th June (see Min No.7 above). It had been a very good meeting with a lot of feedback which Carlisle Officers were taking back to the City Council. See Mr M Clarke's copy report attached. The Chairman thanked Ms Aldred and Mr M Clarke for their attendance Mrs Aglionby reported difficulty with Biodiversity was "financial rewards were not terribly great". Tarraby Wood Open Day – Mrs S Aglionby reported the school children had had a very good day. Orchids were flowering in three different fields, there were none two years ago. Mrs Aglionby's land was in stewardship and was in educational access, still giving people a lump sum (£500 for six visits) now thinking of paying people a more reasonable sum per visit. Unless there is a partnership, and people living in towns understand what makes the countryside tick there's going to be a "them and us" situation rather than people working together and because of what had been done in Houghton she had been invited to give a talk to Project Officers from the whole of the UK as an example of good practice. Proof of the pudding is whether they come up with the finance, it does take a huge amount of time. A pupil at Trinity School wanted to map the farm and use it for all secondary school children for orienteering. The Chairman thanked Mrs Aglionby and congratulated her on the progress made.

13. LOCAL COUNCIL UPDATE – Noted relevant extracts circulated to all councillors

14. M6 EXTENSION TO GUARDSMILL – Mr M Carigiet reported on his attendance at Rockcliffe on 22nd May meeting as follows: (NB Mr Mike Leighton (Carlisle based) had replaced Alison Barlow) People from Gretna attended. The road progress – talking to landowners, hope to have draft Orders by the end of the year, Public Inquiry to be held between April 2004- October 2005(very latest date). Also planning for the all-

purpose route (Brian Porter interested from cyclists' point of view), another problem was a "livestock crossing" – going to have to build a subterranean access, going to take two years to build and it looks as if it might be ready in 2005. Very few objections, tremendous pressure for the extension, next meeting 29th September (Mr R Nicholls arrived) Chairman thanked Mr Carigiet for his report

15. POLICE MATTERS – The Chairman welcomed Community Police Officer, Andy Brown, who gave the following report

1. Generally, crime figures (force wide) were down in all categories over the last 12 months. In North Cumbria the figures were better than force wide. Down just below 50% in all categories except Disorder, down 10% from last year
 2. Hadrian's Gardens Football Pitch (City Council amenity) – complaint re travellers driving vehicles, this part of City area and passed to them – suggestion to install bollards to prevent access – complaints to be channelled to City (Elizabeth Allnot email address to be given this)/Andy Brown – bollards not warranted at present but would keep it under review They have a countryside officer who is involved with other parties to set up a working group to deal with travellers.
 3. Speeding – one or two complaints received, isolated i.e. Crosby village. Speed not excessive, Brampton now had a radar gun and were being trained to use it.
 4. Houghton – Better Ways to School – Safety Audit received. Catalyst was information passed on by him and the clerk. He had contacted Eva Chua (Cumbria County Council) asking for a list of the actual remedial works to be carried out, as he had received an "either or" list.
 - a) The regulatory signs should all be illuminated
 - b) A lot of the signs were in the wrong places not visible enough – these would be moved
 - c) Pinch points were difficult to identify, they should be highlighted in some way, he had advised on this
 - d) Southern pinch point – vehicles were being "put onto the wrong side of the road" whereas coming from the north side vehicles were on the right side. Talking about re-aligning the southern one to allow vehicles to remain on the proper side
 - e) Dropped kerbs on the southern point (near shop, these had caused problems) were to be flush with the carriageway.
 - f) Guardrail – this was too close to the road, move it further in – which would narrow the pavement
 - g) Tactile paving Jackson Road – these do not line up – to make them more balanced
 - h) Paving at North pinch point – kerb line does not line up
 - i) Carriageway – the whole of this was in very poor condition, everything should be brought up to a better standard
 - j) Southern pinch point – number of problems exist at this location, vehicle conflicts happening – suggestion to re-locate this point nearer to the bus stop south of the Green this could address the problems referred to and mitigate the turning vehicle problems at junction with The Green. Pedestrian crossing at the current "point" could be maintained if necessary. Did not have an answer from Capita.
- Southern pinch point – S Aglionby – wished to know where this would be located. Mr A Gosling considered that pinch points should not have kerbs, should be "mounds"
- Road Safety (W Clark) Bus Stop at Crosby Moor in form of layby, being used by lorry drivers and cars which restricted the view to the right for people turning left onto the A689. Mr Clark wondered if instead of "Bus Stop" painted on the layby could it be changed to "Buses only". PC Brown would investigate and see what could be done. Chairman thanked PC Brown and congratulated him on the reduction in the crime figures for North Cumbria

16. HIGHWAY MATTERS

- a) **Walby Road disrepair** Mr W Clark reported the potholes had been infilled but not very satisfactorily. Mr Milbourn was disappointed – in the winter it would get worse. The road would continue to be pot-holed until it rose on the priority list
- b) **A689 Survey Report** Clerk reported she had received this and it was resolved that all members had a copy at the end of the meeting. Only three sets of drawings received. If there was a need to see the drawings they should contact the clerk This would be discussed at the July meeting
- c) **Road disrepair fronting 160 Houghton Road** Clerk had received report from Eva Chua (Cumbria County Council) that repairs were to be included in a major patching scheme due this financial year. Mr M Clarke reported that the resident (Mr Coulter) had called to see him and that "this financial year for major patching" was not good enough. Brief note together with photographs was handed to the clerk, requesting a letter be written to David

Maclean MP, walls pointed three years ago which was disappearing. Inclined kerb, 3" drop onto grating. Mrs Coulter was fed up with dirty windows scuffed with gravel. Clerk and Chairman had pointed out this problem to Mr R Lewis (Capita). Mrs Aglionby reported her husband had been told that the kerb out was their responsibility. Clerk to write to Capita db in strong terms requesting the work be done as soon as possible

d) Grass Verges between Hadrian's Park and Brunstock Lane End (installation of footway) Clerk reported that Mr Rob Lewis had informed Eva Chua that there was no money this year for this work and it would have to compete in next year's Annual Package of Measures' list unless of course the parish council was prepared to find funding elsewhere

e) Cycleway A689 from St John's Bridge to J44 M6 – Clerk reported Mr Rob Lewis (Capita) had checked that the cycle route was a long-term route and hence something will be done - the aim was for Mike Foster to meet with the police next week to discuss the options of bollards or railing/barriers. The funding could be a problem but if it was identified as a priority funding would be required.

17. PARISH COUNCIL ELECTIONS

a) Expenses Forms Noted acknowledgement from David Mitchell that "he has now received forms regarding expenses from all councillors recently elected

b) Code of Conduct – Noted copies of the signed Code and Register of Interests duly received by the clerk for retention in the Green File

18. RABBIT PLAGUE Noted letter sent to complainant together with information obtained from DEFRA

19. LAYBY, HOUGHTON VILLAGE GREEN Noted estimate received from D Tolson & Sons in respect of increase of and laying tarmac (without white lining) in the sum of £6,490 plus VAT, this to widen, no plan available – a feasibility study. It would only take half-an-hour's work and run it past the Planning Department. Wait until they finish the Better Ways to school. Received a rough idea of the cost. Telephone kiosk had been moved. Two estimates would have to be obtained. Mr Wannop asked if double yellow lines could be laid outside the shop. If there was to be an alternative parking area this would probably stop them parking outside the shop. There was sufficient space

20. FOOTPATH BETWEEN LONNING FROM WHITECLOSEGATE TO MILLCROFT, CARLISLE To consider whether or not the council would like to apply for modification to the definitive map and statement of public rights of way. Forms received from Capita for addition of new path. This was the path where horses were ridden. Clerk to ascertain ownership of the land. Chairman considered it was an inappropriate location for horses to be ridden. Very narrow "cut" from the lonning opposite the shop down to Millcroft. Mr Carigiet believed it was created when Millcroft was built. Clerk to research ownership. Mr Wannop commented that "One minute the council was trying to say the rural aspect was disappearing, the next minute it wanted to ban horses."

21. CARLISLE PARISH COUNCILS' ASSOCIATION – Parish Council Capital and Village Hall Grants for 2003/04 Noted letter from Claire Rankin stating that "...parishes should now go ahead and start the projects...."

22. CARLISLE EDUCATION CHARITY – Grants for Students Letter from P Stybelski enclosing posters which have been put on noticeboards together with information sheets and application forms for distribution to any students who may request a copy. Mrs S Aglionby took some forms

23. BTCV (Conservation Project Assistance and Funding) To consider if the council has any suitable projects within the parish which BTCV could assist with regard to Local Heritage Initiative. Mr A Gosling reported this group had done some work in the past. Mr Gascoigne reported there was a field which had been left to go "wild" – could it be looked at - owner Mr McDowall. Lot of wild life, owls, whether it wants recognized? Clerk to make enquiries

24. CARLISLE CITY COUNCIL - COMPREHENSIVE PERFORMANCE ASSESSMENT by The Audit Commission Noted the following:

a) Letter from Jim White, Policy & Performance Manager, Carlisle City Council, informed the clerk that the Assessment would take place week beginning 16th June 2003 and that clerks' contact details had been supplied to the Commission

b) Questionnaire received on 28th May from Audit Commission to be returned by 4th June – clerk had completed and returned

25. RICKERBY VILLAGE ROAD - Noted legal advice having been taken, the council could not contribute to resurfacing

26. FINANCE

1. Resolved to authorise the payments listed in the attached schedule. Clerk commented on £32 re Seminar

on Quality Parish Councils, she had paid this herself and wished to be reimbursed so it would go through as a separate item in the parish account book.

2. HSBC Noted the balances as at 28th May 2003 were c/a £938.22 (o/s cheques £17.00 + £273.00 + £16.99 + £500 = £806.99) Business Money Manager £41,513.21
3. Allianz Cornhill – Noted revised Renewal documents received and acknowledgement of premium in the sum £389.51 (5% discount because council had agreed a three year contract)
4. The North West Army Cadet Force Trust Fund Appeal – Resolved not to give a donation to this organisation

27. DATE OF NEXT MEETING 9th July 2003 at Crosby Parish Hall

28. CORRESPONDENCE RECEIVED SINCE ISSUE OF AGENDA

1. **The Army Presentation Team “The Local Community and the Modern Army** Resolved Mr C F Nicholson, Mr A J Gosling, Mr M Clarke and the clerk attend a Presentation “Army For Today” on Monday, 14th July 2003 at Carlisle Racecourse
2. **Local Council Update** received 6th June relevant extracts to be photocopied for next meeting
3. **Recycling point in Houghton** Letter from Mrs D McCrindle, 15 Smithy Croft, Houghton
“...I strongly feel that a recycling point in the village would be most beneficial. Many of us without cars cannot transport recycling material into Carlisle. The village hall grounds appear to me to be the most central and suitable point.” Clerk to reply and inform Mrs McCrindle that the Council had decided at the last meeting that this was not a feasible proposition.
4. **Post Office Ltd “Carry on Collecting Roadshow” – 11th June 2003 outside House of Fraser between 9.00a.m. and 5.00p.m.** Notification was received too late to inform councillors
5. **New Bus Shelter Houghton** – Ms Wendy Aldred reported additional tarmac was required as passengers were alighting onto the grass verge. Clerk to write to Capita. Clerk to ask Mr S Nicholson for an estimate to trim the hedge and the grass verge in the vicinity. People did not wait to get on the bus. School children used in the past when this was first requested – Chairman reported there were lots of children in Ashleigh Park growing up. Mr Clarke informed the meeting that he used the bus quite a lot and he often saw people who had to wait quite a long time to cross the road because of the volume of traffic and it would shelter them from water splashing up from the road
6. **Greenbox Newsletter** received together with letter from Mike Gardner, Environment Officer - “... Whilst the trial schemes are still limited to the original 15,000 households across Carlisle and Eden (about a quarter of the total number of households in the 2 district) the information generated by the schemes has shown that kerbside recycling can recycle one third of a household’s rubbish, significantly reducing our reliance on landfill”. Clerk confirmed that Carlisle City Council did too well with the recycling scheme and therefore it lost out on extra funding.

29. ANY OTHER URGENT PARISH BUSINESS

Mr Gascoigne brought the following matters forward:

1. Scaeby Road had recently been resurfaced with tarmac and gravel which was now in an appalling condition (the road was better before this work was done) and had created potholes with gravel lying in piles.
2. Asbestos lying on the edge of the footpath through the wood at The Knells. Clerk to report to Environmental Health Dept, Carlisle City Council. Dependent on the nature of the waste whether landowner had to pay the cost of removal. Chairman considered if it was hazardous then it was a case for the Environmental Health Dept.
3. New House corner of The Knells. Certain restrictions on the planning permission, one of which was a hedge to be installed on the perimeter by the builder. Owner should contact the builder
4. Fire Hydrant signs on the corner – when the builder took the line of the fence back these had disappeared. Clerk to contact the Fire Officer
5. Harker Layby – Police Officer had informed Mr Gascoigne that a large low loader had been parked half on the cycleway and half on the A689 with a couple of bollards out – the officer had moved him on. The officer considered there should be signs on the cycleway to denote “no overnight parking and it was a cycleway” and something to stop people parking vehicles on it.

DOCUMENTS RECEIVED FOR INFORMATION

Brokers – A minibus sharing scheme for voluntary organisations – only available to non-profit making groups or organisation and they must be involved with: Social Welfare, Education, Religion, Recreation or Any other activities of benefit to the community

Carlisle City Council Agenda for:

Licensing & Regulatory Panel	28.05.03
Overview & Scrutiny Management	29.05.03
Community Overview & Scrutiny	05.06.03
Development Control	06.06.03
Executive	09.06.03
Corporate Resources Overview & Scrutiny	12.06.03

SCHEDULE OF PAYMENTS TO BE AUTHORISED AT THE MEETING TO BE HELD ON 11th June 2003

1. S Nicholson (Greens Maintenance – April-May £617.14	
One cut Brunstock £35; Mole Clearance £20.00	672.14
2. Reimbursement to clerk re. Quality Parish Council Seminar, 14 th June – 4 persons attending @ £8.00 each (C F Nicholson, W Clark, M Clarke and B C Watson	32.00
2. Clerk's salary	<u>618.64</u>
TOTAL PAYMENTS	£1,322.78

SIGNED C F Nicholson **CHAIRMAN** M CLARKE **COUNCILLOR**

12. CARLISLE ENVIROMENT FORUM

The forum was instrumental in producing a local agenda 21 plan with its 12 aims for a sustainable Carlisle. The May 22nd session was convened to assess the progress made since 1999, in terms of meeting some the set targets and to identify criteria against which future progress could be measured.

The first aim examined was " *We limit the pollution we produce by our everyday actions to reduce damage to our environment.*"

We determined the amount of household waste that is land filled is increasing. Recycling our rubbish is helping to keep this increase in check, but more needs to be done if the amount of waste is to be reduced. In 2002/3 the average household waste per person is 460 kg. (national average 400kg.) As the amount of waste increases so the targets need to be increased. Carlisle city council's Re cycling plan sets the city a target to recycle 19% of household waste by the year 2004. The City's initiatives need to be extended to rural areas.

The second aim reviewed was " *Everyone should have the opportunity to take part in the decisions that affect our community.*"

Building sustainable communities means encouraging public participation in decision making. The data provided shows that voting trends are down e.g. The turn out for CCC elections in 1990 was 44% by 2003 it had fallen to 31.4% against a target of 38%. The process was not encouraging people to be involved. New ways of involving and engaging the community are needed and new indicators are needed to measure the level of community participation. Suggestions were increased postal voting, the implementation of IT solutions, a further suggestion was the use of mobile services located at such venues as supermarkets.

Another aim examined was " *Our health is protected by creating a safe clean environment and health services which emphasise prevention, as well as the proper care of the sick.*"

The reduction of pollution was at the forefront of the debate with vehicle emissions and energy efficiency identified as areas where air pollution could be reduced. Progress has been made in terms of building insulation and low energy lighting but it was identified that home energy surveys should be followed up to see if recommendations had been implemented. The implementation of park and ride schemes was suggested as a way of reducing vehicle pollution.

The last aim examined " *We encourage the protection, variety and enhancement of nature within our local environment.*"

Her we found evidence of success and disappointment, e.g. Otters are on the increase no doubt to the improvement in water quality whereas lapwings are on the decline 60% in the Carlisle area (47% national average). In this area there were no targets or benchmarks. The data was inadequate to form firm conclusions but the following was noted as contributors to the balance of nature. Changes in farming practice and the low priority given to parkland regarding bio-diversity. The City Council is involved, but where waste is a statutory obligation, nature conservancy is not. Specific targets for species and habitats are being produced by the Cumbria Biodiversity partnership.

Signed this 9th day of July 2003

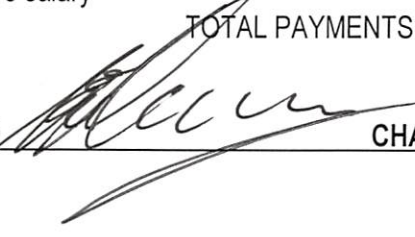


Chairman .

STANWIX RURAL PARISH COUNCIL

SCHEDULE OF PAYMENTS TO BE AUTHORISED AT THE MEETING TO BE HELD ON 11th June 2003

1. S Nicholson (Greens Maintenance – April-May £617.14	
One cut Brunstock £35; Mole Clearance £20.00	672.14
2. Reimbursement to clerk re. Quality Parish Council Seminar, 14 th June – 4 persons attending @ £8.00 each (C F Nicholson, W Clark, M Clarke and B C Watson	32.00
2. Clerk's salary	<u>618.64</u>
TOTAL PAYMENTS	£1,322.78

SIGNED  CHAIRMAN

 COUNCILLOR

STANWIX RURAL PARISH COUNCIL

MINUTES OF PROCEEDINGS at the parish council meeting held on 9th July 2003 at Crosby Parish Hall, Crosby-on-Eden

PRESENT

		Mr C F Nicholson (in the chair)		
Mrs S Aglionby	Mr M Clarke	Mr W Clark	Mr P Gascoigne	Mr A J Gosling
Mrs G Knowles	Mrs M Lamb	Mr R J Nichols	Mr W M Wannop	

- 1. APOLOGIES** were received from Mesdames W Aldred and L Kielty and Messrs M A Briggs(B), M Carigiet(B), A Lightfoot(B). District Councillor Mrs M Bowman
- 2. THE MINUTES** Resolved to authorise the Chairman to sign the Minutes of the meeting held on 11th June 2003 previously circulated as a true record
- 3. DECLARATIONS OF INTEREST** None of the Members present had any personal or prejudicial interests to declare relating to any item on the agenda at this stage
- 4. PUBLIC PARTICIPATION** There were no questions, deputations or petitions relating to the business of the council
- 5. PLANNING – the following were noted**

1. Reports

- GRANTED PERMISSION 03/0411 – L/Adj to stable dwellings, Rickerby House, Rickerby**
Conversion of existing barn to 2no. bedroom dwelling
- GRANTED PERMISSION 03/0412 - as (a) above (LBC)**
- GRANTED PERMISSION 03/0472 – 4 Tarraby Mews, Tarraby Farm, Tarraby**
Conservatory to rear elevation
- GRANTED PERMISSION 03/0473- as © above**
- GRANTED PERMISSION 03/0561 – 17 The Garth, Crosby-on-Eden**
Extension to provide enlarged living room together with pitch roof over existing Flat roof extension

2. Applications (the undermentioned had been received since issue of the agenda for this meeting)

- 03/0749 – 2 Knells Cottages, Houghton, Carlisle** Rear dining room extension Applicants: Mr & Mrs J Watson
There were **NO OBJECTIONS**
- 03/0763 - Study Quiet, Rickerby** - Extension to dwelling to provide kitchen, utility, bathroom and lounge
Applicant: Miss K Sansom There were **NO OBJECTIONS**
- 03/0764 - Study Quiet, Rickerby (LBC)** Minor internal alterations, demolition of existing single storey kitchen/
bathroom extension to be replaced by larger extension Applicant: Miss K Sansom
There were **NO OBJECTIONS**

3. Cumbria Joint Structure Plan - Ms W Aldred had passed it to Mr M Clarke who had looked through it and had no comments to make. He had passed it to Mrs S Aglionby who was not present at the time. However she arrived later and returned this to the clerk at the end of the meeting. Resolved the Chairman, Mr C F Nicholson, should peruse it and if there were any contentious comments he would consult the Vice-Chairman, Mr W Wannop. Noted comment forms had to be returned by 12th July?. It was noted that CALC would be interested to receive copy of this council's comments – clerk to forward these

6. CUMBRIA COUNTY COUNCIL'S SUMMARY OF CORPORATE STRATEGY – 2003 Update Noted further copies received which were circulated at the meeting – comments, if any, to be brought to the next meeting

7. FOOTPATHS – to consider problems relating to the under-mentioned

- Orchard Lane to California Road – Clerk reported she had walked along this and had taken photographs which were passed round the meeting. Clerk had been unable to obtain a copy of the Go-Kart leaflet which had been circulated through Whiteclosegate Service Station. Mr Wannop reported the footpath was much improved since drainage works had been carried out and gravel laid, cattle were in the far field. Mr Wannop was hoping to see Mr J Knox to find out if he had any information. Clerk reported Mr Lightfoot had complained because of the increase in traffic through Orchard Lane and Orchard Gardens. Further investigations to be made

b) Smithy Croft to The Green Clerk had spoken to Mr M Sumner, Carlisle City Council, and he had informed her that some works would be done to try and improve the "dip" in the footway

c) Footway between lonning from Whiteclosegate to Millcroft Clerk reported Mrs Baldwin of Brackenthwaite had informed her that the lonning belonged to a Mr Nixon who lived in Australia and she had been appointed to look after his interests.

8. CUMBRIA ASSOCIATION OF LOCAL COUNCILS

a) **New Councillors** Noted the Carlisle District Course would be on 8th October 2003 starting at 7.00p.m. at Crosby Parish Hall, Crosby-on-Eden. Other courses are at Cleator Moor Civic Hall, Thursday, 25th September and Bothel Village Hall on Tuesday, 30th September. Clerk reported that she had asked Jocelyn Holland (Chairman of Carlisle Parish Councils' Association) to find out if the October date could be changed

b) **Quality Parish Councils** – Clerk confirmed that an article appeared in the Local Council Review which covered most of the items which had been related at the Seminar held at Newton Rigg on 14th June 2003. The Chairman commented that the seminar had been quite informative. Steve Machin, Chief Executive of the North West Regional Assembly, spelt out the virtues of an Assembly. Basically the general opinion of delegates present was that there was more work on the stocks for parish councils.

c) **Good Councillors Guide (enclosed)** – Noted this picked up on 14th June therefore cheque for £9 to cover p&p had been cancelled.

9. **DEFRA – Quality Parish Council Scheme** Noted receipt of copy Guidance to accompany this Scheme. The Chairman had studied this which councillors had been informed of in the past, but he considered there may be one or two variations to existing Best Value practice regarding double taxation. If it was required, it might be advisable to consult our accountant

10. **PARISH PLAN** – Resolved to approve the draft questionnaire circulated to all councillors. Resolved that a 10% survey of all residents would be carried but in the event that electors wished to complete one but were not included in the 10%, parish councillors would be supplied with further copies to hand out. Resolved to retain question 13 (disability) Agreed that parish councillors should complete one in due course. Public meetings would be follow-up to the questionnaire. A notice to be put in Crosby Parish Magazine same as that in the last issue of the Houghton Echo. Return date for questionnaires had not been discussed yet but it was suggested by October

11. **COUNTRYSIDE AGENCY** Noted that the Agency has temporarily held up making decisions on new grant applications to the Vital Village programme while it reassesses its budgets. Noted that Quality Parish Council Status required councils to formulate a parish plan.

12. HOUGHTON VILLAGE GREEN

a) **Drain** Mr C F Nicholson reported that work would commence on 23 July by Mr D Mitchinson, cost £907. Verbal quote for double leaf inspection chamber with lid would cost approximately £550 + VAT – written estimate required. Resolved to accept this estimate so that both jobs could be done together.

b) **Electric cable** - Mr M Carigiet had informed the clerk he had written to Capita, setting out terms of the wayleave including payment by this firm of the council's legal and surveyor's fees.

c) **Broken Bench** - Mr Telford had replaced the top strut and painted it white. Resolved to ask R Telford & Sons to paint the whole bench

d) **Litter problem** – Clerk reported that the litter bin had been sited adjacent to the telephone kiosk so it might encourage people to use the bin instead of throwing litter on The Green. Resolved to keep a watching brief on the problem

e) **Layby** – Houghton Road is scheduled to have major road repairs carried out in this financial year. Mr Wannop considered that "stalls" should not be painted on as most people just stopped for a short time. Resolved to find out if Capita would include this in the road works.

13. **SOUTH CROFT HOUGHTON** - Noted that a resident had serious garden flooding since Orchard Gardens was erected. Mr C F Nicholson produced two photographs of the garden and reported that the residents never had a problem with flooding until the Two Castles bungalows were built and there has been quite a protracted battle between the owners of 23 South Croft (Mr & Mrs Norman) and his solicitors and Two Castles. The ground level had been raised to accommodate the bungalows and the water was now draining from the newly raised land to the rear of his property

into his garden. Mr Norman has had to lift flags and install gravel and a land drain in order to relieve the flooding – he had lost two mature shrubs. Last winter the water was almost over the step into his house. It was a major problem. Mr Nicholson confirmed that you could see with the naked eye that the ground level had been artificially raised to the rear. One of the new bungalows had also had problems with flooding. Mr Nicholson had been informed that the land on which the bungalows stood had been very low lying and marshy and had been drained by a beck and some years the beck was bulldozed and filled in. It was not known whether or not it had been culverted. Mr Wannop reported that one of the residents had had flooding in her garden, the Committee had had a site meeting and this problem had been rectified. The Chairman had informed Mr Norman of the name and telephone number of the Drainage Engineer at Carlisle City Council. After discussion, it was resolved that a letter should be sent to Carlisle City Council and a copy sent to Two Castles Housing Association outlining the problem. Mr M Clarke informed the council of the problems he had had with flooding in his garden and had also been told by a resident that many people in Houghton had also had problems with surplus water. A highways drain ran through Mr Clarke's garden. No-one could remember when Houghton Village Green was drained, it was probably 20-25 years ago.

14. A689 SURVEY/REPORT Several points were raised by councillors and these were to be collated into a draft document for approval at the next meeting and then sent to Cumbria County Council – the final document to be attached to the Minutes of the August meeting

15. BETTER WAYS TO SCHOOL SCHEME – Houghton Clerk had been told by Rob Lewis that the give way white lines would be moved southwards at the junction of The Green leading to Orchard Lane when the contractor was available. Mr M Clarke informed the meeting that the give way white lines at the northern end had been erased on 9th July and moved back.

16. CARLISLE PARISH COUNCILS' ASSOCIATION

a) **Capital & Village Hall Grant Programmes – Additional County Council Funding.** Noted that the following grants have been ratified: Tarmac Works at Houghton Village Green £1000; Houghton Village Hall –installation of new hardwood flooring £1000

b) **Meeting held 9th June 2003** of City Council's Executive and Parish Council Representatives Noted Minutes received of this meeting

17. THE NATIONAL ASSOCIATION OF LOCAL COUNCILS(NALC)

a) **CONFERENCE - 2nd – 5th October 2003 at Cardiff City Hall** - No-one wished to attend

b) ***Standards Board of England - The IdeA Guide for New Members** – Extract from IdeA's "Guide for new councillors" (this for new councillors). The IdeA had kindly given permission for the reproduction of this publication

18. *STANDARDS BOARD FOR ENGLAND – The Code of Practice Video Noted letter from the Board (copy herewith for all councillors). A video and workbook had also been received. Mr M Clarke took the video and workbook

19. *OFFICE OF DEPUTY PRIME MINISTER New Ethical Framework Regulations – Noted copy letter circulated to all councillors regarding the Local Authorities (Code of Conduct) (Local Determination) Regulations 2003 came into force on 30th June 2003

20. *CLAY BUILDINGS ON THE CUMBRIA SOLWAY PLAIN EXTENSIVE SURVEY Noted copy letter circulated to all councillors – Mr W M Wannop believed there were the remains of a clay building within the parish, he would give details to the clerk

21. TALKIN TARN – Proposed Plans by Cumbria County Council to sell Brampton Parish Council had convened a meeting at Brampton Junior School on Tuesday, 1st July at 7.30p.m. Mr M Clarke had attended but because there was such a large attendance he had to listen from the playground (a loudspeaker system was put into operation). Mr T Grishenthwaite gave a history of The Tarn and outlined why the Tarn had to be sold, in 1999 Cumbria County Council became concerned at the lack of management expertise, consultants had recommended that income should be generated, £510,000 investment was required, there was an operating loss. In 2001 Cumbria County Council and Carlisle City council met when Carlisle rejected taking on The Tarn. Another firm of consultants recommended transfer to the Voluntary Section. Cumbria Wildlife Trust was approached but had not cash to take it over, so would require subsidy – public liability insurance was a problem. 200,000 visitors per year, each spent 43p on average, national average at similar facilities was 50p-£1 therefore a deficit of £38,000. Decision by Cumbria County Council held in abeyance. Value of the Tarn was not disclosed as it was "commercially sensitive information". The tone of the

meeting was angry and very hostile towards Cumbria County Council. Outcome as result of public outcry decision on the proposed sale in abeyance. Resolved to write to Brampton Parish Council expressing support and solidarity in its efforts to retain The Tarn in the ownership of the local authority and maintain public access. Toilet facilities were a disgrace, some of the family silver to be sold off all live with some parking charges worry would be lost to the general public if sold to private enterprise or nature conservancy condition of the sale kept open to the public on a charging basis, don't pay to go to various parks in Carlisle or lakes foreshore in the Lake District. S Aglionby heard ECCP might take it over, very responsible body, may charge for parking. Wildlife Trust more than happy to take it on. Write Brampton PC – Edward Firth – would not be averse from taking it over but there are various bits, income generating Hotel owned farm land by Cumbria CC gist of it yes you can take over the tarn but can't have hotel or farmland – anything which was of revenue value you could not have. What was the legal position – did Howard family give it to the people, offer support

22. WETHERAL & STANWIX RURAL NEIGHBOURHOOD FORUM – Public Meeting Thursday, 3rd July at Edward Haughey Solway Aviation Museum , 7.30p.m. – 9.00p.m. Mr C F Nicholson attended, interesting tour round museum looked at new Fire Engine only one in existence in the world. Approved grants to Houghton 2nd Scout Group £290 and £170 to Holme Eden Brownies, Warwick Bridge. Museum asked for £500 subject to other grants being made. Next meeting Castle Carrock on 16th October. No news about developments at the Airport. Suggestion made to have joint meeting with our neighbouring parishes to discuss future of the airport

23. *THE BOUNDARY COMMITTEE FOR ENGLAND - Local Government Review of Two-Tier Areas in the North West Copy letter circulated to all members – referred to next meeting

24. RURAL GROUPS MAPPING EXERCISE – Chairman and clerk had completed and was approved by the council, clerk to return after including further information relating to Brownies, Guides, Rainbows, After School Club, Beavers, Cubs, Scouts and Mothers' Union, Bowling and Whist.

25. LOCAL COUNCIL UPDATE – copy of relevant items circulated

26. FINANCE

a) Resolved to authorise payment of the accounts listed on the attached schedule

Greens Maintenance (Mr S Nicholson) Clerk reported a mistake had been made on the first account from Mr Nicholson, this had been sorted out and the account listed undercharged by £11.52, then charged by £5 The adjusted account was now correct. Brunstock Land – Dr Briggs had reported the grass was now a foot high. Houghton and Linstock had been trimmed last week. Mr Wannop considered that the village greens were better but required a watching brief to be kept

b) HSBC Balances as at 28th June 2003 c/a £628.57 Business Money Manager a/c £37.843.31 included interest to 13th June 2003 of £100.10

c) Grants to Halls Resolved to inform Crosby Parish Hall and Houghton Village Hall that grants of £5000 each have been allocated for the financial year 2003/04

d) Precept 2004/05 As the notification for this has to be with Carlisle City Council by 4th December 2003, it would be beneficial if councillors could begin to consider items to be funded in the next financial year and bring suggestions to the September meeting (NB – estimates for work take some time to obtain) – the precept would have to be set at the November meeting – Mr P Gascoigne – suggested cycle/footpath from Brunstock lane end to Hadrians Park on highway grass verge. Resolved to keep pushing the County Council to provide a pathway/cycleway, and to maintain the cycleway/footway alongside the A689

e) Wacces Charity Fund Account Cumberland Building Society Charity Golf Event held at Silloth Solway on 28th June 2003 in aid of Cardio Thoracic Premonitoring and Rehabilitation at The North Cumbria Acute Hospitals under the direction of staff at Carlisle and Whitehaven. Raffle Tickets at £1 each to be drawn on 18th November 2003 – Resolved not to contribute, as it was not the council's policy

f) East Cumbria Countryside Project – Noted receipt received in respect of £500 grant towards footpath. Clerk reported this cheque had not been passed through the bank.

g) Crosby Parish Hall – Receipt received from Finesse PVCul in respect of £2,450.00 soffits etc

h) HSBC Mandate - Not everyone authorised to sign cheques has given proof of identity to the Bank

Mr C F Nicholson, Mrs S Alionby and Mr A Gosling, had attended. Those wishing to sign cheques must attend and take passport/driving licence and utility bill.

27. DATE OF NEXT MEETING - Wednesday, August 6th – please note date (1st Wednesday not second)

28. CORRESPONDENCE received since issue of this agenda

- 1. **Army Presentation Team** – Letter together with badges for persons attending the Presentation on 14th July Mr A J Gosling unfortunately could not attend – no-one was available to take his place
- 2. **Capita** – Letter giving notification of Temporary 40mph speed restriction and Temporary 10mph speed restriction (convoy working) Location of Works: B6264 Hadrian’s Camp to Linstock Roundabout
“To carry out reconstruction and resurfacing work” commencing on 21st July 2003
- 3. **Charles Thurnam & Sons** – Meterclick a/c £18.40 + VAT £3.22 = £21.62 Resolved to pay this account in addition to those listed on the attached schedule
- 4. **Standards Board for England** – Receipt of revised edition of our guidance booklet *“How to register and declare interests and register of gifts and hospitality? Range of minor amendments to simplify common misunderstandings”* Older edition should be replaced. (10 copies received and these were given to the members present, a further six copies had been ordered and would be distributed in due course)
- 5. **Local Council Update** –relevant extracts to be circulated with the papers for the August meeting
- 6. **Cumbria County Council – Summary of Corporate Strategy** – copies distributed at the meeting
- 7. **Carlisle City Council** – Agenda for Council meeting, 15.07.03
“ “ “ Mins from 29.04.03 - `5.07.03

- 8. **Photographs re. Orchard Lane Footpath** were produced by the clerk
- 9. **Council answerphone** - Noted this passed to the Chairman as clerk had purchased her own
- 10. **M6 Extension Carlisle to Guards Mill – Key Liaison Group Notes of Meeting 22 May 2003** Noted these received together with copies of scheme layout drawings presented to Highways Agency on 19th June 2003 as the final draft proposals for the route. It must be stressed that these drawings are preliminary only at the present with various details remaining to be finalised over the next 2-3 months. Next meeting at Rockcliffe Community Centre scheduled for 29th September 2003 at 2.00p.m. Mr Carigiet to peruse
- 11. **East Cumbria Countryside Project - Footpaths within the parish area.** Resolved to invite Mr Andrew Nicholson to the council meeting on 6th August to discuss priorities of work with the paths

29. ANY OTHER URGENT PARISH BUSINESS

- 1. **Proposed Nursery in Houghton C of E School Grounds** Mr Gosling reported being told by Mr & Mrs Ballantyne (Houghton shop proprietors) that they had been given some papers relating to this proposal but could not understand the drawings. The proposed building appeared to be in close proximity to their premises. It was confirmed that it was in order for Mr Gosling to advise Mr & Mrs Ballantyne
- 2. **Crosby –on-Eden** Mr W Clark brought items a) b) and c) to the council's attention
 - a) **Bus Shelter (Edensteads)** He had received a complaint from a resident who considered it to be useless because there was no provision to see if a bus was coming. This person suggested that a modern one should be provided. This shelter was “part of the village”, youth congregated and tended to make a bit of noise but generally the young people of Crosby were pretty good. Opinion was that the shelter should remain and not be replaced with a modern one.
 - b) **Car parking outside Crosby-on-Eden School Gates** A large number(12-13) of Staff cars were parked all day that blocked the visibility to the East for cars exiting from The Row/The Garth. School start and finishing times were very dangerous. Dr Briggs had informed the clerk that when the hall building was completed a car park was to be provided within the grounds. Resolved to ask Cumbria Constabulary to monitor the situation
 - c) **Speeding through Crosby-on-Eden** Last week a speed watch had been carried out by Cumbria Constabulary. A suggestion had been made that 30mph repeater signs should be installed. (Mr Wannop pointed out that to move the 30mph sign further west would not be allowed because it would be technically outside the village precincts). The Chairman pointed out that 30mph repeater signs were not allowed at present but it was believed that there was to be a change in legislation regarding these.
- 3. **HOUGHTON - PROPOSED ONE-WAY SYSTEM, JACKSON ROAD SURVEY** The Chairman reported that he and Mr M Clarke had been asked for the result of this. A draft poster showing the result was circulated at the meeting and it

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was approved with minor alterations and would be displayed in the village. The council had resolved to take no further action when the results had been collated. Mr M Clarke considered if the proposed nursery (see Min No.29.1) went ahead and thus created extra traffic there would be a different opinion forthcoming. The council could always carry out another survey

DOCUMENTS FOR INFORMATION

Carlisle City Council Agenda for the following committee meetings

Community Overview & Scrutiny (Special)	18.06.03
Infrastructure Overview & Scrutiny	19.06.03
Corporate Resources Overview & Scrutiny (Special)	23.06.03
Executive (Special)	24.06.03
Council (Special)	26.06.03
Licensing & Regulatory Panel	02.07.03
Overview & Scrutiny Management	03.07.03
Executive	07.07.03
Standards	08.07.03

Cumbria county Council PUBLIC TRANSPORT –
Map received together with timetable June 2003 – to October 2003

SCHEDULE OF PAYMENTS TO BE AUTHORISED AT THE MEETING TO BE HELD ON 9th ~~June~~ ^{July} 2003

1. Crosby Parish Hall		£
24seven - plumbing work re. leaks in water heater and toilet sink		
(Note – Mr H Heald has confirmed this work has been completed)	£242.00 + VAT £42.35 =	284.35
2. Stefan Nicholson – amended account re Greens Maintenance		317.12
3. Churchyard Grants St John's Houghton		500.00
St John's Crosby-on-Eden		500.00
4. Linstock W I Hall – Mr George Scott - relaying gravel		1,500.00
5. Clerk's salary		620.47
6. Inland Revenue		261.38
TOTAL PAYMENTS		<u>3,983.32</u>

SIGNED C F Nicholson

CHAIRMAN A J Gosling

COUNCILLOR

Signed this 6th day of August 2003



Chairman

STANWIX RURAL PARISH COUNCIL

JULY

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TOTAL PAYMENTS	3,983.32

SIGNED  CHAIRMAN

 COUNCILLOR

STANWIX RURAL PARISH COUNCIL

MINUTES OF PROCEEDINGS at the parish council meeting held on **WEDNESDAY, 6th AUGUST 2003** at Crosby Parish Hall, Crosby-on-Eden

PRESENT

- Mr C F Nicholson (in the chair)
- Ms W Aldred Mr M Clarke Mr W Clark Mrs G Knowles Mr A D Lightfoot
- Mr R J Nicholls Mr W M Wannop District Councillor Mrs M Bowman

1. **APOLOGIES** were received from Mesdames S Aglionby (retrospective), L Kielty(B), M Lamb and Messrs M Carigiet (B), P Gascoigne(P), A J Gosling(B), District Councillor Mr E Firth (H)

2. **THE MINUTES** Resolved to authorise the Chairman to sign the Minutes of the meeting held on 9th July 2003 (previously circulated) as a true record

3. **DECLARATIONS OF INTEREST** None of the Members present had any personal or prejudicial interests to declare relating to any item on the agenda at this stage

4. PLANNING

1. Reports

a) **REFUSED PERMISSION 03/0105 - L/adj The Far Boot, Townhead.** Erection of dwelling (outline)

REFUSED PERMISSION 03/0479 - L/adj Moor Park House, Crosby Moor Erection of a dwelling (outline)

GRANTED PERMISSION 03/0574 - L/adj PART FIELD 7366 Green Acres Caravan Park, High Knells

Provision of 12 pitches to allow caravans to be sited for seasonal use from 1st March to 31st October on land currently designated for overspill use

5. FOOTPATHS WITHIN THE PARISH AREA

Speaker, Mr Andrew Nicholson of East Cumbria Countryside Project (Mr Wannop brought to the attention of the council that he owned land which many of the footpaths within the council's area crossed). The Project had had a fairly informal arrangement doing Rights of Way work in the area since 1985, it had not been involved in statutory work, the Cumbria County Council being responsible for maintenance in the area, but this changed in 2001. In 2002 the Project was approached by Carlisle City Council, which had claimed Rights of Way from Cumbria County Council. The County was no longer involved in maintenance but still the Authority for legal matters, the Definitive Map and enforcement. Carlisle City Council was the Management Authority. The Project had drawn up a draft strategy to be firmed up, prioritising certain areas and certain types of projects. Remote areas would receive fewer resources than those within the Carlisle District. The areas around larger population areas would be high priority, plus designated areas such as Hadrian's Wall World Heritage Site, North Pennine Area, Talkin Tarn, Gelt Woods

The project was also responding to interest from parish councils which was welcomed. The Project did not just want to consider local interest the Rights of Way Network was not just for local people it was for everyone. Mr Nicholson was not familiar with all the paths within the council's area, but had received notification of the problem paths. There was a major problem with the bridge on the bridleway at Whitrigg House Farm. There was a cut-off point regarding bridge maintenance, always was one, the Rights of Way Department of the County Council was responsible for minor bridges, major bridges were dealt with by the Engineering Department (County Council) and this was still the case, special bids for funding had to be made to Cumbria County Council. Mr Nicholson to contact Carlisle City regarding the problem at Whitrigg House Farm and welcomed feedback from the parish council on any priorities regarding Rights of Way within its area.

Mr C F Nicholson mentioned the path from Windsor Park Estate north to Coach & Horses to California Row, some work had been carried out (No.132020), along the old Roman Road and onto Blaylock Riggs. In bad weather this was virtually impassable – needs some quarry waste – the clerk wondered if this was within Mark Hudson's remit, Carlisle City Council.

Mark Hudson responsible for managing the rights of way within the urban boundary and the Project responsible outside that. Clerk mentioned that the parish worked on the principal that anything west of the M6 was the City's responsibility and to the East it was the County Council's. Mr Nicholson to discuss with Mr Hudson. Clerk mentioned the 132015 and 132016 over Houghton Moss which linked up with Blackford; the one to Newby No.132004 (this had been diverted at the bottom end round the farm) – particular concern about the portion through the wood. These had not been surveyed yet by the Project. Mr W M Wannop asked about the Whitrigg House Farm bridleway – the project had not received any complaint from horse riders or pedestrians. The farm had

removed the dangerous "bridge" over a steep sided drainage ditch. Cumbria had a relatively small number of bridle paths and this one was part of a network which was quite useful. Mr Wannop asked who was responsible for maintenance of the footpaths on the Hadrian's Wall Trail. Mr Nicholson expected the maintenance would eventually fall onto the Project, and he had written to the Countryside Agency but had not received a reply. Mr Wannop mentioned the footpath (about 250 yards) along the riverbank at Crosby was now overgrown since cattle no longer grazed there. It was no longer a popular path, not trying to close it, just wanted to know was he morally responsible. Mr Nicholson confirmed he was not legally responsible, the general split of responsibilities was if boundary ran over a right of way the duty was to provide access by stile or gate, overgrowth hedges trees, etc it was his responsibility but undergrowth was the responsibility of the highways authority, undergrowth comes from the path's surface, and therefore the Project's responsibility. The Project was keen wherever possible of entering into maintenance agreements with farmers and the Project to pay for this. End of Tarraby Lane over Shortdale and Blaylock Riggs – this would be Mark Hudson's responsibility to organise – clerk to speak to Mark Hudson. Clerk asked if more funding could be drawn down from other agencies as a result of the grant of £500 made to the Project from the council. The council's contribution could be very helpful towards the bridge at Whitrigg House Farm. The Chairman thanked Mr Nicholson for his contribution and attendance

4. cont'd

2. Applications

a) **07/0758 – Town Head Farm, Houghton, Carlisle** Change of use of part tearoom to beauty salon

Applicant: James A Knox Comments: No objections

b) **03/0825 - Batt House, Crosby-on-Eden** Single Storey extension to front and side elevations

Applicant: Mr A Whitaker Comments: No objections

c) **Garden of "Study Quiet" Rickerby.** Fell one Yew tree NO OBJECTIONS after consultation with Mr M Carigiet Confirmation of action agreed by the council. The Chairman considered that Toxophiloly Society should be informed of this as yew was used for making long bows rather than see it burnt

3. **Deposit of Cumbria and Lake District Joint Structure Plan** - Noted acknowledgement of council's comments

6. **NEW BUS SHELTER, HOUGHTON ROAD, HOUGHTON – Tarmac Surface** Noted Capita's opinion was that there was sufficient tarmac for passengers to alight without having to traverse wet grass in inclement weather. Mr Nicholson had measured the tarmac which was less than one metre at one end about 1m from the verge edge to the rear. In the chairman's view there was insufficient tarmac all told. Clerk to write to Mr R Lewis

7. **CUMBRIA COUNTY COUNCIL – Summary of Corporate Strategy** It was considered that there was not a lot to make comment on as this summary was too sketchy.

8. **HADRIAN'S WALL TRAIL THROUGH LINSTOCK** Noted that clerk has pointed out the lack of a signpost at the junction with Chestnut Grove and farm lanning. Reply from Capita "we will have a look at the signing around there" – there was a similar situation at Gilsland

9. **BETTER WAYS TO SCHOOL – Safety Audit** Noted the council was not allowed sight of this. A request had been made for a copy of this document but this had been refused. Ms W Aldred would investigate. Mr Wannop asked if any action had been taken on the points raised in the "audit". Some work had been carried out. There was supposed to be additional signage and increased lighting. It was understood that Capita had carried out the safety audit.

10. **LIGHTING POINT** – Clerk had been informed that an additional lighting point had been allocated to the council area. Mr Wannop informed the meeting that the clerk had suggested a new light would be of benefit at the bottom end of Green Lane at Crosby-on-Eden. Mr W Clark to investigate and consult the residents

11. **DRAINAGE PROBLEMS AT 23 South Croft Houghton** Noted copy letter from Carlisle City Council Drainage Engineer, sent to residents "....confirmed that an investigation would be initiated as soon as possible" and asking to make an appointment with them. Clerk had spoken to the resident (Mr Norman) who had informed her that Mr John Harrison, Drainage Engineer, Carlisle City Council, was away on holiday and had not yet been to inspect the problem.

12. **RURAL SERVICES STANDARD 2003 – Second Review** Noted contents of copy letter from The Rt Hon Alun Michael, MP, Minister for Rural Affairs and Urban Quality of Life – clerk had requested copy of the questionnaire to be completed which had not yet been received

13. WETHERAL & STANWIX RURAL NEIGHBOURHOOD FORUM – Noted copy of Minutes of the meeting held on 3rd July 2003 received. Next meeting to be on Thursday, 16th October 2003 at Castle Carrock Watson Institute at 7.30p.m. Mr Nicholson had reported on his attendance at the meeting held on 3rd July.

14. STANDARDS COMMITTEE – Noted receipt of Report on the Provisions of the new Section 66 Regulations which set out how the Standards Committee should deal with any complaints of misconduct referred to it by the Ethical Standards Office. Copy of this sent to Chairman. Mr Nicholson noted that para 2.1, hearings could be held in private which related to confidentiality, national security. There was nothing in it relating to court proceedings – if this did not exist it might be worth mentioning to the Standards Board

15. IT SUPPORT TO PARISH COUNCILS Letter from Claire Rankin "...there remains a small underspend of the budget and she is asking if there are any small items of additional hardware or software which councils wish to purchase to assist the work of the parish". Noted an order for a colour printer had been sent in to Carlisle City Council and if funds available there would be no charge to the parish council.

16. CONSULTATION PAPER ON INDEMNITIES FOR RELEVANT AUTHORITY MEMBERS AND OFFICERS Letter from Office of the Deputy Prime Minister – Questions and comments about this consultation should be sent to James Holdaway at the address at the top of this letter by **6th October 2003** Chairman and Vice-Chairman have received copies of consultation document and will report on their findings. All members had received a copy of the Chairman's comments which is to be discussed at the next meeting

17. HOW DO I REGISTER AND DECLARE INTERESTS, AND REGISTER GIFTS AND HOSPITALITY Noted additional copies of this booklet received for distribution to those councillors not present at the last meeting.

18. HOUGHTON VILLAGE GREEN

a) **No Parking sign** - Resolved to order a new plastic one from Palmpro Signs

b) **Trees** – one Dead Tree (northern end) to be removed, one at the southern end to be pruned as it is growing at an angle – Clerk to contact Mr Dean Little

c) **Electric Cable wayleave** – awaiting news from Mike Carigiet – referred to next meeting – clerk to discuss

d) **Layby** – awaiting report from Cumbria County Council. Clerk had asked Mr R Lewis if and when Houghton Road was resurfaced Cumbria County Council could perhaps resurface the area. Resolved to obtain more estimates. One estimate received was for about £6,000+

19. BRUNSTOCK VERGES – Mr Wannop reported that a very neat roadside rockery with large boulders (virtually on the road) and shrubs had been installed on the 2m verge which had been used plus the garden area in front of the barn conversion as a silage pit at Brunstock Farm. If people in Linstock were made to remove then the same should apply. Clerk to ask Capita and Cumbria County Council to investigate

20. COMMUNITY HEALTH COUNCILS – abolition date – Noted this would be 1st December 2003

21. HOUGHTON VILLAGE HALL Flower Show – Resolved to award a grant of £100 towards printing of brochure as the Show always ran at a loss. Mr Wannop proposed this grant, seconded by Ms W Aldred and unanimously agreed. Ms W Aldred suggested that the entry fee of 10p should be increased. This would be mentioned at the next meeting of the Village Hall Committee.

22. A689 Comments - Draft response for approval was circulated at this meeting. Resolved to forward this to Cumbria County Council as it stood

23. TRAINING – New Councillors - Noted that 8th October date at Crosby Parish Hall could not be altered – if new councillors would like to attend one of the other sessions, the nearest one being at Bothel on 30th September, they should inform the clerk as soon as possible

24. LOCAL GOVERNMENT IN CUMBRIA

a) **BOUNDARY COMMITTEE FOR ENGLAND** Resolved to make representations to the Committee – Chairman and clerk to undertake this work as replies were required by 8th September 2003.

b) **RESPONSE TO NORTHUMBRIA UNIVERSITY QUESTIONNAIRE Local Government in Cumbria re. Evaluating the "three unitary authority" option.** Paper circulated to all councillors present who agreed with the contents prepared by the Chairman which should be sent to the University by 14th August 2003

25. ARMY PRESENTATION TEAM 14th July 2003– The Chairman reported that Mr M Clarke, the clerk and he attended. Mr Clarke reported that the Presentation Team gave an active and balanced current view of today's Army covering such issues as: global threats which affect the modern society, the tasks assigned to the Army, the role of the Army nationally and internationally, and locally, how the Army embodies good citizenship in its individuals through team work, responsibility, respect for others and self-discipline, and finally how and why the Army differs from the society it protected. It was stressed that the modern Army "embraced" the change in attitudes to lifestyles.

It was extremely well-presented but the venue was terrible, the heat in the presentation hall was unbearable – the air conditioner had broken down.

26. PHOTOCOPIER – Resolved to purchase a new digital copier from Charles Thurnam & Sons Ltd cost £1400 - £700 trade-in for present copier – as the present copier was 5+ years old spare parts could not be guaranteed - copy costs would be 7/10ths of a penny as opposed to 1p with the old copier

27. CUMBRIA ASSOCIATION OF LOCAL COUNCILS - July/August County Circular had been circulated to all members

28. HIGHWAY MATTERS

a) **New 30mph electronic sign on Whiteclosegate** – Ms W Aldred reported this carried on flashing for one minute after vehicles had passed it. Clerk to write asking for this sign to be re-calibrated and also thanking the County for installing this.

29. CARLISLE CITY COUNCIL – Democratic Engagement Best Value Review – Comments required by end of September. Copy letter from Carolyn Taylor together with Scoping Report for comments – these to be discussed at the next meeting

30. FINANCE

a) Resolved to authorise payment of the accounts listed on the attached schedule

b) HSBC balances as at 28th July 2003 – C/A £123.78 Business Money Manager £33,843.31

c) Precept 2004/05 – Clerk to obtain further estimates for tarmac work on Houghton Village Green layby

d) Inland Revenue – Cumbria Area Reorganisation To note the district number will be 783 – some disruption to services may occur in the period from 26 – 29th August. If anyone wishes to have a copy please contact the clerk

e) St John's Church, Houghton – Noted acknowledgement with thanks for £500 churchyard grant

f) Houghton Village Green Resolved to authorise payment to David Mitchinson Construction

Drainage works £907 + New manhole £550 + extra JCB hours £50 = **£1,507**

g) Linstock W I Hall To note £500 grant received from Carlisle City Council in respect of drainage/gravel works at the Hall

h) Houghton Village Green – Resolved to authorise implementation of resurfacing work by Tolsons now that the drainage works had been completed

31. DATE OF NEXT MEETING – Wednesday, 10th September 2003 at Crosby Parish Hall

32. CORRESPONDENCE RECEIVED SINCE THE ISSUE OF THIS AGENDA

1. LOCAL COUNCIL UPDATE – full copy circulated at meeting

2. PLANNING

a) Applications

03/0833 – 3 Knells Cottage, Houghton. Single storey extension and conversion of garage to form Granny annexe **Applicants: Mr & Mrs Nutt**

Comments: The council considered that the flat roof was not in keeping with the existing cottages (Clerk to consult with Mr P Gascoigne)

03/0842 – 42 Lansdowne Close and land to the rear, Stanwix, Carlisle. Extension to provide bedroom en-suite and change of use of agricultural land to domestic garden (The council was only concerned with the change of use of the land)

Comments: No objections

3. HOUGHTON VILLAGE GREEN – NEW BENCH Mrs Sharpe would like to replace the bench opposite Jackson Road with a new one with a plaque "In Memory of George Sharpe". She is moving from Jackson Road to Merseyside on 22nd August and has asked the clerk to obtain a price (have quoted her that it would be about £250). Council agreed to accept this offer. Clerk to obtain estimates, council would be responsible for future maintenance.

4. CUMBRIA ASSOCIATION OF LOCAL COUNCILS -

a) **Training Programme plus** Leaflets for Training course – dates 24 Sept; 15th Oct; 29th Oct; 12 Nov; 3rd December all at Rural Resource Centre, Redhills, Penrith starting at 7.00p.m. to 9.30p.m. Cost £35 per councillor which the council would fund

b) **AQA Certificate in Local Council Administration** – General Information and Registration Form

c) **Submission to Boundary Cttee (draft2)** – copy circulated – Comments/Replies required by CALC office by 29th August 2003

5. NEWS RELEASE 4.08.03 from Office of the Deputy Prime Minister re. LAND DISPOSAL by Local Authorities giving much greater freedom for land use. This was noted

6. PROVIDING INDEMNITIES to relevant authority Officers and Members Chairman's comments circulated at meeting – replies have to be in by **6th October 2003** – see Local Council Update – to be discussed at September meeting

7. CARLISLE RURAL STRATEGY – “Listening to the Rural Voice” The Strategy has been produced jointly by Carlisle City Council and Carlisle Parish Councils' Association – it does not aim to reinvent the wheel and acknowledges that considerable activity is underway – aims to ensure strength through co-operation and co-ordination and to raise the profile of rural Carlisle. This passed to Mr M Clarke for perusal

8. LOCAL BUSES – Service 680 Changes to come in effect from 1st September 2003; Cumbria Coaches will be taking over the operation from Highfield Coaches (Clerk to advertise on the Noticeboards)

33. ANY OTHER URGENT PARISH BUSINESS

a) **Bus Stop The Green Houghton** Mr Gascoigne had informed the clerk that he had had a complaint that bus drivers would not stop for passengers to alight on Houghton Road at Co-op Square.

b) **Cut between Smithy Croft and The Green** Report of broken fence and weeds – 30 Smithy Croft – Mr M Clarke to confirm

c) **Recycling Centre Houghton** Mr M Clarke reported resident had complained about the lack of this. However, Mr Clarke had reminded the person that there had been an article in the Houghton Echo asking for suggestions and it had been discussed several times at council meetings and decided against a Centre

d) **HSBC Signatories** Clerk reminded those councillors who had not attended with identification should do so as soon as possible. Clerk confirmed that the Kingstown Branch would accept personal identification

e) **Gun Club at Newby** Several complaints received as it was believed the Club could be abusing its licence (Chairman suggested Mr Alan Gosling who was a member should be consulted)

f) **Trees alongside M6 Linstock** Clerk to write to AmeyMouchel if screen of trees could be planted (sawmill bridge and river bridge) to reduce noise level of the traffic North of River Eden to Linstock Bridge

DOCUMENTS FOR INFORMATION

Carlisle City Council Agenda:

Community Overview & Scrutiny Cttee	17.07.03
Development Control Cttee	18.07.03
Corporate Resources Overview & Scrutiny Cttee	24.07.03
Infrastructure Overview and Scrutiny	31.07.03
Community Overview & Scrutiny (Special)	01.08.03
Executive	04.08.03

Carlisle City Council Agenda:

Licensing and Regulatory Panel	06.08.03
Corporate Resources Overview & Scrutiny Cttee special	13.08.03

Hadrians Wall News

STANWIX RURAL PARISH COUNCIL

SCHEDULE OF PAYMENTS TO BE AUTHORISED AT THE MEETING TO BE HELD ON 6th August 2003

	£
Mr M Clarke – reimbursement of travelling costs to seminar at Newton Rigg on 14 th June 2003	7.17
007 R F Angus – Houghton Drainage Works £55.00 + VAT £9.63 =	64.63
S Nicholson – Greens Maintenance £314.28 + Bus Shelter hedge etc £20 + Park Broom £30 -	364.28
R J Telford & Sons – Houghton Village Green bench £72.30 + VAT £12.65 =	84.95
Clerk's salary	<u>618.82</u>

TOTAL PAYMENTS

1,139.85

SIGNED C F Nicholson

CHAIRMAN G Knowles

COUNCILLOR

Signed this 10th day of September 2003

Chairman

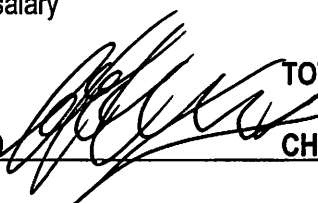
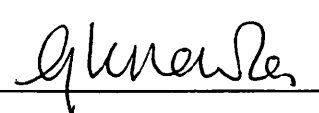


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TOTAL PAYMENTS 1,139.85

SIGNED  **CHAIRMAN**  **COUNCILLOR**

STANWIX RURAL PARISH COUNCIL

MINUTES OF PROCEEDINGS at the parish council meeting held on **10th September 2003** at Crosby Parish Hall, Crosby-on-Eden

PRESENT

Ms W Aldred	Mrs S Aglionby	Mr C F Nicholson (in the chair)		
Mr W Clark	Mr P Gascoigne	Dr M A Briggs	Mr M Caigiet	Mr M Clarke
Mr R J Nicholls	Mr W M Wannop	Mrs G Knowles	Mrs M Lamb	Mr A J Lightfoot

District Councillors Mrs M Bowman and Mr E Firth (Carlisle City)

1. **APOLOGIES** were received from Mr A Gosling (S)
 2. **THE MINUTES** resolved to authorise the Chairman to sign the Minutes of the council meeting held on 6th August 2003, previously circulated, as a true record
 3. **PUBLIC PARTICIPATION** Mr Nutt of The Knells and his agent, Mr J Gordon in attendance regarding Planning Application No. 03/0833. The council's comments were: "The parish council is concerned that the impact of such a large flat roofed building will have a great visual impact on the other cottages along this lane and would much prefer a pitched roof which would be more in keeping with the local environment." Chairman reported that Mr Nutt was concerned that these comments might preclude any building work and was running to a tight deadline with his builder. The Chairman produced two photographs that he had taken of the existing building and members examined these. Mr J Gordon explained that the property already had two extensions on it, the proposal was going to be further away from the house; the planners could not insist that a pitched roof be built, Mr Gordon considered that a pitched roof would look rather incongruous as it was only a narrow extension and to put a pitched roof on just the new extension would be completely out of character (there would be a vast area of flat roof between the existing house and the new extension). Problem was that because the parish council had raised an objection, the application had to be decided by the Planning Committee on 10th October. Mr Nutt wished to push on with this because he had a builder ready to start. Mr Nutt and Mr Gordon were asking the council to reconsider its decision. The petitioners were asked to withdraw from the meeting whilst the council considered the request. Mrs M Lamb proposed, seconded by Mr W Wannop, that the council should stand by its observations (see above) to Carlisle City Council Planning Department – this was unanimously agreed. Mr Nutt and Mr Gordon were called back in and informed of the council's decision that the existing comments still stood. The Chairman thanked Mr Nutt and Mr Gordon for their attendance and the councillors for their consideration. Mr Wannop considered that it would be a backward step to reconsider a decision. The representation should have been made to Carlisle City Council. The protocol was now established. Ms Aldred raised an objection that this should not be set as a precedent, Mr M Caigiet and Dr M A Briggs considered that all the information should be included. Chairman asked Mr E Firth and Mrs M Bowman if they could seek advice from the Planning Committee on how it would deal with such matters
- DECLARATIONS OF INTEREST** Mr M Caigiet declared a personal interest relating to Items 5.(ii) (b) & (c) on agenda at this stage

PLANNING

i) Reports - the following were noted

- a) **GRANTED PERMISSION – 03/0749 – 2 Knells Cottages, Houghton - Rear dining room extension**
- b) **GRANTED PERMISSION – 03/0825 - Batt House, Crosby-on-Eden – Single storey extension to front and side elevations to provide a sunroom**

ii) Applications

- a) **03/0889 – Houghton C of E School – Proposed New Nursery** Comments received are set out on the attached sheet. Mr Wannop asked if an extension could be built onto Houghton Village Hall. Chairman considered that a dedicated building was required because of Health & Safety together with other conditions but the general opinion had been that it was an inappropriate site. Mr Wannop had been the only councillor who considered that the proposed site was acceptable, adjacent to the school, in the centre of the village and parking available at the village hall. He wondered if a site near the Church would be acceptable but did not think building the nursery in

Tribune Drive was not feasible. It was suggested that there was space available on the school playing field. Mrs Aglionby was not against a nursery but was against the site chosen, and was very concerned about the personal safety of children, adjacent to the main road through the village. Mrs G Knowles agreed with Mrs Aglionby. Mr M Carigiet considered that the whole area – the school and the road required a comprehensive “inspection”. Mr M Clarke drew the council's attention to a comment by a parent that the siting of the new nursery would be “stealing a considerable amount of light from the existing school and as well as the other criteria previously discussed”.

b) **03/0986 – Tower Villa Rickerby Construction of boundary wall Applicant: Mr M Carigiet**

Comments: NO OBJECTIONS

c) **03/0987 - Tower Villa Rickerby Construction of boundary wall(LBC) Applicant: Mr M Carigiet**

Comments: NO OBJECTIONS

iii) Appeals

a) **DISMISSED – Appeal by Mr G Wynne, Site at Moor Cottage, Crosby Moor, Crosby-on-Eden**

6. BETTER WAYS TO SCHOOL – Safety Audit – Ms W Aldred reported that this was not in the public domain and was being prepared by Capita for Cumbria County Council. Mr J Smith, Cumbria County Council had contacted the clerk and suggested a meeting be arranged for Thursday, 2nd October 2003 with Capita, Jim Smith, Cumbria County Council, Mr C F Nicholson, the Clerk and P C Andy Brown. A list of the council's comments should be drawn up to take to this meeting. These included “give-way” road markings were too far forward, illumination of pinch points (pinch points should be painted red on the road) these were too close together, traffic had to divert going from Jackson Road into Carlisle – could be a “head-on-collision”. It was pointed out that people were parking on the footway in front of the shop. There had been a suggestion that lockable fold-down bollards should be installed at this location, it was not feasible to have double yellow lines painted on the roadway outside the shop, as traffic wardens could not police these.

7. NEW LIGHTING POINT, Green Lane, Crosby-on-Eden Noted that Mr D Carr (Carlisle City Council) would survey and report back to the clerk. Noted that resident has been consulted and agreed the point should be installed at the bottom end of the lane. Mr W Clark considered there was very poor light in Green Lane; light at bottom of the lane would create a very dark patch between this and the existing one. Residents considered another three lights would be required 40 yards apart. Mr Wannop reminded the council that from past experience, it was lucky to get one light and it should press for further lights in the future.

8. COMPUTER

a) **Colour printer** Noted this has been installed at no cost to the council – sample print circulated

b) **Virus Scanner** Consent obtained to update licence. Ms Aldred and Clerk to obtain

9. LOCAL GOVERNMENT IN CUMBRIA –

a) **The Boundary Committee for England** – Further letter from this body reminding stakeholders to send in submissions by 8th September

b) Noted copy of the attached letter which had been sent to the Boundary Committee for England

10. HIGHWAY MATTERS

a) **Interactive speed sign Whiteclosegate** Noted that Capita had inspected this and the clerk informed that it had been set to around 35-36 miles speed limit and was working properly. Noted further email from Eva Chua, Cumbria County Council, that an engineer would inspect as PC Andy Brown had reported a problem. The Chairman reported that a traffic expert had told him it was badly calibrated

b) **Cycleway – A689** Noted (i) Capita had agreed this was “in a mess”, and (ii) email from Eva Chua, Cumbria County Council stated “Capita was to carry out a detailed inspection and cost the work before looking into budgetary commitment as to whether the repair work could be carried out in this financial year.”

c) **Direction Signs** – The clerk had reported several times about the dirty signs. Dr M A Briggs commented that he found it difficult to see signs

d) Item 2(b) A689 Survey report Noted email from Cumbria County Council "Report was going back to Local Committee as part of a bundle of Engineering Road Safety Schemes, the outcome should be known by end September 2003"

e) Millbrooke Bridge (B6264) Resurfacing work on the approaches Dr M A Briggs had looked at this and considered it to be a waste of time and money. Chairman considered that double white lines should have been installed and not the single dotted line

11. CAPITA – Public Transport Infrastructure Bids Letter from Capita "funding had been allocated for this year and bids were now being requested from councils for bus stop improvement works" - these included new bus shelters and improvements for existing bus stops such as bus stop posts, areas of hard standings or installation of timetable cases. Resolved to request a replacement shelter the same style as the new one on Houghton Road for the one on The Green at the end of the pathway leading to Smithy Croft as the present one was "leaning" and in a dilapidated state. Consultation must take place with both the landowner and the nearby residents, and the council must agree to undertake the routine maintenance of the shelters. The new shelter on Houghton Road did not have sufficient hard standing and there was an on going argument (86mm at one end and not enough in depth) about this with Capita

12. CARLISLE CITY COUNCIL Democratic Engagement Best Value Review (Copy letter from Carolyn Taylor together with Scoping Report previously circulated) Resolved to approve the enclosed comments prepared by the Chairman to be forwarded to the City Council by end of September. Noted further letter from Carolyn Taylor reminding parishes to send in comments by end of September

13. CONSULTATION PAPER ON INDEMNITIES FOR RELEVANT AUTHORITY MEMBERS AND OFFICERS

Resolved to approve the comments prepared by the Chairman (which were circulated at the last meeting). Clerk to send to the Office of the Deputy Prime Minister by 6th October 2003

14. HOUGHTON VILLAGE GREEN

a) **New "No Parking Sign"** – Noted awaiting estimate

b) **Tree removal and pruning** – Noted awaiting work to be done by Mr Mervyn Taylor

c) **Electric Cable Wayleave** – Mr M Carigiet reported on a letter he had received from Capita, copy sent to clerk. It had been established that a cable had been laid through the Green without permission. Capita not prepared to pay at the same rate as in the past, the last line of the letter stated, "County Council legal department have advised that a Wayleave Agreement is not appropriate in this case but it will be dealt with by a Formal Agreement". Mr M Carigiet to continue negotiations.

d) **New Bench** (Mr G Sharpe) Noted estimate received at 4.15p.m. today from J Graham & Son viz: 4ft Bench £300 + VAT; 5ft Bench £350 + VAT; 6ft Bench £420 + VAT; treated with one coat clear sealer and would require a further 3 coats of protective woodstain/varnish before being exposed to the elements, delivery included but not siting. The bench would be made with "Iroko" timber, which is bought under the international replantation strategies. Clerk informed the council that installation would be free of charge by David Carr, Carlisle City Council. (Mrs Sharpe would donate £250 towards the bench in memory of her husband George Sharpe, plaque to be installed on the bench). Resolved clerk obtain another estimate from R Telford & Sons.

15. TRAINING – Noted no councillors wished to attend the Training Course (details circulated at the last meeting)

16. BRUNSTOCK VERGES – Clerk reported Mr G Clubbs, Capita, was still investigating. Mr J Watson had told Mr Lamb that there had been about a 1'6" verge to the wall round the silage pit.

17. CROSBY LODGE HOTEL, Crosby-on-Eden – Noted letter received from Atkinson Ritson enclosing Notice of application to Transfer Sessions for grant of a justices licence "authorising us to sell by retail intoxicating liquor of all descriptions for consumption either on or off the premises known as Crosby Lodge Hotel" – acknowledgement sent

18. AmeyMouchel - Noted clerk has acceded to the request to send dates of council meetings

19. RURAL SERVICES STANDARD 2003

a) Noted full document received on request from the clerk

111

b) Noted letter dated 11th August, received 22nd August enclosing one flyer for displaying on notice boards, clerk had requested further copies. New standards include: All rural Local Education Authorities to have a fully extended school service by 2006; 50% discounts on local bus fares for over 60s; A free piece of fruit every school day for every 4-6 year old;

20. NEW PHOTOCOPIER – Noted this was delivered on Friday, 15th August 2003. Survey form received and completed. Machine was working fine

21. CUMBRIA LOCAL TRANSPORT PLAN – Annual Progress Report 2002/03 received

22. A69 ROUTE MANAGEMENT STRATEGY (RMS) Noted copy RMS produced by the Highways Agency received for information. Emphasised that this strategy focused on the management and improvement of the existing route. The Development and implementation of major capital works was progressed through a different path with the Highways Agency. The Chairman pointed out the problems identified within the Carlisle District, - High incidence of accidents at Aglionby east of Warwick Bridge KSIs (Killed or seriously injured) but under the high priority action plan they preferred to do a biodiversity action plan to rectify problems at Warwick Bridge. Clerk to write to Mr M Battersby, Carlisle City Council, expressing the council's concerns

23. SCALEBY ROAD – Clerk reported Mr R Murray had rung her to request footpath should be installed for the safety of the many pedestrians. Mr P Gascoigne agreed it was a very dangerous road; the whole area lacked safe walkways and reported that the hedge fronting the highway of the scrub field off Scaleby Road (in the process of being sold) required trimming again. Mr M Carigiet considered one of the great successes was the Hadrian's Wall Trail through Linstock and Rickerby. Mr W Wannop pointed out that hedge cutting was a serious problem, environmentalists wanted them left but road safety required them trimming.

24. STANDARDS BOARD FOR ENGLAND Noted new guidance booklet "Standards Committee Determinations" received which explains the Local Determinations Regulations and provides practical procedural information for Monitoring Officers and Standards Committees on how to handle referred reports. Copy on file

25. HADRIAN'S WALL – Autumn Playdays along Hadrian's Wall – Noted information received and requesting details of contact to book space in local village/parish halls – Clerk to inform details of bookings secretaries

26. NATIONAL ADOPTION WEEK – 3-8th November 2003 Noted letter from Cumbria County Council, Family Placement Team, requesting a piece be inserted in council newsletters advertising the event - Letter passed to Mr M Clarke for attention

27. CARLISLE ENVIRONMENT FORUM – VISION FOR THE FUTURE - A sustainability Appraisal of the new Carlisle & Eden Community Strategy. Joint meeting of Carlisle Environment Forum and Eden LA21 Monday, 15th September at Tullie House, Carlisle – 6.00-9.00p.m. Mr M Clarke to attend – Clerk may attend

28. THE LOST WAYS PROJECT – Copy papers circulated to all councillors – Elders Module Resolved not to participate in this project. Mrs M Lamb remarked that the Clerk was only supposed to work and be paid for so many hours, a lot more was being done.

29. TARRABY TO HOUGHTON FOOTPATH Noted complaint received from resident about an aggressive horse in the adjacent field and also two aggressive dogs at the start of the path from Houghton. Noted Mark Hudson had been informed of this complaint and was following it up with Cumbria Constabulary and Cumbria County Council

30. CUMBRIA POLICE AUTHORITY – Carlisle Area Community Liaison Forum No member was available to attend the next meeting to be held on 17th September 2003 at Currock Community Centre, Lediard Avenue, Currock at 7.30p.m. as Mrs M Lamb considered that it would not have anything concerning this parish. Apologies to be sent in

31. CUMBRIA ASSOCIATION OF LOCAL COUNCILS

a) September 2003 County Circular circulated to all councillors

b) Legal Topic Note 24 (Revised) Councillors' Allowances published June 2003 (10 pages) – The clerk had a full copy of this document

32. WARM FRONT GRANT SCHEME – POSTERS RECEIVED These to be displayed on noticeboards

33. POWER CUT, 2nd September 2003 Noted this had affected Corby Hill, Linstock, Crosby-on-Eden, Walby, Rickerby, Brampton Road. Various businesses had been affected as well as the Chairman and the Clerk. Mr M Carigiet considered it was a case of under-investment over many years. Resolved not to write and complain, but "cuts" should be monitored

34. THE LOCAL CHANNEL – A new England-wide network of community websites, to be launched nationally from 15th September 2003, which would help Stanwix Rural meet the Government's e-initiative ahead of schedule, copy letter had been circulated to all councillors. Ms W Aldred had viewed the website which she had found very boring and full of advertisements. She considered the parish should look at creating a website in the future but this was not the way to do it – to be put on a future agenda

35. FINANCE

a) Resolved to authorize payment of accounts listed on the attached schedule

b) HSBC balances as at 28th August 2003 c/a £217.01; Business Money Manager a/c £36,555.31

c) Concurrent Services Grant – Noted notification of payment by BACS that £4,952.00 would be credited to Money Manager account five days after the 13.08.03

☛ Precept 2004/05 New notice boards; lay-by; Footway from Brunstock lane off B6264 over Millbrooke Bridge to drian's Park – resolved clerk should obtain estimates

36. DATE OF NEXT MEETING - 8th October 2003 at HOUGHTON VILLAGE HALL at 7.30p.m.

37. CORRESPONDENCE RECEIVED SINCE ISSUE OF AGENDA

1. PLANNING APPLICATIONS

a) **03/1013 – 21 Tribune Drive, Ashleigh Park, Houghton** Single storey kitchen extension together with extension above existing dining room to provide 1no. bedroom Applicant: Mr P Ashbridge

Comments: - Quite a large extension if neighbours not concerned then parish would have no objections. Resolved to reserve judgement but the council had NO OBJECTIONS unless neighbours approached the council

b) **03/1008 – Crosby on Eden Primary School, Crosby-on-Eden** New car parking area at side of new hall for staff parking Applicant: Governors of the School

Comments – council in favour of this, as it would remove parked vehicles from the B6264

c) **03/0889 – Proposed Nursery at Houghton School** – Noted copy of Mr R Ballantyne's (shop proprietor) letter of objection re closeness of veranda of the proposed building to the windows of his living accommodation. It was considered that a site visit by the planning committee should be arranged.

2. DRAINAGE PROBLEM SOUTH CROFT FROM TWO CASTLES HOUSING DEVELOPMENT Tel call from Mr Norman 9.30a.m. 10th September. Mr J Harrison, Drainage Engineer from Carlisle City Council, inspected 12th August

☛ I told Mr Norman that he would write to Two Castles. Resolved clerk to email Mr Harrison to ask if there had been any developments

3. GREENS MAINTENANCE Account received from Stefan Nicholson £314.28 + Park Broom Cut £30 = £344.28

Resolved to authorise payment but that the clerk (in conjunction with Mr W Wannop) should write to Mr Nicholson expressing concern about the quality of his work, especially with regard to Park Broom, Brunstock and Houghton Village Green.

4. ENVIRONMENT AGENCY – The Eden & Esk Catchment Abstraction Management Strategy – leaflet enclosed Consultation document to be published September 2004 but would like comments/suggestions about water resources in the area by 16th October 2003 Mr M Carigiet to have a look at this and consult with clerk. (Mr W Wannop declared and interest)

5. CARLISLE CITY COUNCIL – Financial Services Precept requirements to be sent in by 4th December 2003.

Date of meeting of parish council when Precept will be set to be notified to City Council by 31st October 2003.

Resolved to notify the City Council that the Precept would be set at the November meeting. Chairman, Vice-Chairman and clerk to meet before sending the agenda out for the November meeting to discuss proposed precept

6. ZURICH MUNICIPAL – CD-Rom – a practical guide to risk assessment for local councils Cost £165 1st year,

Year 2 cost £85. Year 2 and subsequent years includes Guide updates, if required, Two Health & Safety bulletins per year, Annual half-day regional seminar – 1 free place. Further places at £30 plus vat, 10% off Zurich Municipal Health & Safety Products, Health & Safety Helpline from 9.00a.m. – 5.00p.m. Monday to Friday. Resolved not to subscribe

7. BENCH SEAT HOUGHTON VILLAGE GREEN opposite Jackson Road Letter from David Andrews complaining about the state of this – clerk telephoned and told him that a replacement bench was in hand

8. PARISH REMUNERATION PANELS - After discussion with regard to remuneration for Chairman and councillors, it was resolved that at the present time no remuneration should be paid but only out-of-pocket and travelling expenses should be paid. However, it was also resolved that these items would be reviewed on an annual basis when setting the precept.

10. HOUGHTON VILLAGE HALL (Parish Plan) Resolved to authorise payment of account from Houghton Village Hall in respect of £6.25 for two meetings

38. ANY OTHER URGENT BUSINESS

1. SPEEDING THROUGH LINSTOCK Mrs M Lamb informed the council that she had reported to PC Andy Brown that residents were exceeding the speed limit – there had been one or two near misses, coming out of the Nursery Site and Chestnut Grove. Numerous complaints had been received and with so many walkers on the Hadrian's Wall Trail along the bottom road it was dangerous.

2. ROAD SAFETY A689 Danger of Lorry Parking Mr W Clark produced a photograph of wagon, which had been parked for one hour. Danger coming out of private road onto the A689 – traffic travels exceeding the speed limit. Constable would bring it to the attention of the Road Safety Committee Bus stop only No Parking

3. ROCKERY AT BRUNSTOCK – Mr W Clark produced photograph of this (house up for sale) one resident came out of the adjacent property and remarked, "This is ridiculous." Mr Gary Clubbs (Capita) was investigating.

4. SLIP ROAD HOUGHTON CHURCH – Lorry parked 10.09.03 Clerk to report to PC Andy Brown

5. HADRIAN'S CAMP – Noted Potato Harvesting was being carried out

6. SURE START BUS – Query as to what this was – clerk informed the council that this was a preschool bus for children at Hadrian's Park

7. SCALEBY ROAD CORNER A689 Clerk to instruct Highways Hotline that root pruning was required with regard to the bushes growing on the verge at this corner

8. CHEQUE SIGNATORIES – Noted that Councillors M Briggs, M Carigiet, W Wannop, W Aldred, C F Nicholson had presented their identifications to HSBC and were mandated

DOCUMENTS RECEIVED FOR INFORMATION

1. Carlisle City Council – Agendas for the following committees

Overview & Scrutiny Management	14.08.03
Infrastructure Overview & Scrutiny	21.08.03
Agenda for Licensing & Regulatory Panel	10.09.03
Infrastructure Overview & Scrutiny	11.09.03

What's On Guide for Autumn Entertainment Season at The Sands Centre
(Special) 22.08.03 Licensing & Regulatory Panel

Combined Community, Corporate Resources & Infrastructure	22.08.03
Infrastructure Overview & Scrutiny (Special)	22.08.03
Corporate Resources Overview & Scrutiny (Special)	22.08.03
Community Overview & Scrutiny (Special)	22.08.03
Community Overview & Scrutiny	28.08.03
Executive (Special) Revised agenda	28.08.03
Development Control	29.08.03

Executive	01.09.03
Standards	02.09.03
Corporate Resources Overview & Scrutiny	04.09.03
Council (Special)	04.09.03
Council Meeting	09.09.03

Minutes of the Council, Executive, Committees and Panels 15.07.03 to 09.09.03

2. Cumbria County Playing Fields Association – Annual Report 2002 – 2003
3. COUNTYWIDE – Summer 2003, Issue No.43
4. ROCK REPORTS – Newsletter of the Northern Rock Foundation – No.7 Summer 2003
5. Local Council Review – September 2003

STANWIX RURAL PARISH COUNCIL

SCHEDULE OF PAYMENTS AUTHORISED AT 10th September 2003 meeting

1. Charles Thurnam & Sons Ltd – One sharp AR-122E Digital photocopier	£
£700.00 + VAT £122.50 =	822.50
2. Derek Tolson & Sons – Tarmac work at Houghton Village Green	
£4420.00 + VAT £773.50 =	5,193.50
3. Crosby Parish Hall - Meetings from April to September inclusive 6x £10 -	60.00
4. Clerk's salary	<u>619.03</u>
TOTAL PAYMENTS	<u>6,695.03</u>

SIGNED C F NICHOLSON

CHAIRMAN

MICHAEL A BRIGGS

COUNCILLOR

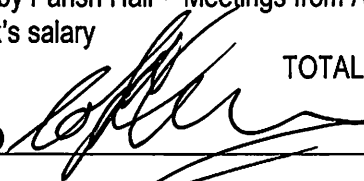
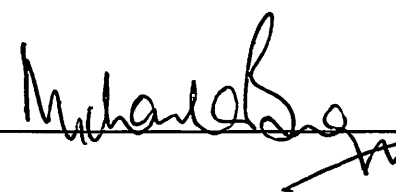
Signed this 8th day of October 2003


 Chairman.

STANWIX RURAL PARISH COUNCIL

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STANWIX RURAL PARISH COUNCIL

MINUTES OF PROCEEDINGS at the parish council meeting held on **WEDNESDAY, 8th October 2003** at **HOUGHTON VILLAGE HALL, HOUGHTON**

PRESENT

Mr C F Nicholson (in the chair)

Dr M A Briggs

Mr M Carigiet

Mr M Clarke

Mr W Clark

Mr P Gascoigne

Mr A J Gosling

Mrs L Kielty

Mrs M Lamb

Mr A D Lightfoot

Mr R J Nicholls

District Councillor Mrs M Bowman

1. **APOLOGIES** were received from Mesdames W Aldred and S Aglionby, Mr W M Wannop, Cumbria County Councillor Mr J Mallinson and Carlisle City Councillor Mr E Firth

2. **THE MINUTES** Resolved to authorise the Chairman to sign the Minutes of the meeting held on 10th September 2003 previously circulated as a true record

The Chairman apologised to Mr A Gosling as he was inadvertently not informed of the special meeting of councillors held on 29th September 2003 to discuss Planning Application No.03/1024 and the Chairman took full responsibility for this omission. Mr Gosling commented that he may have been "not listening properly" when he was informed of the meeting.

3. **PUBLIC PARTICIPATION** Several members of the public were present and they raised the following points with reference to Planning Application No.03/1024 detailed below

Mr Charles Dunn, **Border Garden Centre** made the following comments:

This application concerned a Greenfield site, there were brownfield sites available such as Hadrian's Camp and 14MU that could be used. He understood that a development on the outside of the M6 had been refused and considered this should be taken into account. The proposed entrance was on a stretch of a very dangerous road (A689) traffic travelled at speed and highlighted the danger of potential standing traffic waiting to turn right onto the site. He was also concerned about the way "it was pushed in and having to have an extraordinary meeting". The Chairman confirmed that the parish council had been granted a deferment on the date by which observations were required. Mr Dunn was not against a garden centre which might mean more people coming into the area, but was specifically and vociferously against this site.

Mr Hugh Kane, **Two Hands, Houghton** Concurred with the points Mr Dunn had raised and in particular the relationship to the traffic, coming from West of Carlisle through Houghton, Scottish Borders side along A689 towards Brampton to turn off into the garden centre. He lived adjacent to the road, did get stoppage there, noise level was colossal from lorries coming up the hill, and the increased volume would have a very big impact, more so with the number of vehicles because the traffic would be coming in from different roads. Coming along the A689 would be a very dangerous situation and he considered the speed limit should be reduced. He found it very difficult to get out from the Scaleby Road during peak hours at the present time. A particular personal concern for him rather than the general population, was that the field was liable to flooding in winter because his sewage pit goes into there and he has had complaints from neighbours. Fencing had been erected on the back of the house. The drive serviced both Houghton Hall and his house. Fence was to be erected down there and with heavy lorries going down there to deliver the gas, also waste disposal, there was no room for turning either back or front if the entrance was blocked up. Sewage drains into it and he could be deprived of the aforesaid services. The drawings were slightly wrong regarding the gate to his drive. Gas tank and boundary were wrong too.

Rev Simon Austin (**Vicar of St John's Houghton**) The two immediate things were fair comment – He had two comments to make: First on planning, the site by the Church for the new vicarage was turned down and whilst in greater purpose of thing it might be right, the reason given was that it was outside the village envelope, which they decided was on the sign saying "Houghton" rather than on the traditional road pre-motorway size of the village. It seemed to him, on planning alone, if something was being produced in a different area there were questions over procedure, informally the diocese had looked at other sites. Secondly, he felt very strongly over the issue of the road. Over the last 18 months there have been five accidents on the road, two of which required ambulances, very minor, three of which he had gone to himself (sitting there himself to turn right, {24th September}, shunted van into

the path of an oncoming articulated lorry). He had not seen the full plans, but his concern was the volume of traffic that could potentially be associated with this development and without proper discussions about the road it could be a recipe for disaster. He knew there were discussions about the road but this was a major, major issue which must be taken into consideration regarding the proposed development. Thirdly, questions over the siting of the development, where there are brownfield sites. How can this be allowed to happen when there are other things which might have far less impact which have been turned down?

Mr Richard Batey, The Knells Farm, Houghton He had lived in the parish for 46 years and his parents before him. The amount of traffic using this road now has practically doubled in the past five years, and speaking as a person who comes out of Scaleby Road end to go either left or right, you are risking your life. There is no way a lorry can stop. It is impossible to have a development on that road to Linstock Roundabout, since it is asking for fatal accidents to happen. He did not know how they were going to police it – he would not like to be “standing parked in the middle of that road to turn right where they have got the site entrance planned and looking in my mirror to see a lorry coming down that hill – realising that I could not move, he goes up your backside and you are dead, there’s no getting away from it”. These wagons travel fast, heavy laden, it is just a recipe for fatal accidents – once it’s built it is too late. I think as a parish council and everybody round here should oppose it as strongly as possible. To go for the other point, yes, it is another Greenfield site. His son and his wife live at Brunstock and look right on to it. What value is going to be taken off that property to start with? Or is this just the start of another Greenfield explosion? Are they going to finish up with houses right in front of them? Did not buy the bungalow with houses in front, it could be possible in future. As far as Greenfield sites, yes he agreed with what had been said about other sites, eg. Hadrian’s Camp and 14MU. On a safety point, there is not one person who feels they can come out of that road end in safety. This goes as far away as Smithfield and Hethersgill drivers are absolutely petrified. Came out myself today, bushes still keep growing on the grass verge on the corner (he would get rid of them if the council wished). There was a car doing 80mph coming from Kingmoor. Bushes are not helping, that road is a recipe for disaster (clerk confirmed she had reported the “bushes” three weeks ago). As the vicar said, five accidents recently – did not know of any road in Cumbria which was worse – he could not believe anyone could think of putting such a development on this road.

Mr Kane commented on one other thing about the increase in traffic, that this road would become the main road onto the Carlisle Northern Development Route(CNDR) to the west; even taking into account the increase from this development the road would not take it, coming from the east more traffic. He had problems now turning right to his property now therefore more traffic with the detrunking of the A69.

Mr Austin pointed out that coming out from St John’s Bridge turning left and pausing to turn immediately right into the Vicarage was risking being killed – sight lines are bad. He said to people “Make sure both ways are clear before you attempt to turn out from the bridge and turn right into the vicarage – it was almost the same in reverse.” There were fatal risk issues all the time coming from the junctions onto A689

The Chairman thanked those who had put forward their concerns and issued an invitation to them to stay for the rest of the meeting if they so wished. However they departed at this point.

4. DECLARATIONS OF INTEREST Mrs M Lamb declared an interest in respect of 5(b) Houghton Hall Planning Application No.03/1024

5. PLANNING The following were noted

(a) Reports

GRANTED PERMISSION 03/0022 - Fosse Way, 38 Houghton Road, Houghton

Demolition of existing garage and extension of existing dwelling incorporating new garage

GRANTED PERMISSION 03/0842 – 42 Lansdowne Close and land to the rear, Stanwix, Carlisle, CA3 9HN

Extension to provide bedroom ensuite and change of use of agricultural land to domestic garden

(b) Applications**03/1024 – Houghton Hall, Houghton**

Change of use to retail (garden centre) and leisure (visitor attraction) and erection of associated buildings, car park, alteration to access, children's play area, formation of offices, installation of sewage treatment plant, foot/cycle path and landscaping. Applicant: Klondyke Garden Centres Ltd

Comments from parish councillors were as follows:

Mr A J Gosling – He had been listening to one or two people and was 50% for the project, 40% against and 10% uncertain. He had found from general feelings from planning friends that this was very much the sort of project they would want to have in the City. Not saying the location was ideal, sort of project very beneficial for the City from the point of view of tourism attraction. He thought if such a project went ahead, there was a natural problem with the A689. That road was going to have a greater priority in the future as a major route, more work had to be done on it. Major problem with the staggered junctions at Houghton and Scaleby Road end which had to be resolved at some time. Whether this scheme went ahead or whatever there had to be some major road works. What the planners will try to do will be to extract some planning benefits and may be contributions towards some road works or whatever in those areas. It is a very difficult balance and he had checked about Brownfield and Greenfield sites. The application had been very cleverly done – very carefully crafted, knew about garden centres and what they were doing, given planning benefits including cycleways and other bits and pieces. Their timing was excellent because planning on Brown/Greenfield sites had just about come into fruition. If it had been put in six months later he did not believe it would have been accepted. It was a horticultural development and not an industrial one. Pros and Cons on both sides. If people felt strongly about it they must write to the Planning Department and express their objections. Council's job was to take a fair balance on this and not direct public opinion but respond to it. He had been involved in similar projects, this was not worse or better than other schemes he had seen.

Mr P Gascoigne – supported the public who had put their objections forward plus increased traffic on B6264. He considered there should be no "trade-offs" with a garden centre. Regarding the problems on the A689 it required to be sorted. It was on a Greenfield site. Why ruin a good field, when there were Brownfield sites available. These should be used. It could open up that stretch of land if it was granted permission. He felt it had been almost "okayed" and considered it was a non-starter on road safety grounds.

Mr W Clark – he was 100% against it for the reasons members of the public had brought up and the councillors. It had been debated on 29th September meeting – it was a Greenfield site agricultural land, like a parkland. You drive along the road and you see the Hall in the background, it's lovely, it's used for grazing most months of the year, it's used for fodder, indeed the rolls of fodder are there to be lifted now. The road is extremely dangerous now and it is going to get horrendous when the CNDR opens with all the heavy traffic. At the moment we have no indication whether the road is to be improved or not. The road into Houghton is extremely dangerous now and, indeed, I have been parked there when an accident occurred. Why not use Brownfield sites at Hadrian's Camp and 14 MU – we have been told it was contaminated land, but he had since learned that it was not contaminated. What about small businesses, four or five, in this area, they are going to be hit hard – talking about where they employ five, half-a-dozen or a dozen people. It's all right saying "it is going to bring in business" about 50 jobs (24 full-time 27 part-time) – how many jobs are going to be lost because of it? Totally against it for the reasons stated, somewhere along the line I smell a rat – these plans have cost an awful lot of money, somewhere they have been given a green light to go ahead – my light is on red.

Mr M Clarke – He entirely agreed with Mr W Clark. The application said it was a horticultural development he would disagree. On reading the plans it was a retail development. Not going to grow things there. If they are selling things there, if not selling plants, they'll be selling plastic Christmas things, Santa Clauses and chocolate things. Excuses for not using Brownfield Sites as already mentioned, 14 MU discarded as contaminated, Hadrian's Camp as "a refuge for travellers". Are these good reasons for turning down Brownfield sites? They are potentially available. If this development is given the green light, what is to stop from Linstock roundabout to J44 becoming a light industrial estate, from one business it can just go on and on and on.

Mr R Nicholls Concerned about the Planning process Klondyke put their plans in March 2002 to the County Planning Dept – and they virtually said “you will get permission and basically, with these changes, your application would be favourably looked at.” I see concern there where the Planning Authority has virtually given them the green light before any consultation – they would not have gone ahead and purchased the property unless they had some kind of indication that it would be favourably received.

Dr M A Briggs He just wanted to talk about the application which was made after March - the City Council has had two presentations by Klondyke. On such a major development the parish council should have been invited to listen to those presentations and we were not. This simply says to parish councils that “the City Council don’t mind what you say, you can say what you like, but we’ll take no notice of you”, because that is basically what they’ve done. He had put in his written observations that the parish council should have been invited to those presentations when they occurred so that it could see the full impact.

Mr A J Gosling – In response to what Dr Briggs said, in real terms the parish council is asked for comments, but once they are submitted they have no validity

Dr M A Briggs – It will clearly come before the Planning Committee and you have a right to speak at that Committee provided you let the Committee know that you wish to speak two weeks before the date of the Committee Meeting

P Gascoigne – wished to know if the parish council had any indication of how the Planning Committee was looking at it and what the Highways thought of it.

Chairman reported that the parish council had had no official line on it. He had spoken to the Countryside Conservation Officer, Carlisle City Council, who was vaguely aware of the application but had not seen it. English Heritage, Countryside Agency, English Nature and various other statutory bodies had no idea that this application was in.

P Gascoigne – Parish Council was in process of making a Parish Plan and let them do it without prior knowledge of this application

Dr M A Briggs – if he remembered there were some trees to be felled. Anybody putting a Tree Preservation Order on trees could put a spanner in the works

(Chairman felt the City Council was viewing it favourably under a misapprehension) Chairman had done extensive research over the last three weeks. It was not only contrary to about 10 local policies within the Development Plan, contrary to national PPG7 countryside, in contravention of the Wild Life Countryside Act 1981, contrary to Habitats Directive of the EU, the Burn Convention 1979, also concerning wild life, and several other national policies. For the City Council even to consider approving this shows a flagrant disregard for their own policy when they issued a support statement two years ago supporting the Local Plan. It disregards the Local Plan, National and International Policy and above all, and more importantly, disregards the will of the local people in the parish when proposing to install this confounded thing. There is no good reason why they should not put it on a Brownfield site, preferably at Kingmoor Park. The applicant produced fatuous rebuttals of the suitability of that development area and does not bear scrutiny. The whole farrago should be tipped into the bin where it belongs and started again. This view was based on two criteria:

1. How does the proposal impact on the well-being of the people and the environment of Stanwix Rural Parish Council? and

2. How does it stand up to scrutiny against Policy?

On those two criteria, the first one being the most important, did not stand a chance in his view. That is not to say the City Council would not approve it, they are likely to ride roughshod over everyone's wishes in pursuit of their own emerald city in any case. So there ought to be a vote on this. It would be hard to have a unified response on it. How would it impact on the well-being of the people and the environment of the parish? No business discussing how it would affect the City, leave the City to discuss the city, the County Council to discuss the county. View it on the impact on the parish, since it would be disastrous on the parish, generating, from their own figures, 360, 514 extra vehicle movements per year on that road at the exit and entrance to the site. Every one of those is a turning

across the carriageway and a potential fatality. The concern is about lives of neighbours, friends, and family perhaps. Viewing its impact on the parish and its relationship to policy and nothing else. On those two criteria it fails miserably.

Mr W Clark – one thing worrying him, he understood the Hall and the land had been bought by Klondyke, which suggested that they were 100% sure of getting it through. That's wrong – they should not be allowed to purchase land with the intention of building on it without having authority a first. £1M plus had been passed over for this house and land and if the house is going to be turned into offices, a lovely period house like that for administration it was worrying. They've already been given the green light and I think they're going to get permission, whatever happens.

District Councillor Mrs M Bowman commented that "she sat there in trepidation as Portfolio Holder for Economic Prosperity, however, she was there as ward councillor and had checked with Development Control that day and been informed that this application was departing from the Development Plan. It would eventually go to the Control meeting in November but whatever decision was made would be "minded to grant" or "minded to refuse". It would be referred to the Government Office of the Northwest for a final decision and not actually the City Council. They did "mind either way but it would rest with the Government Office". She was aware of the traffic situation on the A689. For information Scaleby and Irthington Parish Councils were also writing with their concerns and would like to have a joint meeting with the parishes. Clive Moth (Clerk to Scaleby Parish Council) to contact Mrs Watson. She strongly urged members of the public to write to the Development Control Committee because every letter goes to every councillor on that committee and they do take notice and it has not been rubber-stamped. It is not the way they work. She urged people to go to the meeting and speak, more people that attended the better.

Chairman remarked that with regard to the Council's involvement with, to what could be described as, "covert negotiations with the developer" he had issued a statement a few days ago to the local press viz: "Following significant dialogue with the Local Economic Planning Officials of Carlisle City Council (he presumed Mrs Bowman was involved with that, "No" was the answer from Mrs Bowman). That's what was said. It's not the first time of departure from the exact line of the truth. Chairman said he would have liked an invitation too. Klondyke Group Ltd had submitted plans to the council for a visitor attraction and a garden centre. The development would be significant in employment terms (24 jobs full time and probably a loss of more than that from local businesses in the same sort of area) and an important tourist attraction for the area. In relation to the transport issues an extensive and detailed transport survey had been carried out which dealt with the potential issues related thereto. The desire was to create a world-class visitor attraction and a high quality garden centre".

P Gascoigne commented – The Developer had used old maps

Chairman remarked the developer's entire presentation was flawed when you went into it in detail

Vote taken resulted in No-one in favour, one abstention, nine councillors were against the application – Chairman informed the meeting that he knew that councillors absent from this meeting had expressed their total opposition to the application in writing apart from Mr W M Wannop.

A J Gosling – confirmed there were no operations behind doors, anybody had an entitlement to submit a scheme on land they did not own, the local authority was obliged to provide them with information to allow them to present an accurate or as accurate a project as possible Carlisle was excellent in that you will have a pre-submission consultation so you get a feeling for it before the application was presented. It was a pre-consultation meeting. There were no secrets.

View of the council was that it had no objection to the garden centre per se but it had an objection to it on that site or indeed on anywhere on that road. This was the opinion of everyone present.

Joint meeting with Irthington, Scaleby, and Kirklington – Chairman and Clerk (Mr P Gascoigne and Mr W Clark would like to be present if possible) – clerk to arrange date and venue

03/0833 3 Knells Cottages, The Knells, Houghton – Amended plans were received showing pitched roofing After consultation with councillors concerned, it was decided to approve these Action confirmed

03/1034 – 155 Tribune Drive, Houghton. Extension to provide garage, kitchen and office with 1no.ensuite bedroom above Applicant:Mr & Mrs D Graham

Comments: No objections

03/1065 – L/Adj Avalon Rickerby. Erection of 1no.bungalow (outline) Applicant: Mr & Mrs B Clare

Comments: Prepared to go along with the Government Guidelines as to development in the rural area. concern about access onto the main road from Linstock to Rickerby

(c) Tree Works

Study Quiet, Rickerby – Removal of Cherry Tree No objections after consultation with Mr M Carigiet

Action taken confirmed by the full council

6. POLICE MATTERS P C Andy Brown in attendance reported as follows:-

1. Planning Application 03/1024 (Visitor Attraction and Garden Centre) He was not in a position to comment . A representative from the Highways Department of Cumbria County Council would be looking at the impact of this development on the A689 bearing in mind the Survey Report which had been done earlier this year.

2. Linstock

a) A number of concerns had been raised about the speed of vehicles along the bottom road. He had monitored the area in a marked car and an unmarked one. He had not seen anyone exceeding the speed limit along the road, but he had had complaints about road users not treating this road kindly

b) **The Nurseries** - it had been suggested that some specific traffic calming should be introduced within this development. He considered this was a matter for the residents to take up. Did not see a major problem – at some point he might speak to the residents.

3. Crosshill junction with A689 Mr P Gascoigne had a complaint about the use of this junction by the school bus which parked to pick up and deliver pupils at approximately 8.15a.m. and 4.00p.m. thus blocking off the road end and creating a dangerous situation. He suggested the bus should use the layby at Harker to drop off and pick up

4. B6264 junction with road to Brunstock Dr Briggs reported that when the resurfacing work had been carried out on the approaches to Millbrooke Bridge new 90degree kerbs had been installed with a slightly widened corner. He had received several complaints about the new kerbs which made it difficult to turn into the Brunstock road from the B6264. It was manageable when an ordinary car was coming out but if a wagon/lorry was exiting then vehicles turning into Brunstock they had to come out into the centre of the B6264. There were quite a few skid marks on the new road surface. Dr Briggs considered that the 90 degree kerbs should be removed, as these were dangerous, and 45degree kerbing should be installed. PC Brown would report to the Highways

5. A689 Bus layby Crosby Moor – Mr W Clark passed photographs over to PC Brown, and reported that every day a large lorry would park at this location. Mr Clark had further photographs awaiting development. He stressed that the parked lorries impeded the vision of drivers coming from the side road looking towards Brampton, and with traffic travelling at 60+ mph this was extremely dangerous. He requested that "Bus Stop only, no parking" to be painted on the road surface at this location

6. The Nursery Site, Linstock Mrs M Lamb proposed that Give-Way markings be installed at the exit from The Nursery Site. Resolved that a request be made for these.

7. Rickerby Gardens request for Give-Way markings to be installed at the exit from this development

Mr Carigiet reported that since the change of the configuration of the road into Rickerby there was now a right turn into Rickerby Gardens where two large bollards had been installed which restricted the vision of residents coming from the village – Give-Way markings should be installed at the exit from Rickerby Gardens, villagers of Rickerby had the right of way. Mrs M Lamb supported Mr Carigiet as she had received complaints from residents. Clerk to write to the appropriate Authority. Chairman confirmed that Agenda items 17,18 and 6(c) had been taken into account
Chairman thanked PC A Brown for his attendance

7. HIGHWAYS

- a) **A689 junction with St John's Bridge Houghton ACCIDENT, 24 September 2003** Noted this occurred before 9.00a.m., one person suffered whiplash injuries, three vehicles involved, one vehicle turning right, shunted from the rear into path of articulated wagon.
- b) **Better ways to school - Safety Audit** - Clerk gave a synopsis of the meeting held on 2nd October 2003 when the Chairman, PC Andy Brown, Jim Smith (Cumbria County Council) and Rob Lewis (Capita) and herself had been present. Chairman reported that the clerk and him had only been shown the document. Double yellow lines could not be painted on the roadway in front of Houghton Stores as these could not be policed, no longer a criminal matter
- c) **Interactive Speed Sign Whiteclosegate** - The clerk reported Mr R Lewis said he would have the sign re-calibrated
- d) **Cycleway A689** – Clerk had reminded Mr Lewis to discuss this with Mr M Foster. Mrs M Lamb asked the clerk inform the traffic police to remove parked wagons. Resolved a firm letter should be written to Mr M Foster asking for the cycleway to be tidied and swept.
- e) **A689 Direction Signs and Survey Report** – Clerk had spoken to Mr R Lewis who had told her the signs were beyond cleaning and the Local Committee had passed the work to be done but no starting date fixed. Clerk to find out the commencement date. Mr Gosling informed the council that these signs were made at Her Majesty's Prisons
- g) **Millbrooke Bridge** – resurfacing - Mr C F Nicholson had informed Mr Lewis that water was running down the resurfaced part of the bridge during heavy rain recently. Clerk to write to Mr Lewis

8. HOUGHTON VILLAGE GREEN

- a) **Drainage** Noted Water "bubbling up" through repair (small patching had been installed) done by Tolsons on approach road to rear of Green and Co-op Square. Chairman to keep a watching brief and report back to a future meeting after heavy rain
- b) **Tree removal and pruning** – This had been done by Mervyn Taylor, and it was resolved to pay Mr Taylor's account for £40.00
- c) **Electric Cable Wayleave** – Mr M Carigiet reported he had been unable to contact Mr R Lewis, referred to next meeting
- d) **New bench** – Noted estimate not received to date from R Telford & Sons

9. BRUNSTOCK VERGES – Noted that Mr G Clubbs had informed the clerk that the boulders would be removed but the shrubs would remain. Clerk reported she had informed Mr Clubbs that the boulders remained in situ as at 2nd October. Mr Clubbs had promised to revisit the owner of the dwelling on his way home that night.

10. CUMBRIA LOCAL TRANSPORT PLAN – Chairman apologised that he had not had time to read this but would report to the next meeting

11. A69 ROUTE MANAGEMENT STRATEGY (RMS) Noted no reply received from Mr M Battersby, Carlisle City Council

12. CARLISLE ENVIRONMENT FORUM – Vision for the Future – a sustainability Appraisal of the new Carlisle & Eden Community Strategy Report from Mr M Clarke attached

13. BUS SERVICES THROUGH HOUGHTON Service 64 Noted letter from Stagecoach stated that a "Notice to Staff has been posted informing drivers that they are able to stop outside the Co-op in order to allow passengers to alight." Clerk to write asking for a flag to be installed at the bus stop.

14. PARISH COUNCILS – Elected Members Allowances – Copy letter from Member Support & Employee Services of Carlisle City Council had been circulated to all councillors. Resolved that clerk write to Carlisle City Council stating that this council only intended to pay travelling and out-of-pocket expenses rather than allowances but would review these each year

15. CARLISLE PARISH COUNCILS' ASSOCIATION AGM, 30th September 2003 at Crosby Parish Hall – Chairman and Clerk attended. Chairman reported that the Association had adopted "word for word" the first paragraph of this council's submission on the draft Way Forward document now included in the final version and formally approved by the Association. There had been a presentation on the Broadband Initiative in Cumbria.

Jocelyn Holland was re-elected Chairman, Secretary Treasurer Mr Clive Moth, representatives were appointed to outside bodies. Parish Plans – Cumbria County Council had allocated a fund for these and clerks were requested to write to David Sheard by 14th October to request financial assistance.

16. CUMBRIA ASSOCIATION OF LOCAL COUNCILS – (CALC)

a) Consultative meeting for larger councils – **Monday, 6th October 2003 at the Rural Resources Centre, Redhills, Penrith at 7.00p.m.** Subject: "The Funding Difficulty that has arisen for CALC and the possibility of changing the affiliation fee structure for larger councils to bring them more in line with the fees paid by other counties". Clerk had attended and reported the consensus of opinion was that larger councils should pay increased subscriptions. This council's subscription would increase by about £50.00. The smaller councils were subsidising the larger councils. CALC was trying to obtain free accommodation with Cumbria County Council or one of the District Councils. Guy Richardson was to draw up a document outlining the membership benefits of CALC

b) **October Circular** – Copies were circulated at the meeting

P C A Brown departed

17. ENVIRONMENT AGENCY The Eden & Esk Catchment Abstraction Management Strategy – Mr M Carigiet, reported the Agency was asking for assistance to find further water supplies. Clerk to return form asking to be kept up-to-date these to be sent in by 16th October 2003

18. A689 Grass Verge corner with Scaleby Road – Noted clerk had requested the "bushes" to be cut down

19. WETHERAL AND STANWIX NEIGHBOURHOOD FORUM Mrs L Kielty would attend the public meeting at The Watson Institute, Castle Carrock on **Thursday, 16th October 2003 at 7.30p.m.** **Agenda items included:**

Dyslexia & Autism, Vital Villages and Countryside Agency Funding, Grants and other local issues

20. HADRIAN'S GARDENS – drainage and road disrepair problems Clerk read the letter from resident of Hadrian's Gardens which outlined the problems. The Chairman handed the clerk copy correspondence which he had had two years ago showing the Hadrian's Gardens was maintained by the Council. Clerk to write to Carlisle Housing and request solution. Clerk had been informed by Malcolm Todhunter (Carlisle City Council) that the road was unadopted, however Mick Sumner had replied to Mr C F Nicholson in 2001, which confirmed that the road belonged to Carlisle City Council and was maintained by it. Garages lock-up owned by Carlisle City Council were let to people. There appeared to be some confusion about ownership of the roadway. Mrs Bamber owned her house. Clerk to write to Carlisle Housing Association

21. CARLISLE ENVIRONMENT FORUM –(Vision for the Future – A sustainability Appraisal of the new Carlisle & Eden Community Strategy – Report from Mr M Clarke of his attendance at the meeting held on 15 September 2003 attached. Councillor Mrs M Bowman confirmed (reference last paragraph of the Report) she had heard similar comments

22. LOCAL COUNCIL UPDATE – Extracts circulated at the meeting

23. M6 EXTENSION TO GUARDSMILL – Mr M Carigiet had attended the meeting held by Carillion on 29th September 2003. There was nothing that had happened which affected this parish. Carillion was on track with consultation, most problems were at the northern end around Gretna, access to fields, secondary road alongside the motorway which would run from Gretna to Carlisle (many people who lived in Gretna worked at Asda). Quite interesting, construction process using CAD Longtown

24. RESIGNATION (Mrs G Knowles) Noted this received (for personal reasons) 28th September 2003. Mrs Knowles hoped that when her circumstances changed she would be able to return as a councillor. Clerk to write to Mrs Knowles thanking her for her contributions, and inform the Electoral Registration Officer of the vacancy. The Vacancy to be advertised

25. CROSBY PARISH HALL Noted this was broken into on 30th September 2003 – Mrs Lamb inform the meeting that the break-in had been discovered at 2.00p.m. by the playgroup. The thieves had broken in through the fire-exit doors. There was a lot of damage to cupboard doors. Bunches of keys had been stolen.

26. FINANCE

- a) Resolved to authorise payment of accounts listed on the attached schedule
 b) HSBC balances as at 28th September 2003 were c/a £111.65; Business Money Manager £29,632.90 included £117.59 interest

27. DATE OF NEXT MEETING Wednesday, 12th November 2003 at Houghton Village Hall, Houghton

28. CORRESPONDENCE RECEIVE SINCE ISSUE OF THIS AGENDA**1. PLANNING****Reports**

03/1013 – GRANTED PERMISSION 21 Tribune Drive, Ashleigh Park Houghton.

Single storey kitchen extension together with extension above existing dining room to provide 1 no. bedroom

Applications

03/0763 - Study Quiet, Rickerby. AMENDED PLANS

Extension to dwelling to provided kitchen, utility, bathroom and lounge

Comments: No objections

03/0764 – Study Quiet, Rickerby. Minor internal alterations, demolition of existing single storey kitchen/bathroom extension to be replaced by larger extension (LBC)

Comments: No objections

03/1093 – 51 Antonine Way, Houghton. First floor extension above garage to form 1 no. bedroom

Comments: No objections

03/1095 – The Lodge, Brunstock Erection of a conservatory

Comments: No objections

03/1024 - Houghton Hall, Garden Centre and Visitor Attraction – Noted copy letter from Mr J Knox to Planning Dept, Carlisle City Council. Resolved a Draft response be prepared to be approved by the council before it was sent to Carlisle City Council Planning Department

2. BETTER WAYS TO SCHOOL – Notes of meeting held on 2 October 2003 at Capita received.

3. SCALEBY ROAD – Hedge bordering field on the West side –Phil Gasgoigne reported Dean Little had wood stacked in the field. It appeared he was operating business from this location, the access was very dangerous, large wagons and trailers bringing timber, timber cutting was done on site causing noise nuisance to local residents, wood piled up behind the hedge. There was also a problem up Scaleby Hill, on a corner where massive tree trunks were piled up which was very dangerous. Permission had been granted to move the entrance. Stock was grazing in the field. Clerk to write to Carlisle City Council requesting action be taken, i.e. total enforcement and immediate halt to any work done on site and Mr Little be given a deadline to remove the wood etc.

1. FINANCE Accounts for payment - resolved to authorise the following payments

- a) Melvin Taylor – account for removing dead tree from Houghton Village Green 40.00
 b) S Nicholson – Greens maintenance Grass cutting £314.28 + Park Broom £30.00 344.28

5. CARLISLE ENVIRONMENTAL ACTION – AGM Tuesday, 21st October Tullie House at 6.00p.m.

Mr M Clarke and clerk to attend

6. CARLISLE ENVIRONMENT FORUM – Climate Change – What might it mean for Cumbria? Meeting to be held on 21st October at Tullie House 6-9p.m. immediately following No.5 M Clarke & clerk to attend

7. CO-OP SQUARE - Clerk reported telephone call from resident of Houghton (Mrs M Scott) asking why the potholes had not been repaired when the resurfacing work was carried out. Clerk had inspected and reported this area was in a dreadful state. Resolved clerk should obtain estimates

8. SOCIETY OF LOCAL COUNCIL CLERKS – Regional One Day Conference, Friday, 21st November 2003 at Bridge Hotel, Wetherby 10.00a.m. to 3.00p.m. QUALITY PARISH COUNCILS Cost £25 Noted Clerk had made enquiries re holding such a conference in the North West.

29. ANY OTHER URGENT PARISH BUSINESS

a) **Houghton Village Hall Parking sign** Clerk reported Mr Palmer's mother had promised faithfully that a letter would be sent but in the end the estimate was given verbally, i.e. , polycarbonate sign £80.00 + VAT, metal sign £45 plus VAT. Resolved to order a metal one at a cost of £45 + VAT

b) **Houghton Village Hall** – Chairman reported that the new floor would be installed in half-term week, and once the contractors had completed the work they would require payment. Resolved to authorise payment before the next meeting, approx £9,000

c) **Lighting points in Houghton** – Mr M Clarke had reported two lights were not functioning but these had not been repaired. Mr Clarke would contact Mr D Carr, Carlisle City Council, to request these be repaired.

DOCUMENTS RECEIVED FOR INFORMATION

Carlisle City Council – Agendas received for the under-mentioned committees

Overview & Scrutiny Management	25.09.03
Executive	29.09.03
Community Overview & Scrutiny	02.10.03

Glasdon Local Councils Newsheet Autumn 2003

Carlisle City Council Agenda for:
Development Control 10.10.03

STANWIX RURAL PARISH COUNCIL**SCHEDULE OF PAYMENTS AUTHORISED AT 8th October 2003 meeting**

1. Charles Thurnam & Sons Ltd – Copy paper £9.95 + VAT £1.74 =	11.69
2. Tax £150.54 & National Insurance £108.66 =	259.20
4. Clerk's salary £619.05	619.05
Expenses Post £24.80 + Travelling £70 + Room £150 + Tel Rental £25.50+ Calls £39.72 = <u>310.02</u>	<u>929.07</u>
TOTAL PAYMENTS	£1,199.96

Signed C F Nicholson Chairman M A Briggs Councillor

Signed this 12th day of November 2003


Chairman

STANWIX RURAL PARISH COUNCIL

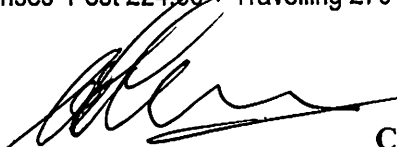
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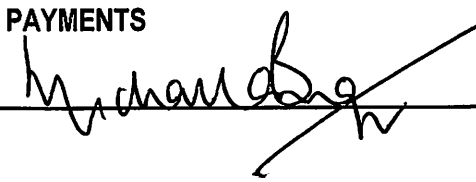
TOTAL PAYMENTS

£1,199.96

Signed



Chairman



Councillor

STANWIX RURAL PARISH COUNCIL

MINUTES OF PROCEEDINGS at the parish council meeting held on **WEDNESDAY, 12th November 2003** at Houghton Village Hall, Houghton

PRESENT

Mr C F Nicholson (in the chair)

Ms W Aldred

Mrs S Aglionby

Dr M A Briggs

Mr M Carigiet

Mr M Clarke

Mr W Clark

Mr P Gascoigne

Mr A J Gosling

Mrs L Kielty

Mr A D Lightfoot

Mr R J Nicholls

Mr W M Wannop

County Councillor Mr J Mallinson and District Councillors Mrs M Bowman and Mr E Firth

1. **APOLOGIES** were received from Mrs M Lamb(S)

2. **THE MINUTES** Resolved to authorise the Chairman to sign the Minutes of the meeting held on 8th October 2003 (previously circulated) as a true record

3. **DECLARATION OF INTERESTS** None of the members present had any personal or prejudicial interests to declare relating to any item on the agenda at this stage

4. PUBLIC PARTICIPATION

Agenda Item No.24 West Nook, 18 The Green, Houghton. Mrs Moraitis prospective purchaser of this property was in attendance. (Chairman informed Mrs Moraitis that the council recorded the meetings on tape) Under the Countryside Act 2000, Cumberland Building Society required the vendors to buy a right of way over the Houghton Village Green. The building society required a confirmatory letter from the parish council as to the right of access over the roadways on Houghton Village Green. Mr Wannop informed those present that his mother's cousin had lived in this property for a number of years and it was always an established right of way and he could see no reason why the right could not be granted. As this was agenda item no.24, it was decided to deal with this now. Copy of letter from Butterworths (Solicitors) set out what Mrs Moraitis had outlined, together with copy letter from Mr Boyd Holmes, Cartmell Sheppard, (council's solicitor) who advised that if the council wished to follow the Countryside Act 2000 the council could but there was really no need as the right of access was already established but if this way was required the council could go ahead and do it. Costs involved mentioned proposed compensation sum £377.50. Resolved the council should ask for legal costs to be paid. Resolved that the necessary work should be done under the Countryside Act 2000 provided they paid the council's costs. Mrs Moraitis was satisfied with the outcome. Clerk would contact the council's Solicitor to inform him of the decision

5. PLANNING

a) Reports

i) **03/0833 - GRANTED PERMISSION – 3 Knells Cottage, The Knells, Houghton**

ii) **03/0986 – GRANTED PERMISSION – Tower Villa, Rickerby Construction of boundary wall**

iii) **03/0987 – GRANTED PERMISSION - Tower Villa, Rickerby Construction of Boundary Wall (LBC)**

b) Applications

i) **03/1024 - Houghton Hall, Houghton, Carlisle** Change of use to retail (garden centre) and leisure (visitor attraction), and erection of associated buildings, car park, alteration to access, children's play area, formation of offices, installation of sewage treatment plant, foot/cycle path and landscaping

Noted copy letter received from Friends of the Lake District sent to Carlisle Planning Services Division objecting to this proposal.

Notes of Joint Meeting (previously circulated) hosted by Stanwix Rural Parish Council held at Houghton Village Hall on 15th October 2003 when representatives including Chairman of Irthington, Kirklington, Rockcliffe and Scaleby Parish Councils were present

Dr Briggs wished to know under what auspices the Friends of the Lake District were consulted on planning applications. Chairman informed the council that apparently the Lake District Special Planning Board was confined to the Lake District National Park but the Friends of the Lake District covered the whole of Cumbria and also represented the Campaign to Protect Rural England – CRPE (Cumbria Association) – two bodies represented Mrs Aglionby asked what the position was now. Chairman considered that nothing could be done until December because the Carlisle City Council had erroneously advertised the application under the Departures Regulations 1990 instead of the Regulations 1999 (the parish council had written to the Planning Department pointing out that the advertisement was wrong and a Planning Officer had telephoned the clerk to thank the parish council for

bringing this to the Department's attention), a further advertisement had been inserted in the Cumberland News advertising the application under the correct regulations, i.e. Departure Regulations of 1999, comments to be received by 28th November 2003. Chairman informed the councillors that Rockcliffe parish council had suggested a Public Meeting should be arranged. Chairman reported that this application may well be subject to scrutiny by the Government North West Office and the Secretary of State because it came under the Departure Regulations and the subject area exceeded 5000 square metres. Resolved clerk to write to the Government Office to ascertain this Resolved to approve the draft of the council's observations (previously circulated with the Minutes) with the exception of the draft Addendum circulated at the meeting. Ms W Aldred did not agree with the proposed development but had concerns about the aforesaid draft addendum paragraph; Mr W Wannop also did not think the addendum was necessary. Chairman commented this was raised because individual councillors had mentioned about the fact that this council had not been consulted prior to the publication of the application/proposal and one of our district councillors was not aware of this until it came into the public domain and in order to deal with this the Chairman had drafted this paragraph to intimate to the City Council the parish council's strength of feeling in respect of this arrogant behaviour. Mr A Gosling considered that the council was getting too involved, almost becoming too personal, and had to stand back. What people did as individuals was fine but as a parish council comments should be made and let due procedure take place, the parish council was putting too much status on what it thought as a parish council. Resolved to accept the draft observations excluding the Addendum.

Councillor E Firth commented that "It was the first time he had seen the Addendum, and it angered him when he read it. First of all when you talk about the Development Advisory Group, he had sat on this group along with the Leader of the City Council. It was an "advisory group", it gave no approval whatsoever to anybody anywhere at any time in the City Council. It had no decision making powers whatever, it comprised planners, senior members of the council, members of the property services business unit, and was a very, very useful meeting for people like him because he did not sit on planning. It was an opportunity where planners, property services, (if the City Council was thinking of selling any land, i.e. Tesco's bit) it allowed, before anything went anywhere. It gave an opportunity for the planners to say, 'Sorry, no, because the land is not designated for that purpose.' Regarding the Chairman's two comments, he did not like being accused of keeping any knowledge of any scheme from elected representatives. That was something he did not do and most of all he took great exception to being called "dissembling hypocrisy". Mr M Carigiet totally agreed with Mr Firth, these things should be factual. Mr Firth said he was not a "dissembling hypocrite". The Chairman commented, "That he based this information upon the assertions in the applicant's supporting statement that he made a presentation and "he was encouraged by those present to go ahead with it and given every encouragement", and also on information from members of the Planning Services Office who, as you say, gave information that this was not a formally constituted body and that it was purely and simply an advisory group but who did not inform him of the fact that no encouragement had been given at that meeting. They were quite positive about their supportive view." Mr Carigiet said that he had been involved with the Group and it was an excellent forum to get an idea which otherwise one could not get. If you go to the City Council, you go to one department and you speak to one person, but if you go to this Forum you can put forward your case for a certain project and the Forum can say the idea is worth pursuing – that is all that it is said. He had just read the addendum and did not wish to be associated with it. Mr Gosling – "You have to be very careful and take the correct line". Chairman: "As we have spoken on this for some time, we shall forget about this addendum. However, as I said, "all we can go on when things like this are being prepared, is on information that was to hand at the time, and the information that was to hand was that the Development Advisory Group had encouraged the developer, there were planners on the Group at the time, who knew the proposal was outside the Local Plan, contrary to Local, National Policy and International etc., etc." He recalled being told by the Planning Department there was only one elected member representative at the meeting where the proposition was first discussed anyway.

Mr E Firth commented, "It wouldn't have mattered if there had been three dozen members present, the planning application would go to the Planning Development Committee with an officer's recommendation to refuse or whatever and the Advisory Group's recommendation would not make the slightest difference to the eventual decision of the said Committee."

Dr Briggs proposed that the parish council here and now apologized to Councillor Firth. Chairman supported this entirely and had come to that conclusion himself. The Chairman verbally apologized to Councillor Firth and told him that no personal slight or injury was intended in his direction at all. These comments (in the Addendum) were as he had said based on information available to hand at the time having consulted with members of Planning Services.

Mr A Gosling pointed out that everybody had the right to consult the Planning Services on pre-submissions prior to planning applications, and people might or might not choose to put in an application. Everything was above board, the parish council was consulted on behalf of its electors. Parish Councils were not appointed ultimate judges on applications. The council should do its bit and stand back. Resolved to abandon the Addendum.

Mr Wannop interjected and wished to publicly state that he was totally against the parish council "turning this down", he thought it would be a very valuable asset to the community. He knew the argument about brown and green land. It was easy to see that the land in question was not being used properly for agriculture because of the fact that, for instance, the bales which were done three months ago were still there, so it was obviously not of great use to whoever had it. He thought it was an opportunity for a listed building which was falling into disrepair to rescue it. He knew that several people had looked at it with a view to purchase it as a private house, but it was so old-fashioned in the plumbing etc, so near the motorway that they were not interested in it let alone making a bid. He thought it was a golden opportunity to provide a new use for a piece of debatable land and a listed building, provide 25 or 30 jobs and to bring some money into the community which in years to come we might feel was sorely needed. The clerk had factually reported in the last Minutes that he had been in favour of the application and he wanted to make sure that the council knew that he was in favour of the proposal. Chairman confirmed that it had always been pointed out that the council knew his opinion.

Mr W Clark had nothing to add to what he had previously stated, he objected to the application 100%.

Mr P Gascoigne pointed out that this application had been discussed at two previous meetings.

ii) 03/1160 - L/Adj to Little Bobbington, The Knells, Houghton New access for horse paddock

Applicant: Mr J Appleton

Comments: No objections provided it was to highways standard and only an access to the paddock. Concern about standing water when it rained between the paddock and Sangiorgi and to ask for the problem to be investigated

iii) 03/1203 – 160 Houghton Road, Houghton. Erection of sunroom to rear Applicant: Mr & Mrs C Coulter

Comment: No objections

6. HIGHWAYS

a) B6264 speeding - Noted copy letter from Mr F Bowman to Councillor J Mallinson complaining about speeding vehicles on B6264 and Houghton Road, which the clerk had acknowledged. Councillor Mallinson had passed the letter on to Highways Dept. Clerk reported that about a year ago Mr Bowman had written to David Maclean MP Chairman commented that there was supposed to be a 40mph on the B6264 being considered. Councillor Mallinson thought things seemed to be going round in circles. He pointed out that it would appear a 40mph was inappropriate because most speeding was far in excess of this and bringing in 40mph would not solve the problem of speeding traffic. Dr Briggs commented that he was "slightly amused" by Mr Bowman because it was well known by all of us that many of the speeds and dangerous driving along there, racing between the Near Boot and Hadrian's Park, with white van drivers turning into the Camp. Not to say that others were not going past there and onto Linstock Roundabout. Certainly, on the stretch of road from Millbrooke Bridge to Linstock Roundabout, there were frightening times, four tracks and white vans racing. Mr P Gascoigne – if a feasible speed limit for that road is 60mph (this was the limit) then people will travel at 80+mph, if it was 40mph they would travel at 60mph and it would not create any problems – it needed to be policed. Councillor Mallinson could see the logic in what Mr Gascoigne said – Chairman commented it was all down to the 85% percentile limit. Mrs Aglionby stated if this was the criteria there would be no need to have limits at all. Mr Carigiet stated that a lot of people did not think some people drove fast enough as they often use the back road through Linstock and Rickerby to bypass this section. Councillor Mallinson did not believe this happened. Resolved to write to the Highways in support of Mr Bowman's request for a 40mph.

b) A69 Route Management Strategy - Noted letter from Mike Battersby suggesting that Peter Morris should be contacted to answer the council's queries – resolved to contact Peter Morris regarding the points raised by this council with Mr Battersby

c) Clerk reported she had not received an update from Mr R Lewis, Capitadbs, of the matters raised with PC A Brown at the last meeting

7. HOUGHTON VILLAGE HALL – New floor. Noted that £10,126 was paid to MackKay Flooring Ltd on 30.10.03

8. CUMBRIA TRANSPORT PLAN – Chairman reported that this document was a progress report and explained how councillors had invested twice the 2001/2002 amount and implemented £9.82M on integrated transport improvement schemes, £11.3M in structural highways maintenance and £3.8M in bridge strengthening schemes, explained how the council was performing in improving integrated transport links with the council's Corporate Strategy and working with key stake holders. It claimed that substantial parts of the transport network had been improved, public transport interchanges had been improved, footways, cycleways, traffic lights and environmental improvement schemes had been implemented. The outturn of delivery of schemes on the ground showed some departures from the spending programme as originally proposed. Three new major transport projects had been short-listed, Kendal Northern Relief Road, Workington Southern Link and Duddan Estuary Crossing. It also stated that in 2001/2002 only two counties had worse rates per head of the population than Cumbria for the number of people killed and seriously injured in road collisions, the situation improved slightly in 2000/02 when the county was only fifth highest. There was a lot of information in the document but unless you were conversant at a professional level it would be difficult to digest. Document passed to Ms W Aldred to read.

9. CUMBRIA ASSOCIATION OF LOCAL COUNCILS

a) **AGM** held on Saturday, 8th November 2003 at Edenhall Country Hotel, Penrith, 10.00a.m.

Mike Clarke gave a brief report on his attendance. The officers were re-elected en masse. Talk by Richard Pealing on "Rural Regeneration of Cumbria" described how this was brought about by the Foot and Mouth Crisis – written report to be sent out with the agenda for the December meeting

b) **Subscriptions** – Noted letter setting out these for 2004/05. "Benefits of Membership" paper circulated Clerk reported that this council's subscription would be increased from £197 (2003/04) to £250 for 2004/05

c) **November 2003** Circular had been sent to all councillors with the Agenda for this meeting

10. BUS SERVICES THROUGH HOUGHTON Noted "flag" has been installed near Co-op Square. Mr P Gascoigne requested "bus stop marking" should be painted on the roadway at this location.

Mrs S Aglionby pointed out that a "Traffic Calmed Area Ahead" sign had been erected on the verge outside The Croft which was completely obscured by a Cherry Tree – no-one can see it – Clerk to report. Mr A Gosling was pleased to see the bus timetable in the latest edition of the Houghton Echo. Mr M Clarke commented that the people to be congratulated were Cumbria County Council (a resident of Houghton who worked for the Cumbria County Council had approached the Editor – congratulations should go to him)

11. WETHERAL & STANWIX RURAL NEIGHBOURHOOD FORUM – 16th October 2003 Mrs L Kielty reported on her attendance at this meeting. Anne Graham of Cumbria County Council Education Department gave a presentation on the current developments in special needs in Cumbria. Anna Scamens, Voluntary Action Cumbria, Cumbria Rural Projects Officer for Carlisle gave an update on grants as a result of the Rural White Paper, £10,000 for small transport grants, Community Services Grant for Village Shops, Post Offices, Playgroups. Parish Plan Grant applications should be sent in as soon as possible. The Forum allocated grants to various bodies amounting to £6000, two of interest to the council were £250 to Houghton Brownies to cover full costs new book boxes and costs towards an old Fire Engine located at Carlisle Airport Museum

12. COUNCIL VACANCY (Houghton Ward) Clerk confirmed she had spoken to Carlisle City Council Electoral Registration Officer who had informed her that there had been no request for a bye-election. Resolved clerk to approach Mr Malcolm Scott to ascertain if he would be interested in returning as a parish councillor

13. CARLISLE ENVIRONMENTAL ACTION, AGM 21st October 2003 – Clerk gave a brief report on her attendance. Minutes of the meeting received. There was a surplus of £35,861 but various grant allocations remained outstanding. Dallas Brewis was re-elected as Chairman. There was some doubt as to how long this group would be in existence and could be wound up next year due to changes in legislation

14. CARLISLE ENVIRONMENTAL FORUM – 21st October 2003 – Mr Clarke's written report attached to these Minutes (to be circulated with the next agenda). Presentation made by Mrs G Kartach on Wetheral Cemetery – Woodland Burial, a return to nature. Main speaker was Fiona Nicholls – Change and Renewables Manager, Sustainability North West – Subject: Climate Change-opportunity or threat?

15. BROADBAND in HOUGHTON Clerk had received email from resident in Beech Grove as to when this would be available and what action the parish, city and county councils were taking to facilitate it. Clerk to make further enquiries as no-one was very sure how available it was in Houghton and it depended on the proximity of the Telephone Exchange



16. CARLISLE PARISH COUNCILS' ASSOCIATION Noted letter from Claire Rankin, Rural Community Officer

- i) Children and Young People
- ii) It Training for Parish Clerks – still some spaces remaining
- iii) Village Hall Drawings Fund
- iv) City and County Council Capital Grants Fund

17. HOUGHTON VILLAGE GREEN

a) **Car Parking Sign** Written Estimate received on 9th October 2003 from Palm Pro Ltd £80 + VAT for polycarbonate, Metal £45 + VAT. Clerk confirmed she had ordered the metal sign at a cost of £45 plus VAT after the October meeting

18. HADRIAN'S CAMP – Projects: Living Spaces/Brownfield Site reclamation

Ms W Aldred had requested this to be placed on the agenda in the light of the Garden Centre Planning Application at Houghton Hall. She had been thinking about brownfield sites within the parish and wondered whether the parish council wished to be pro-active; she had found out about the Living Spaces/Brownfield Sites Project, i.e. Cumbria Land Reclamation Programme. NW Development Agency had actually funded derelict land reclamation and remediation activity for many years. At the present time there were two programmes being developed in Cumbria – Land Reclamation Programme a 5 year multi-million plan aimed at converting derelict, former industrial or commercial sites for softer use eg. Landscaping, Trees, Footpaths, cycleways, etc. She referred to the earlier survey the council had completed for Carlisle City Council relating to recreation facilities and considered there should be more of these facilities within the parish area. Each District Council had been invited to put forward suggestions and a five year programme had been developed. Most sites would be in West Cumbria, seven sites had been identified in Carlisle and there may be scope for further sites to be included. Carlisle sites for the five year plan from 2004 were Kingmoor, Petteril Bank, Burgh Road at Newtown, Tindale, Eastern Railway Approaches Raffles and Longtown Market Town Initiative. Mr M Carigiet apologized for not declaring an interest earlier regarding Hadrian's Camp..

After discussion as to whether or not the landowner of Hadrian's Camp should be approached, and on a vote being taken, six were against an approach, three in favour with one abstention, it was resolved that he should not be approached.

19. LOCAL GOVERNMENT REVIEW - Noted receipt of Carlisle City Council's submission to the Boundary Committee which proposed a unitary authority based on the boundaries of the City and Eden District Council. A copy was available on the website, www.carlisle.gov.uk Report passed to the Chairman

20. REGIONAL GOVERNMENT Resolved to have a presentation by Dr Jason Gooding, Deputy Chief Executive, and Councillor E Firth, Carlisle City Council, at a public meeting, date to be arranged. Councillor Firth stated he and Dr Gooding had given a presentation at Irthington recently. Options were to be published by the Boundary Committee on 2nd December 2003.

21. PARISH PLAN After discussion it was resolved that Scaleby Parish Council should not be invited to join with this council in the preparation of a Plan as Scaleby was very rural whereas this council was part urban part rural. Mr Gosling suggested that the Plan ought to be put in motion quickly and he would approach Carlisle City Council for the necessary plans and start doing a photographic survey and instigate a meeting of the sub-committee. Clerk pointed out that on receiving notification of grant money the plan had to be completed within one year. Clerk had been informed verbally that £1,500 was to be allocated by Cumbria County Council. Grant Application to be made to Countryside Agency before the next meeting.

22. LOCAL COUNCIL UPDATE- extracts to be circulated with the next agenda

23. CARLISLE COLLEGE – UK Online Mobile Learning Centre (Help yourself....and/or your community)

Copy letter had been circulated – Mr M Clarke considered further details should be sought to ascertain type of premises required and costs involved. Clerk to contact Hall Committees after details obtained

24. ACCESS TO WEST NOOK, 18 The Green, Houghton To note (in consultation with Mr Wannop) that clerk had written a letter to the purchaser of this property confirming right of access over Co-op Square and Houghton Village Green – see Minute No.4 Public Participation

25. FINANCE

1. **To authorise** the payments listed on the attached schedule

2. **HSBC balances** as at 28th October 2003. Clerk had unfortunately been remiss in not transferring sufficient funds during the month and the Treasurer account had been overdrawn but this had now been rectified

3. **Internal Audit** – Noted this carried out satisfactorily

4. **PRECEPT 2004/05** After due consideration of the paper prepared and circulated to all councillors, it was resolved to serve Carlisle City Council for a precept of £31,800 being the same as the previous year

5. **Houghton Village Green** – tarmac works Noted Cumbria County Council £1000 grant and Carlisle City Council Capital Grant of £2,210 received and banked

6. **Audit Commission** Noted change of address: 2nd Floor, Aspinall Close, Enterprise Park 3, Middlebrook, Bolton, BL6 6QQ as from 20th October 2003

7. **Houghton Village Green Bench** – estimate received from R Telford & Sons – £577.13
Mr Graham's estimate was £300 plus 3 coats of wood preservative excluding installation (Mr D Carr Carlisle City Council had offered to install a bench free of charge) (Mr Wannop produced a brochure re a steel bench about £200) Mrs Sharpe wished to contribute £250 for a bench in memory of her husband George Sharpe. Drawback of metal benches was the sun made them hot and could cause injury. Resolved to accept R Telford & Sons estimate for a wooden bench in the sum of £577.13

8. **New noticeboards each £280.00** – three would be required 2004/05 and it was agreed these should be ordered in due course; clerk would apply for grant funding. One new noticeboard would be required at Windsor Way, (boundary to be confirmed) permission to erect to be obtained. Councillor Mallinson confirmed that the post box was now in situ and it worked.

26. **DATE OF NEXT MEETING** Wednesday, 10th December 2003 at Houghton Village Hall

27. **CORRESPONDENCE RECEIVED SINCE THE ISSUE OF THIS AGENDA**

1. **PLANNING**

a) **Reports**

i) **03/1093 – GRANTED PERMISSION – 51 Antonine Way, Ashleigh Park.** First floor extension above garage to form 1no. bedroom

b) **Applications**

i) **03/1212 – 10 Houghton Road, Houghton** Single storey garage to front and change flat roof to pitch roof
Applicant: Mr P Newstead. **Comments:** No Objections

ii) **03/1229 - Eden Brae, Linstock** Extension to provide enlarged kitchen. **Applicant:** Mr S Willis
Comments: No objections

iii) **03/1024 – Houghton Hall, Houghton** Noted advertisement in Cumberland News of 7th November 2003 which included Planning (Development Plans and Consultation(Departures) Directions 1999. Observations to be received by 28th November 2003

To consider writing to the North West Government Office, Manchester, bringing this application to its attention

iv) **TREE WORKS – Front Garden Tarraby Farm** Remove two lower branches and thin crown by 10%
Comments: No objections

2. **BRUNSTOCK LAND HEDGE** Resolved to employ contractor to trim the hedge to be included for next year's maintenance

3. **2 HOUGHTON ROAD** Chairman and Clerk to inspect after the meeting and if considered necessary to report to Cumbria County Highways to ask Capita to lower the kerb to his driveway

4. **CAPITAL & VILLAGE HALL GRANTS** Noted copy letter (circulated to all councillors at the meeting) – applications to be sent in by 16th January 2004

5. **FINANCE**

1. **To authorise payment of items (a) and (b) below**

a) **S Nicholson – Greens Maintenance** £314.28 + Park Broom £30 = 344.28

Mr Wannop reported that Stefan Nicholson had rung him to ask if the parish council was satisfied with his work during the current year. Mr Wannop considered it was nice of him to do this

b) **McKay Flooring Ltd (Houghton Village Hall)**
Additional battens £643.75 + VAT £112.66 =- 756.41

Noted receipted invoice received in respect of £10,126.15

2. **HSBC Statements** as at 28 October 2003 c/a£198.57D Business Money Manager £31,568.90

3. **LOCAL CHANNEL WEBSITE** Further letter received, passed to Ms W Aldred who would have another look at this as clerk reported that Guy Richardson had sent an email to parish clerks, evidently several parishes had signed, and he wished to have a response.

28. ANY OTHER URGENT BUSINESS

1. 30 SMITHY CROFT – overhanging tree branches Mr M Clarke reported he had had a personal call from Mr Francis complaining about the branches still overhanging the cut. Mr Francis considered the tarmac job had only been half done in the cut. Clerk informed the council that she had spoken to Mr Malcolm Todhunter, Carlisle City Council, who had told her that it had proved difficult and the best job had been carried out. Mr Clarke said he would investigate further and report back to the clerk

2. FIELD OPPOSITE SAN GIORGI, SCALEBY ROAD. DUMPING OF TREE CUTTINGS ETC Mr P Gascoigne brought this to the attention of the council as nothing appeared to have been done by the Planning Department to get this matter sorted out. Wagons were still bringing logs, etc to the site and people were obviously collecting firewood etc. Clerk to contact Mr Sam Greig, Planning Department

3. CYCLE/FOOTWAY A689 PARKING OF LORRIES AND TRAILERS Mr M Clarke reported a SPAR trailer had been parked. Mr Wannop had reported a parked wagon recently. Clerk had informed the Carlisle Police who had asked for the registration number.

DOCUMENTS FOR INFORMATION

Shell Interactive Newsletter

Carlisle City Council: Agenda for the following meetings

Licensing and Regulatory Panel	15.10.03
Corporate Resources Overview & Scrutiny	16.10.03
Infrastructure Overview & Scrutiny	23.10.03
Executive	27.10.03
Community Overview & Scrutiny	28.10.03
Executive (Special)	04.11.03
Overview & Scrutiny Management	06.11.03
Infrastructure Overview & Scrutiny	12.11.03

Carlisle City Council Minutes from 10.09.03 – 4.11.03 SMP Playgrounds brochure

Getting around Cumbria Timetable

GRAVITY – Brochure re skateboarding parks

Shaw & Sons – Product information

Carlisle City Council Agenda for the under-mentioned Committees

Community Overview and Scrutiny	13.11.03
Corporate Resources Overview & Scrutiny (Special)	14.11.03

Local Council Update

SCHEDULE OF PAYMENTS TO BE AUTHORISED AT 12th November 2003 meeting


Clerk's salary	619.26
Reimbursement of the following to the clerk	
CALC AGM for Mr M Clarke's lunch	9.50
Virus Scanner paid to PC World	<u>29.99</u>
Total payments	£658.75

SIGNED **C F Nicholson** **CHAIRMAN** **W Aldred** **COUNCILLOR**

Additional accounts (Min No.27.1.6) authorised for payment were as follows:-

a) S Nicholson – Greens Maintenance	£314.28 + Park Broom £30 =	344.28
b) McKay Flooring Ltd (Houghton Village Hall)		
Additional battens	£643.75 + VAT £112.66 =-	<u>756.41</u>
		£1,100.69

Signed this 12 day of December 2003


Chairman.

STANWIX RURAL PARISH COUNCIL

SCHEDULE OF PAYMENTS TO BE AUTHORISED AT 12th November 2003 meeting

Clerk's salary 619.26

Reimbursement of the following to the clerk

CALC AGM for Mr M Clarke's lunch 9.50

Virus Scanner paid to PC World 29.99

Total payments £658.75

SIGNED

CHAIRMAN

COUNCILLOR

Additional authorised payments

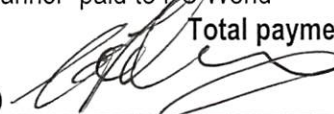
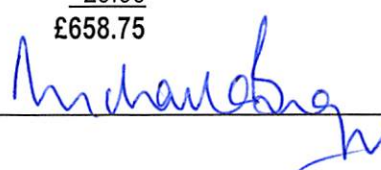
S Nicholson (Greens Maintenance) £314.28 + Park Broom £30 = 344.28

McKay Flooring Ltd (Houghton Village Hall) additional battens £643.75 + VAT £112.66 = 756.41

STANWIX RURAL PARISH COUNCIL

SCHEDULE OF PAYMENTS TO BE AUTHORISED AT 12th November 2003 meeting

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Total payments	£658.75

SIGNED  CHAIRMAN  COUNCILLOR

STANWIX RURAL PARISH COUNCIL

MINUTES OF PROCEEDINGS at the Parish Council meeting held on WEDNESDAY, 10th December 2003 at Houghton Village Hall, Houghton, Carlisle

PRESENT

Ms W Aldred	Dr M A Briggs	Mr C F Nicholson (in the chair)	Mr M Carigiet	Mr M Clarke	Mr A J Gosling
Mrs L Kielty	Mr A D Lightfoot	Mr R J Nichols	Mr W M Wannop		

District Councillor Mr E Firth

1. **APOLOGIES** were received from Mrs S Aglionby(B), Mr P Gascoigne(B), Mrs M Lamb(S), Councillor Mr J Mallinson and Councillor Mrs M Bowman
2. **THE MINUTES Resolved** to authorise the Chairman to sign the Minutes of the meeting held on 12th November 2003 previously circulated as a true record
3. **DECLARATIONS OF INTEREST** None of the Members present had any personal or prejudicial interests to declare relating to any item on the agenda at this stage
4. **PUBLIC PARTICIPATION** There were no questions, deputations or petitions relating to the business of the council

PLANNING

a) Reports

03/1034 – GRANTED PERMISSION – 155 Tribune Drive, Ashleigh Park, Houghton Extension to provide garage, kitchen and office with 1no.ensuite bedroom above

03/0763 – GRANTED PERMISSION Study Quiet, Rickerby Extension to dwelling to provide kitchen, utility, bathroom and lounge

03/0764 - GRANTED PERMISSION as above (LBC)

b) Applications

i) 03/1236 – 11 Beech Grove, Houghton Erection of conservatory to rear Applicant: Mr & Mrs Graham
After consultation with the Chairman, Mrs S Aglionby and Mr M Clarke they had no objections to this application. The meeting confirmed the action taken

ii) 03/1261 – L/A rear of Casita, The Knells, Houghton. Erection of single storey dwelling with garage (outline) Applicant: Mr & Mrs J Graham

Comments: - No objections, noted access was to be shared. Mr Gascoigne had informed the clerk that he had no objections

iii) 03/1024 - Houghton Hall, Houghton – Change of use to retail (garden centre) and leisure (visitor attraction) and erection of associated buildings, car park, alteration to access, children's play area, formation of offices, installation of sewage treatment plan, foot/cycle path and landscaping

a) Noted copy letter from Carlisle City Council re Advertisement as a "Departure" was circulated at the meeting. "Departure" was a departure from the Local Policy under the Local Plan comes under special regulations. Mr A Gosling agreed with what was said in this letter. There was no further discussion

b) Public meeting arranged for Monday, 15th December at Houghton Village Hall at 7.30p.m. The Chairman informed the council that he had spoken to the Vice-Chairman about this and he knew that other councillors had been keen to have a public meeting, so in the interests of local democracy it was decided to arrange a public meeting. Clerk reported that the Chief Planning Officer had informed her a model of the proposal would be on show at Houghton Hall from 2.00p.m. – 7.00p.m.on Monday, 15th December and a notice would be in the Cumberland News edition of 12th December. Space on the parish notice-boards had been offered but the applicant had decided the local paper would be better

iv) 03/1065 - REFUSED PERMISSION – L/adj Avalon Rickerby – Erection of 1no. bungalow (outline)

v) 03/1169 – New access for horse paddock L/Adj to Little Bobbington, The Knells, Houghton

Noted letter from Planning Services – the council's comment regarding inadequate drainage have been forwarded to Cumbria County Council. This application had been **GRANTED PERMISSION** and there was a condition that the access should be properly drained in accordance with the Highways instructions

6. RIGHT OF WAY ACROSS HOUGHTON VILLAGE GREEN relating to 18 The Green – Noted

- a) Cartmell Shepherd had returned documents provided by the clerk
- b) Butterworths – two copy letters received originals of which had been sent to Cartmell Shepherd

Clerk had spoken to the council's solicitor, who had confirmed that the documents were being drawn up.

7. HIGHWAYS UPDATE Copy email had been circulated to all councillors

8. COUNCIL VACANCY Clerk reported Mr M Scott did not have the time to return to the council. Two names were put forward Mr Gosling to make enquiries (Mrs M Phinn Tribune Drive) if this unsuccessful then Vice-Chairman would approach another person he had named

9. BROADBAND IN HOUGHTON Clerk had spoken to Jennifer Holliday of BT Initiative and she had informed her that if the people outwith The Green were on the Carlisle Telephone Exchange they should be able to access Broadband. Clerk would send information to the resident of Houghton who had enquired of the council. Clerk informed the council that Ms Holliday had spoken about the Initiative at the last Carlisle Parish Councils' Association meeting about access in the rural area to Broadband.

10. HOUGHTON VILLAGE GREEN – Noted Car parking sign to be installed week commencing 8th December 2003

11. REGIONAL GOVERNMENT –

a) **Noted** Public meeting to be held at Houghton Village Hall on 18th December – presentation by Councillor E Firth and Dr Jason Gooding.

b) LOCAL GOVERNMENT REVIEW OF TWO TIER AREAS IN CUMBRIA AND LANCASHIRE

Noted Draft Recommendations received from Boundary Committee for England. Consultation Period would last twelve weeks and any representations must be submitted to the Committee by **Monday, 23 February 2004**. Referred to January 2004 meeting for discussion.

12. PARISH PLAN Mr Gosling reported that he had obtained location plans – **Resolved** to arrange a meeting early in the New Year to consider delivery of survey forms

13. LOCAL CHANNEL WEBSITE – Ms W Aldred considered this was not suitable for this council

14. 30 SMITHY CROFT – Overhanging branches Vice-Chairman had looked at this and he considered that the owner of the property should be approached to cut back the branches.

15. FIELD OPPOSITE SAN GIORGI, SCALEBY ROAD - Noted letter from Carlisle City Council Planning Department stated that the owner of the field had been requested to apply for planning permission for "change of use" and that this should be forthcoming within the next couple of weeks. Mr Gasocigne had asked if the council could request early receipt of the application

16. CARLISLE AIRPORT CONSULTATIVE COMMITTEE Noted letter from Carlisle Airport asking for names of representatives from this council to sit on this committee (replies required by 4th December) – Mr C F Nicholson and Mr M Clarke have been put forward – Mr Gosling was interested – clerk to ask if he could attend

17. CUMBRIA ASSOCIATION OF LOCAL COUNCILS

a) Bookkeeping and Preparation for Audit – new course – 4th February 2004 at the Castle Inn, Bassenthwaite from 7.00-10p.m. Resolved clerk should attend at cost of £20 - payment to be sent to CALC

b) Training Programme Winter/Spring 2004 includes Basics for Councillors, Bookkeeping and Preparing for Audit, Clerks Induction, Chairman's Role, Data Protection Act, Effective Local Councils, Project Planning and Implementation, Portfolio Preparation for the AWA Certificate – details available from the clerk. Council would pay the course fees for those who wished to attend.

18. CARLISLE PARISH COUNCILS' ASSOCIATION –

a) Noted Minutes of AGM held on 30 September 2003 received (report of this meeting previously given to Council)

b) Noted Agenda received for joint meeting with Carlisle City Council at Rockcliffe Community Centre, **11th December 2003 at 7.00p.m.** Chairman and Clerk to attend.

c) Area Working - paper received from the City Council together with copy comments from Chairman of the Association to Mr P Stybelski Councillor Firth confirmed that the City would defer a decision on this until the Association had put forward its views. Urban Wards were covered by County Council Forums. Area Working in the Carlisle District should be run by the City and its officers

19. COUNTRYSIDE AGENCY – Countryside and Rights of Way Act 2000. Results of Representation of a Map of Registered Common Land and Open Country (North East England) Noted letter relating to White Moss (Cumbria part of the North East according to the Agency) Only White Moss was shown registered as common land, Mr W Clark stated he understood it belonged to the Church Commissioners. Chairman stated he understood it was a Site of Scientific Interest (SSI) – a natural nature reserve and not open to ramblers

20. WETHERAL & STANWIX RURAL NEIGHBOURHOOD FORUM

a) Noted receipt of Minutes of meeting held on 16th October 2003. Next meeting to be held on **Thursday, 29th January 2004 at Linstock W I Hall.**

b) **Funding Fair at Carlisle Racecourse on Wednesday, 28th January** (The Community Fund will be doing a session on advice for building applications) Clerk to attend

21. LINSTOCK, THE NURSERY, DRAINAGE PROBLEMS Noted Mrs M Lamb reported problems associated with the Klargestor on this development. Clerk had spoken to officer who had requested a letter from the council confirming complaints from adjacent residents - the letter had been sent. Reply received "...the matter is now subject to action between the council and the developers of the site".

22. RURAL ROADS RESEARCH PROJECT – Letter from Capita Infrastructure commissioned by the Friends of the ke District to investigate changes to the character of rural roads in the last 30 years. The research is designed to ve national relevance using Cumbria as a case study. Resolved the opinions of Vice-Chairman and Ms W Aldred who had completed the copy forms would be those of the council, clerk would collate onto one form to send to Capita.

23. M6 EXTENSION – Carlisle to Guards Mill Noted receipt of Key Liaison Group Minutes of meeting held on 29th September (Mr M Carigiet had received a copy)

24. FINANCE

- 1. Resolved to authorise the payments listed on the attached schedule
- 2. HSBC balances as at 28th November 2003 c/a £184.21 No notice business account £19,278.90
- 3. Council Tax 2004/05 – Parish Precepts – details received from Treasurer's Dept Carlisle City Council – copy to be attached to these Minutes

25. DATE OF NEXT MEETING Wednesday, 14th January 2004 at Houghton Village Hall

26. 2004 MEETINGS 2nd Wednesday of every month during the year: Resolved to approve the following dates:

11th February, 10th March (Annual Parish Meeting followed by council meeting), 14th April, 12th May (Annual Parish Council Meeting), 9th June, 14th July, 11th August, 8th September, 13th October, 10th November and 8th December

27. CORRESPONDENCE RECEIVED SINCE ISSUE OF THIS AGENDA

PLANNING

Reports

i) **03/1160 GRANTED PERMISSION** – L/adj to Little Bobbington, The Knells, Houghton. New access for horse paddock

ii) **03/1203 GRANTED PERMISSION** – 160 Houghton Road, Houghton. Erection of sunroom to rear

b) Applications

i) **03/1212 - 10 Houghton Road, Houghton AMENDED PLANS** Erection of garage to front elevation and formation of pitched roof over existing flat roof two storey extension

Comments: NO OBJECTIONS

ii) **03/1272 - Linstock Road End, Linstock** Erection of detached garage

Comments - NO OBJECTIONS

2. ACCOUNTS FOR YEAR ENDED 31st March 2003 Noted External Auditor's Certificate with no comments Resolved to charge 5p per sheet for copy of the Annual Return to be included in the Notice of Completion of Audit

3. CARLISLE CITY COUNCIL – Agenda for Standards Committee Meeting, 11th December 2003.

a) Minutes of Standards Committee meeting held on 2nd September 2003

b) Copy Report setting out proposed procedure for dealing with complaints against City and Parish Council Members in respect of alleged breaches of their relevant Codes of Conduct

Resolved this item be referred to the January meeting

4. COUNTRYSIDE AND RIGHTS OF WAY ACT 2000 – Provisional map issue for North East England

a) Noted letter from The Countryside Agency enclosing provisional map

Resolved clerk write to the Agency asking why Houghton and Linstock Village Greens were not shown when Brunstock and Park Broom were

b) **WHITE MOSS** – Clerk to inform the Agency that this was a SSI and not a piece of common land for the public to roam on

5. CARLISLE FUNDING FAIR – 28th January 2004 at Carlisle Racecourse Clerk to attend

6. CARLISLE PARISH COUNCILS' ASSOCIATION Letter from Chairman enclosing **Way Forward Document**

This document to be circulated with the agenda for January 2004 meeting

7. LOCAL AUTHORITIES MEMBERS' ALLOWANCES REGULATIONS 2003 Noted letter from Carlisle City Council enclosing "Parish Council Independent Remuneration Panel - Guidance for Parish Councils"

Referred to next meeting as papers were circulated at this meeting

8. CUMBRIA COMMUNITY FOUNDATION Annual Review with financial statement 2002/03 received – this included a full list of grants

9. CARLISLE COUNCIL FOR VOLUNTARY SERVICE Noted Rural Audit Report received

10. CUMBRIA ASSOCIATION OF LOCAL COUNCILS – County Circular – circulated at meeting

11. EQUINE ISSUES – Noted Letter from Alun Michael "Minister for the Horse" – copy circulated at meeting

Referred to next meeting

28. ANY OTHER URGENT PARISH BUSINESS

a) **Cycle/Footway adjacent A689 – ILLEGAL PARKING** The Vice-Chairman requested that if anyone saw vehicles parked could they please report to the Highways Hotline (taking the vehicle registration number)

Mr M Clarke reported "SPAR" wagons use the "way" for offloading and he confirmed he was to take photographs of these

b) **Online Mobile Learning Centre** Computer Training Clerk reported council could provide the room and participants could contribute towards the room rent – Numbers - 6-14 up to 20 maximum persons, preferably during daytime hours – two three hour sessions or if early evening would have to be two separate days of 3 hours each. No telephone line required as the Mobile Centre was connected by satellite dish. Chairman considered the village hall committee should be contacted to organise this. Should be properly advertised

c) **Better Ways to School, Houghton** Mr Gosling reported he had heard via the Houghton Stores that a petition was being raised to request removal of the road "improvements" through Houghton

d) **Bus Stop Layby, Crosby Moor (western bound carriageway)** Mr W Clark referred to Highways Update and reported lorries sometimes parked there for up to an hour. He confirmed he had spoken to some residents and was to contact the others. Clerk confirmed that PC A Brown was keeping an eye on this. Resolved council should press for a "bus clearway"

e) **CALC AGM Edenhall, Penrith, 8th November 2003** Mr M Clarke to complete travel expenses form to be presented at the next meeting

DOCUMENTS RECEIVED FOR INFORMATION

Carlisle City Council Agendas for the under-mentioned committee meetings

Licensing and Regulatory Panel	19.11.03
Development Control	21.11.03
Executive	24.11.03
Corporate Resources Overview & Scrutiny	27.11.03
Infrastructure Overview & Scrutiny	04.12.03
Licensing & Regulatory Panel (Special)	10.12.03

Cumbria Highways – Highways Hotline – visits can be arranged to Capita to see how it works

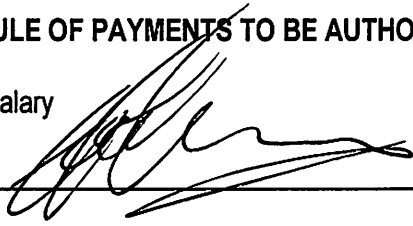
STANWIX RURAL PARISH COUNCIL

SCHEDULE OF PAYMENTS TO BE AUTHORISED at 10th December 2003 meeting

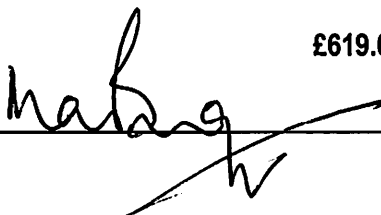
Clerk's salary

£619.03

SIGNED



CHAIRMAN



COUNCILLOR

STANWIX RURAL PARISH COUNCIL

MINUTES OF PROCEEDINGS at the parish council meeting held on WEDNESDAY, 14th January 2004 at Houghton Village Hall, Houghton

PRESENT

		Mr C F Nicholson (in the chair)		
Mrs S Aglionby	Dr M A Briggs	Mr M Clarke	Mr W Clark	Mr P Gascoigne
Mr A J Gosling	Mrs L Kielty	Mrs M Lamb	Mr A J Lightfoot	Mr R J Nicholls
Mr W M Wannop	District Councillor Mrs M Bowman			

1. **APOLOGIES** were received from Ms W Aldred, Mr M Carigiet, District Councillor Mr E Firth
2. **THE MINUTES** Resolved to authorise the Chairman to sign the Minutes of the meeting held on 10th December 2003 previously circulated as a true record
3. **DECLARATIONS OF INTEREST** Mrs M Lamb declared an in interest in Item 5(b)(i) Planning Application No.03/1024
4. **PUBLIC PARTICIPATION** There were no questions, deputations or petitions relating to the business of the council
5. **PLANNING**
 - a) **Reports – The following were noted:-**
 - 03/1095 **REFUSED PERMISSION – The Lodge, Brunstock** Erection of a conservatory
Reason: The proposed conservatory, by virtue of the materials to be used, would be detrimental to the special architectural and historic interest of this Grade II listed building and would therefore be contrary to policy E35 of the Carlisle District Local Plan and the guidance contained in Planning Policy Guidance 15.
 - 03/1229 **GRANTED PERMISSION – Eden Brae, Linstock.** Extension to provide enlarged kitchen
 - 03/1236 – **GRANTED PERMISSION – 11 Beech Grove, Houghton.** Erection of conservatory to rear
 - 03/1261 **REFUSED PERMISSION – L/A rear of Casita, The Knells, Houghton –** Erection of single storey dwelling with garage (outline)
Reason: The application relates to part of the garden area of the property known as Casita, which is within the small settlement of Knells. This is an area of sporadic development, which lacks community facilities such as schools and shops. As such, it is considered to be an unsustainable location and the erection of an additional dwelling contrary to the principles of PPG 3 (Housing) and the Council's Interim Housing Policy Statement. Councillors did not understand this decision
 - b) **Applications**
 - i) 03/1024 - **Proposed Garden Centre, Houghton Hall –**
 - a) Noted copy Notes of Public Meeting held on 15th December 2004 previously circulated
 - b) Noted copy letter received, not circulated, of objection sent to Planning Dept by electors.
 - c) Draft reply, for approval/amendment, to Planning Department's letter had been circulated to all councillors including District Councillors. District Councillor Mrs M Bowman did not approve of the comments relating to her. It was resolved that Mrs Bowman and the Chairman should consult on these at the close of the meeting, draft to be sent by email to Mrs Bowman for her approval before the letter was sent to Planning Department.
 - ii) 03/1409 – **The Little Bungalow, 4 Rickerby Mews, Rickerby.** Erection of conservatory
Applicant: Mr & Mrs Hayton Comment: No objections
 - iii) 03/1418 - **L/Adj to Little Bobbington, The Knells, Houghton New access for horse paddock (Revised Application) Comment:** This revised application had the approval of the parish council
 - iv) 03/1419 – **106 Houghton Road, Carlisle** Construction of single storey extension to side of dwelling to form a garage and utility room. **Applicant: Mr A Laurie Comment: No Objections**
6. **LOCAL AUTHORITIES MEMBERS' ALLOWANCES REGULATIONS** Resolved to pay travel allowances at 36.4p per mile to councillors attending meetings relating to the business of the parish excluding council meetings. Form to be completed and returned to Carlisle City Council (Noted the relevant papers were circulated to councillors at the December meeting – copies sent to those councillors who were absent at the December meeting)
7. **CODES OF CONDUCT (Breaches of)** Referred from December meeting- Noted copy Report setting out proposed procedure for dealing with Complaints against City and Parish Council Members in respect of alleged breaches of their relevant Codes of Conduct had been circulated to all councillors

8. CUMBRIA ASSOCIATION OF LOCAL COUNCILS - "Way Forward" document – copy circulated to all councillors for retention – this was the document which this council's paragraph (first under Role) had been included

9. COUNCIL VACANCY – Houghton Ward Mr Wannop reported that the person he had approached was not available as she had decided to remain on the Board of Governors of Houghton C of E School. Mr Wannop proposed the council should approach Mrs Hook who had rung him to say she was interested. Mr Gosling's proposed member was not available. Mrs Aglionby had been impressed by an elector at the Public Meeting re. Garden Centre planning application but he was not available because of his employment.

10. BROADBAND IN HOUGHTON – Noted "thank you" from resident in Houghton who had registered with CIBI Clerk had received flyers from Jennifer Holliday which were distributed to councillors at the meeting

11. HOUGHTON VILLAGE GREEN

a) Noted the car parking notice had not been installed. Clerk to follow up with Palmpro Signs – this was supposed to be installed the week beginning 8th December 2003

b) Drain – Resolved the Chairman should contact Mr Mitcheson to make further investigations. Mr W Wannop suggested that a proper inspection chamber should be installed. There were a lot of tree roots in the area – it might cost £500-600. Water was dribbling into the road. Further suggested that a grating should be installed on the highway. Query as to the street lamp installed about two years ago and the excavations may have some bearing on the damage to the drain. Camera inspection to take place

12. REGIONAL GOVERNMENT - Public Meeting Monday, 26th January 2004 at 7.30p.m. Houghton Village Hall Speakers: E Firth & Dr J Gooding Several councillors tendered their apologies. The Chairman stressed the importance of this meeting.

13. LOCAL GOVERNMENT REVIEW OF TWO TIER AREAS IN CUMBRIA AND LANCASHIRE – Draft comments were circulated at this meeting – replies to be in by 23rd February 2004. Chairman stressed this was a very rough draft. Final approval to be considered at the next meeting of the council in February (12th)

14. FOOTPATH BETWEEN THE GREEN AND SMITHY CROFT – overhanging tree branches – Noted these have been trimmed, the fence required attention but the council had no jurisdiction regarding this

15. CARLISLE AIRPORT CONSULTATIVE COMMITTEE - Noted still awaiting date of first meeting. Mr Wannop reported planning application relating to dwelling at the end of the runway had been refused. Mr A Gosling reported that support for improvement to the Airport had been reported on the Local TV Station. Mrs S Aglionby also reported the Regeneration Committee was in full support of improvement to the airport.

16. WETHERAL & STANWIX RURAL NEIGHBOURHOOD FORUM MEETING – Noted next meeting would be held on Thursday, 29th January 2004 at Linstock W I Hall **Public Meeting – Rural Transport, Local Traffic Matters.** Mrs L Kielty would attend on behalf of the council. Mrs Aglionby considered the flyers produced were a very good idea – these had been in the Houghton Stores

17. PARISH PLAN MEETING, Monday, 19th January 2004 at 7.30p.m. Houghton Village Hall. Mr Gosling had obtain papers from the Planning Department. Mrs L Kielty, Mr A Gosling, Mr A Lightfoot, Mr M Clarke confirmed they would hopefully be able to attend – anyone was invited if it was possible to attend

18. CUMBRIA POLICE AUTHORITY – Carlisle Area Community Liaison Forum – 7 January 2004

Clerk reported on

a) Financial statement presented by Mr D Thomas, Police Treasurer

b) New Scheme "Grip" regarding young offenders – and follow up letters to parents, workshops etc in association with PROP (Persistent Offenders Programme)

c) Neighbourhood Development Officer had been appointed

d) Safer Homes Schemes for victims of burglary - £80,000 grant had been obtained towards this for next 2 years

e) Electric Scooters did require a driving licence and insurance

f) Fireworks Bill – it would be an offence for under 18s to purchase these – Environmental Health Department to be contacted under the Noise Abatement Act

g) Community Police Officers (70 in post now would increase to 200 over the next two years) would in future be using cycles

19. TELEPHONES – Park Broom Noted lines dislodged by Timber wagon – telegraph pole installed on Park Broom Green. Mr Wannop reported Mr D Hill had contacted the clerk about this matter whilst he (Mr Wannop) had been away. Telephone company not allowed to reconnect the cables as they were and therefore the "pole" had had

to be installed so the lines could be higher than before. Mr A Gosling reported he and other residents had been pestered by a telephone company because the lines were too low, even though they were crossing a private road, five people from telephone companies came down in a month to discuss this and then there was talk about moving telegraph poles and everyone gave them a "flea in their ear".

20. HOUGHTON – FOOTWAY between Houghton Road and Antonine Way Complaint from resident received 02.01.04 – trimmed foliage left lying – Noted clerk has contacted Carlisle City Council Footpath Officer and he confirmed the matter would be dealt with.

21. LEARNING & SKILLS COUNCIL – Review of Post 16 Education in Carlisle Mr R J Nicholls' comments had been circulated to all councillors. Consensus of opinion that it was wrong to take children away from their present schools and put them into a new environment especially at a critical stage of education, GCSEs etc. Resolved Chairman and Clerk together write letter containing comments made at this meeting together with Mr Nicholls' comments and send in by 31st January 2004.

22. FINANCE

1. Payments Resolved to authorise those listed on the attached schedule

2. Bank Balances HSBC C/A £925.02 o/s cheques £639.03 Business a/c £18,715.32 includes gross interest of £76.42

3. Wayleaves Noted £9.20 received from United Utilities (Norweb) – this had been banked

4. Capital & Village Hall Grants –

✓ Linstock WI Hall – New Kitchen – estimate received in the sum of £3500

✓ Clerk reported her husband had delivered the applications to the Civic Centre on 14 December. Houghton Village Hall exterior decoration and repair – estimates still to come. Application would be sent in by 16th January.

5. CALC Course on Bookkeeping & Preparation for Audit – 4.02.04 Noted acknowledgement of £20 fee for clerk to attend

23. DATE OF NEXT MEETING – Resolved to change the date from **Wednesday, 11th February 2004 at Houghton Village Hall to THURSDAY, 12th February** because of the meeting with the Boundary Committee at The Hired Lad, Penrith at 7.30p.m., the Chairman and Clerk to attend – all parish councillors were invited to attend **MEETINGS 2004** (Annual Parish Meeting, 10th March followed by council meeting on the same date) 14th April, 12th May (Annual Parish Council Meeting), 9th June, 14th July, 11th August, 8th September, 13th October, 10th November and 8th December

24. CORRESPONDENCE RECEIVED SINCE ISSUE OF THIS AGENDA

1. PLANNING

a) Reports

03/1212 – **GRANTED PERMISSION – 10 Houghton Road** – Erection of garage to front elevation and formation of pitched roof over existing flat roof two storey extension

b) Applications

✓ 1/1354 – **9 Centurions Walk, Brampton Old Road, Carlisle** – Single storey extension to 3no.elevations to form additional accommodation Applicant: Mr Coyles No Objections

04/0036 - **L/Adj Houghton House, Houghton** – Erection of double garage (LBC)
Applicant: Mr B Lloyd No objections

2. CARLISLE CITY COUNCIL – Legal & Democratic Services

Procedure for dealing with allegations of misconduct of city and parish council members – copy to be circulated to all members for retention

3. NEWSPAPER RECYCLING – Posters received and put on noticeboards – fortnightly collections run from 19th January 2004. Mr Gardner not sure whether this parish will be included in the Greenbox Kerbside Recycling Scheme due to start in the Spring – he will let us know but the fortnightly collection of newspapers and magazines will continue. Clerk to write to Mr M Gardner to ask if there were any plans to have kerbside collection from The Knells, Scaleby Road, and Park Broom

4. RURAL VOICE (Newsletter) Resolved to write to Claire Rankin, Rural Community Support Office, congratulating her on the production of this. Mrs Aglionby and Mrs Lamb considered it was very interesting and well presented

STANWIX RURAL PARISH COUNCIL

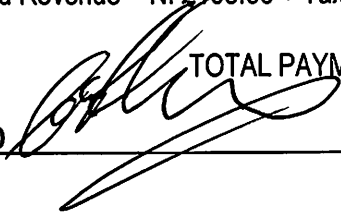
Schedule of payments to be authorised at meeting to be held on 14th January 2004

	£
1. Mr M Clarke – Mileage payment, 57 miles @ 36.4p to Cumbria Association AGM 8.11.03	20.74
2. Clerk's salary	619.05
3. Inland Revenue – NI £108.66 + Tax £151.52 =	<u>260.18</u>

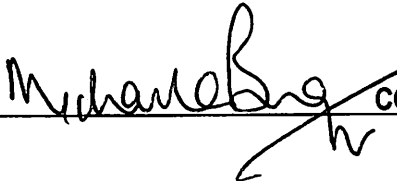
TOTAL PAYMENTS

899.97

SIGNED



CHAIRMAN



COUNCILLOR

STANWIX RURAL PARISH COUNCIL

MINUTES OF PROCEEDINGS at the Parish Council meeting held on 12th February 2004 at Houghton Village Hall, Houghton

PRESENT

Mr C F Nicholson (in the chair)

Ms W Aldred

Mrs S Aglionby

Dr M A Briggs

Mr M Clarke

Mr W Clark

Mr A D Lightfoot

Mr R J Nicholls

The Chairman welcomed Mesdames S Huck and M Naylor as observers as they were interested in becoming parish councillors. A member of the public, Mr Seldon was also present

1. **APOLOGIES** were received from Messrs M Carigiet (B), P Gascoigne(B), A Gosling(B), W Wannop(H) and Mrs L Kielty(B). Cumbria County Councillor J Mallinson and District Councillors Mrs M Bowman and Mr E Firth

The Chairman informed those present that the meetings were normally taped. No one present had any objections.

2. **THE MINUTES** Resolved to authorise the Chairman to sign the Minutes of the meeting held on 14th January 2004 previously circulated as a true record

3. **DECLARATIONS OF INTEREST** None of the Members present had any personal or prejudicial interests to declare relating to any item on the agenda at this stage

4. **POLICE MATTERS** PC A Brown gave a brief report relating to the following matters

a) **Cycle/footway adjacent to A689** He had been speaking to Rob Lewis of Capita who had confirmed that this is not actually a cycleway as there was no Cycleway Order made. In essence it was a roadside grass verge owned by Cumbria County Council, which gave the parish council permission to lay the "fabric" at the parish council's cost with the intention of it being a cycleway. On a question from Dr Briggs the Clerk to check up why a Cycleway Order was not made – the parish council could not ask for a Cycleway Order to be made because Cumbria County Council owned the land.

i) **Parking** – He would continue to follow up illegal parking of lorries and trailers on the "cycleway" and he confirmed he always contacted Transport Managers of the companies concerned rather than the drivers.

ii) **Cycleway Condition** – Rob Lewis agreed with PC Brown that the "way" required lot of work. Capita was prepared to relay as a decent looking cycleway, new signs installed as the ones in place were totally inadequate, facing the wrong way. Where necessary barriers and proper drainage gullies would be installed, as soon as finance available – may be April onwards 2005. As far as having a cycleway order made this should be applied for as soon as the timetable for the improvements was known. Clerk to check up when cycleway was installed got to keep badgering. Whilst money is an issue if the Garden Centre went ahead there may be money coming from there

b) **Parking School Bus at Crosshill Junction** This was a privately organised bus, two/three children were picked up and it only stopped for 2-3 seconds, the parents dictated where the bus stopped, not the operator nor the Education Department, and he considered that the parents were not causing an obstruction – he believed there may be a better place for the bus to stop and he was looking at it.

c) **Bus layby at Crosby Moor** He had spoken to Rob Lewis, two options could make it a bus clearway Mr Lewis was reluctant to do this as it was quite a draconian measure, buses only stop for a couple of seconds. Mr Lewis not happy to put an enhanced sign there, the words "bus stop" on the lay-by had letters missing. Mr W Clark informed PC Brown that the residents nearby were very irate about this, because visibility was obstructed. Can only have "Bus Stop" painted on the lay-by. PC Brown confirmed, on a request from Mr W Clark, that he would visit the residents, particularly the elderly ones, up the lane

Mrs S Aglionby wished to thank the Police for the excellent way in which a policewoman had dealt with the business of sheep that had been killed/savaged by a dog, which had been identified very swiftly and had been destroyed.

The Chairman thanked PC Brown for his attendance

5. **PUBLIC PARTICIPATION** There were no questions, deputations or petitions relating to the business of the council.

6. PLANNING**a) Reports**

i) 03/1272 – **GRANTED PERMISSION** Linstock Road Ends, Linstock – Erection of detached garage

22.

One of the conditions is that it "shall not be used except for private and domestic purposes and shall at no time be used for any commercial or business purposes whatsoever"

- ii) 03/1418 - **GRANTED PERMISSION** - L/adj to Little Bobbington, The Knells New access for horse paddock (revised application)

b) Applications

- i) 03/0889 - Nursery, Houghton C of E School, Houghton. Noted three amended plans received on 16.01.04 27.01.04 and 29.01.04. Copy Comments herewith had been sent to Planning Dept

The Chairman reported that the Nursery School had submitted a pre-dated petition together with 15 supporting letters predated to the application and when the signatories from out with the area were subtracted the names on the petition amounted to 500+ supporting a "Nursery in Houghton" and not on the site delineated on the application. This had been pointed out to the Planning Department. Other things had come to light with regard to the application and the Chairman considered that Houghton Village Hall Committee should be informed of these before reporting to the council. Clerk reported that the council had requested a site meeting and had been informed by the Case Officer that he believed this application would be deferred when it was before the Planning Committee on 13th February. The Case Officer had informed the clerk he had been at Houghton with a video camera at start and finishing times of Houghton C of E School. Mrs Aglionby confirmed that she was not against a Nursery School but was against the location the subject of the application. Chairman confirmed that the whole council was against the location

- ii) 04/0036 - Houghton House, Houghton. Erection of double garage **NO OBJECTIONS**
- iii) 04/0037 - Houghton House, Houghton. Quadruple garage comprising storage and parking **NO OBJECTIONS**
- iv) 04/0039 - Houghton House, Houghton Installation of 3no. velux windows in roof space of building to be converted (Coach House) **NO OBJECTIONS**

Clerk explained that Planning Department had confused the numbers on the applications relating to Houghton House and the above were the correct ones. Mrs L Kielty had studied the above applications and had confirmed that there were no grounds for objections

Action taken on (i)-(iv) was confirmed

- v) 03/1024 - Houghton Hall, Houghton Proposed change of use to retail and leisure attraction In answer to question when this would be put before the Planning Committee, clerk informed the council that it would probably be in March. Mrs Aglionby said District Councillor Mrs M Bowman should attend the Planning Committee meeting to represent this council. Noted acknowledgement of letter to Government Office for the North West (first letter of 24 November 2003 not received by Government Office), clerk had sent a copy of 24th November letter with her request for a reply. The Government Office had not received the application from Carlisle City Council - however the points raised by the parish council had been noted and would be taken into account on consideration of the application of whether or not to call in the application on submission by Carlisle City Council as a "Departure". Relating to this application, the Chairman pointed out that it had been reported in the local press and on radio that Cumbria County Council Development and Regulation Committee had no objections to the development. Copy of the report by the Head of Environment would be circulated to all parish councillors.

7. HOUGHTON VILLAGE GREEN

- i) **Drain** - Clerk had spoken to Rob Lewis (Capita) and he had confirmed that this would be examined by the Inspector week commencing 17th February, although he was of the opinion that the drain did not belong to the Highway Authority. Clerk to ascertain when this would occur so that Mr Nicholson could be present. Mr Nicholson reported that there was still a problem and that an inspection chamber required to be installed. This would allow access to the offending drain, and hopefully as water was bubbling up through the carriageway, County Highways may help with the cost. More to it than meets the eye. Verbal estimate of £1200 double leaf brick load bearing cast iron lid 5'.6" feet deep as the playbus and vehicles traversed at the junction with Houghton Road. Mr Mitcheson would provide a proper written estimate. Clerk to obtain another estimate to try and obtain a grant from the Neighbourhood Forum as an emergency. Chairman considered that the installation of a street light had caused the damage.

- ii) **New Car Parking Sign** - This was now in situ erected by Palmpro Signs.

8. WETHERAL & STANWIX RURAL NEIGHBOURHOOD FORUM Chairman had attended the meeting held on 29th January 2004.

Rural Wheels – Mrs Cowperthwaite (she had also spoken at the Carlisle Parish Councils' Association meeting – see Report under Minute No.10(ii)).

Grants: Age Concern had applied for a grant of £600 (total cost of project) to publish a book of poems written by a member (Mrs Bremner) of the Houghton Evergreen Club, talented poet who wrote about local issues, which would be distributed to all members to raise the profile of the Evergreen Club. No-one spoke in support of this application. Clerk to contact Chairman of the Evergreen Club. Grants budget was practically spent. No-one had complained about public transport. Mike Clarke had spoken to Barry Allcock, Cumbria County Council, he believed the bus services in April were going to be re-organised, rather suspected the service would be reduced

9. PARISH PLAN Public Meeting arranged for Wednesday, 24th March 2004 at Linstock W I Hall at 7.30p.m.

Questionnaires, sample 10% survey, and leaflets required to be delivered before then. Public meetings would be held at Houghton and Crosby-on-Eden in due course. Claire Rankin would be in attendance at Linstock meeting. Ms W Aldred would project manage these meetings

10. CARLISLE PARISH COUNCILS' ASSOCIATION

i) Noted receipt of Minutes of meeting held on 11 December 2003 between Carlisle City and parish council representatives – report had been given at a prior meeting

ii) Noted Chairman and Clerk had attended the Association meeting held on 9th February 2004 at Burgh-by-Sands
Public Transport – Taxi Tube – public would be issued with Smart Card. The owners of private coaches, which were used for school transport, would be used to transport people where there was no bus service between the hours of 10.00a.m. and 2.30p.m. (successfully run in the south of the county) – cost 30p per mile, from Bewcastle to Carlisle would cost £12. Private taxi would be cheaper. Public would be able to telephone when they wanted to travel only between 10.00a.m. and 2.30p.m because coaches transported children between home and school. Looking at methods of transporting young people around, waiting to hear from Government but hoping it would start March/April. Clerk considered that not many present at the meeting were enamoured about this

Rural Housing – Extra Council tax from second homes, hoping to channel this extra income to providing affordable housing in the rural area. William Little, Chairman of Orton Parish Council, to attend a Housing Seminar on 13th February. Rules on planning permissions had been tightened up, in the past it had been 80%urban - 20%rural, but now 90%urban and 10%rural – the Association wished to see more affordable/available housing for young people. Dr Briggs commented that this all came from Eden District Council putting a finite number of houses to be built in the rural area. Eden had reduced permissions for housing in the rural area.

Urban Area Parishing – It was not known whether this would come out of the Regional Government Review.

Hadrian's Wall Trail - Concern was expressed by the farming fraternity about over-use of the Trail, footpaths had been widened into farmers' fields, concern expressed about lack of toilet facilities which was causing problems. Meeting had been arranged with Tourist Information Bureau and Hadrian's Wall Trail to discuss the problems.

Rural Housing – Mrs S Aglionby was very concerned about this. Dr Briggs considered this was not helped by the rules under Planning Regulations.

B&Q was offering grants under DIY for village halls

"Grant Finder" Carlisle City Council had purchased the software which was purely for local authorities' funding. Clerk had attended the Funding Fair and most of the Funding Bodies only granted to Community Groups, so the parish clerks who attended had requested a "Day" purely for parish councils to obtain funding from other sources

Area Working – David Sheard, Cumbria County Council, was still consulting with Carlisle City Council regarding Neighbourhood Forums to see if City Council "workings" could be amalgamated with the County Council as the majority of parish councils were not in favour of more meetings.

PC Andy Brown departed, Mr M Clark gave PC Brown some photographs. Driver of the Spar Trailer had been sacked because the trailer contained cigarettes and drink – PC Brown had contacted the Transport Manager of the firm concerned.

PC Brown informed the council that Inspector Coates was willing to attend a council meeting to elaborate on the funding through the council tax, which the Police Authority was proposing to precept

11. LOCAL GOVERNMENT REVIEW OF TWO TIER AREAS IN CUMBRIA AND LANCASHIRE Mr Nicholls confirmed that he considered the council's comments previously circulated were appropriate. If anyone had anything to add/amend they should telephone the clerk by Tuesday, 17th February. (replies to be in by 23rd February). Chairman and clerk had attended the meeting with the Boundary Committee on 11th February 2004. at

The Hired Lad, Penrith. Chairman reported that these were civil servants first and public speakers, second. They spoke in answers to questions from the floor. Southernmost from Grange-over-sands to Northern, Eastern and Western – general expression was total unanimity in their opposition to the Boundary Committee's proposals, County Authority was too large, Cumbria County Council, and the other option for the two Unitary Authorities, one encompassing the South Lakes and Lancaster, effectively disenfranchised the Cumbrian voter because the overlap between Cumbria and Lancaster put them in some difficulty as how they recorded the vote. Lancashire had been given three options, and two other options, which implicated involvement with South Lakes. There was a great imbalance of the electorate with that part of Lancashire and the electorate of that part of Cumbria which meant that the Lancashire vote would outweigh the Cumbrian vote on these recommendations, as especially if as what was said on 11th February 2004, Lancashire and Cumbria would be taken as one constituency for a referendum on the vote for unitary authorities. Then we would have absolutely no say on our future. They left at the end of the meeting without any illusion as to the view of their recommendations. Although the Association was taking very detailed notes of what was going on, these commissioners were not taking any but they had someone in the audience taking notes. They were left in no doubt of the spread of public opinion. Apparently they had produced a leaflet that was supposed to have been delivered to every household in Cumbria explaining the situation – Question - how many people in this room have had knowledge of this – only half-a-dozen hands went up - it appeared only a fraction of the number of the leaflets which were supposed to have been delivered were delivered – but that did not make any difference to the overall consultation process as the Boundary Committee had no legal obligation to distribute these leaflets. This is the way it is working. Leaflets were supposed to be available in all the County's libraries. Representative from Grange-over-Sands stood up and said he had not had access to this leaflet until this evening. He had been to the Public Library and asked to be shown what they had on Regional Assembly and Boundary Committee Review and they did not have anything. Boundary Committee said "That's strange, we sent a lot of stuff to the County Council to be distributed!" There was a lot of "fire in people's bellies" about it. Someone said that the "terms of reference from John Prescott were too narrow". County Councillor and parish councillor reported, "He had been talking to our political friend who lived near Maryport". Even before proposals for regional government were on the drawing board his "political Friend" had informed him exactly what is written in the Boundary Committee's recommendations. Resolved to write expressing this council's grave disquiet about the manner in which proposals for Regional Government were being handled to ODPM and the Boundary Committee once get rid of the intermediate tier

of local government district councils they would be looking for something to take on the role on the cheap.

12. CARLISLE CITY COUNCIL - PUBLIC DEBATE Tuesday, 17th February 2004 at the Crown & Mitre Hotel Starting at 5.45 – approximate close 7.45p.m. An Elected Regional Assembly for the Northwest and Options for Local Government Invitation to the council to attend NB Questions had to be sent in advance. Clerk reported that Councillor Edward Firth had informed her that questions could be asked from the floor. Chairman would try to attend, Mr M Clarke and clerk to attend

13. EXTRA LIGHTS AND LITTER BINS – Councillor Mrs M Bowman has informed the clerk that it is hoped there may be extra money in 2004/05 from Carlisle City Council. Council to consider extra requests for these. The following extra lights were suggested but no litterbins would be required. People should take their litter home. Additional point Green Lane, Crosby-on-Eden; Orchard Lane corner of The Village Green (bungalow overlooks the Green); Junction with Houghton Road and road leading to St John's Church, Houghton.

Mr M Clarke considered Mrs English lives in Smithy Croft waiting to hear from Mike.

Dr Briggs confirmed that household refuse people collected and emptied litterbins in lay-bys in Scotland

14. EDEN RIVERS TRUST – Mr M Clarke would attend meeting to be held on **Saturday, 13th March 2004 at Rheged 9.00-1400** with optional visit at 1430 to local habitat improvement project. Purpose of the meeting was to hear about the Trust's work towards a major river restoration programme and to learn about the work of the Trust over the last year. (Mrs S Aglionby would have liked to attend but had a prior engagement)

15. CARLISLE ENVIRONMENT FORUM Next meeting, Tuesday, 10th February 2004 St Martin's College, Fusehill Street, Carlisle, 6.00-9.00p.m. Subject: Education for Sustainability. Mr M Clarke gave a brief report on his attendance. Chris Rowley and Eleanor Knowles would like to put forward a case for school curriculum workshop session divided into two – should there always be such a thing as "choice" the last part of the programme Dr Greg Lodge, Principal of St Martin's and Martin Daley Carlisle CC developing Carlisle so it would get "Learning City

Status" like Liverpool, York, Sheffield by having this it improved the area nationally as well as locally. Mr Clarke considered this worthwhile, as the old industries had disappeared.

16. CUMBRIA ASSOCIATION OF LOCAL COUNCILS -

1. **February County Circular** – circulated. Clerk has received Recruitment Pack Chairman considered that the council should start discussing over the next meetings the replacement of the present clerk
2. **Project Planning and Implementation** - All day event run by VAC Friday, 12th March 10a.m.-4p.m. Cost £15 Ms W Aldred was interested, leaflet passed to her

17. PARISH PLAN –

1. Public Meeting arranged at Linstock W I Hall on Wednesday, 24th March 2004 at 7.30p.m.
2. Cumbria County Council has granted £1500 to the parish/parish groups to assist with the Plan. Reply to Mr D Sheard required, Ms W Aldred and clerk to attend to this
3. Vital Villages Update received from the Countryside Agency – updated pack received

18. CARLISLE AIRPORT Noted Brochure together with "An open letter to all those who want schedule flights in and out of Carlisle" from Richard Gordon, Carlisle Airport Marketing. Brochure will be circulated at the meeting. Resolved council should write expressing support for the airport to progress to be fully functional. Mr W Clark said there was not much to see, one or two minor improvements. Mr M Clarke often visited the airport, impression was that Mr Haughey was putting infrastructure in before top show, hangar improved, fire appliances had been updated and he had the impression that this was being done prior to the rest of it. Countywide the airport was at the top of the list. General view that development at the airport would be welcomed, runways would have to be lengthened. Mr Seldon (local elector) from Crosby-on-Eden fully supported the prospect of scheduled flights from Carlisle to London and elsewhere in the UK.

19. FINANCE

1. Resolved to authorise payments set out in the attached schedule
 2. HSBC balances as at 28th January 2004 c/a £175.94; No notice business a/c £18,924.52
 3. Noted cheques received and banked in respect of the under-mentioned
- | | |
|--|--------|
| Carlisle City Council (County Council funding) Houghton Village Hall – new floor | £1,000 |
| “ “ “ Village Hall funding Crosby Parish Hall – exterior decoration | £100 |

20. DATE OF ANNUAL PARISH MEETING 10th March at Houghton Village Hall

21. DATE OF NEXT COUNCIL MEETING 10th March immediately following the Annual Parish Meeting

22. CORRESPONDENCE RECEIVED SINCE ISSUE OF THIS AGENDA

1. PLANNING

a) Reports

03/1419 – GRANTED PERMISSION – 106 Houghton Road, Houghton. Construction of single storey extension to side of dwelling to form a garage and utility room

b) Applications

04/0045 Fell View, High Crosby, Crosby-on-Eden Extension to form garage & 1st floor bedroom

Comments: No objections

04/0157 Lynley, Holme Ends, Crosby-on-Eden Extension to provide kitchen, dining room, utility, study, hall, garage, conservatory, bedroom & lounge with 2no. bedrooms, bathroom and store in roof space

Comments: No objections

2. **CARLISLE CITY COUNCIL – Code of Conduct – Register of Interests** The following were brought to the attention of the members: Copy letter from The Standards Board re:

1. Registering and declaring membership of the Freemasons
2. Registering and declaring membership of political party council associations

3. **THE COUNTRYSIDE AGENCY** - Vital Villages – Equipping communities to shape their futures Brochure received

4. **ROYAL GARDEN PARTY 6th July 2004** Chairman was not interested in this event

5. **HOUGHTON VILLAGE GREEN – West Nook, 18 The Green Houghton** Letter from Cartmell Shepherd enclosed cheque for £375. in respect of the statutory price for the right of way. Clerk had issued a receipt to Steven Mark Graham and Joanne Graham. Clerk informed the council that Mr Boyd Holmes did not know the law relating to access rights across village greens and would have to carry out prolonged research and his charges would be rather large.

However he had informed the clerk that his charges inclusive of VAT would amount to £375 and he would send an account. He considered that the research he had carried out would be extremely useful to him and he did not wish to charge the council an exorbitant amount, and was pleased to have had the chance to research this.

6. RESIGNATION - Noted with regret that Mrs Mary Lamb had resigned due to health problems. Dr Briggs considered this merited a testimonial dinner to be held at The Wallfoot Hotel supported by all those present. Mrs Lamb wished the council well in the future.

Documents for information

Carlisle City Council Agenda for:

Corporate Resources	11.02.04
Special Council	12.02.04
Community Overview & Scrutiny	12.02.04
Executive (Special)	13.02.04
Development Control	13.02.04
Corporate Resources Overview & Scrutiny	19.02.04

Annual Report 2003/2004 from The Community Law Centre

23. ANY OTHER URGENT PARISH BUSINESS

1. **LITTER** – Mr W Clarke commented that it was disgusting to walk through Crosby-on-Eden (B6264 from the bypass West to East) and note the filth lying on the verges, glass, plastic, paper, bottles, etc Grass at its lowest in the winter, no-one will go round until the grass requires cutting, thus chopping up all the mess. Dr Briggs commented that all rural areas in the county were the same – the city centre was kept clean. Mr W Clark to be informed of Mr McCreadie's telephone number.

2. **INTERACTIVE SPEED SIGN** - Ms W Aldred reported "This works when it wants to" – requires re-calibrating – clerk to contact Capita

3. **COUNCIL VACANCY** (Crosby-on-Eden & Linstock Ward) This to be advertised

4. **COUNCIL VACANCY (Houghton Ward)** Mrs Huck and Mrs Naylor were asked to remain after the meeting to talk to the Chairman and the clerk

Documents received for information

Carlisle City Council –Agendas for the under-mentioned committees

Licensing & Regulation Panel	21.01.04
Infrastructure Overview and scrutiny	22.01.04
Community Overview & Scrutiny (Special)	23.01.04
Overview & Scrutiny Manage	28.01.04
Executive (Special)	04.02.04
Executive	05.02.04
Infrastructure Overview & Scrutiny	09.02.04

Local Council Update No.52 February 2004

STANWIX RURAL PARISH COUNCIL

Schedule of payments to be authorised at 12th February 2004 meeting

Audit Commission £250.00 + VAT £43.75 = £ 293.75

Charles Thurnam & Sons

(Stationery items including copy paper, file covers, envelopes and coloured paper for posters)

£31.42 + VAT £5.50 = 36.92

Clerk's salary 619.04

TOTAL PAYMENTS

949.71

SIGNED

C F Nicholson

CHAIRMAN

M A BRIGGS

COUNCILLOR

Signed this 10th day of March 2004



CHAIRMAN

STANWIX RURAL PARISH COUNCIL

Schedule of payments to be authorised at 12th February 2004 meeting

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(Stationery items including copy paper, file covers, envelopes and coloured paper for posters)

£31.42 + VAT £5.50 =

Clerk's salary

36.92

619.04

TOTAL PAYMENTS

949.71

SIGNED



CHAIRMAN



COUNCILLOR

STANWIX RURAL PARISH COUNCIL

MINUTES OF PROCEEDINGS at the parish council meeting held on **Wednesday, 10th March 2004** at **Houghton Village Hall, Houghton, Carlisle**

PRESENT

- | | | | | |
|-----------------|----------------|---------------------------------|---------------|------------------|
| Ms W Aldred | Mrs S Aglionby | Mr C F Nicholson (in the chair) | | |
| Mr W Clark | Mr P Gascoigne | Dr M A Briggs | Mr M Carigiet | Mr M Clarke |
| Mr R J Nicholls | Mr W M Wannop | Mr A J Gosling | Mrs L Kielty | Mr A D Lightfoot |

District councillors Mrs M Bowman and Mr E Firth

1. **APOLOGIES** were received from County Councillor Mr J Mallinson
2. **THE MINUTES** Resolved to authorise the Chairman to sign the Minutes of the meeting held on 12th February 2004 previously circulated as a true record with an amendment to Min. No.13 viz: Mrs "English" should read "Richardson"

3. **DECLARATIONS OF INTEREST** Councillor Mr A J Gosling declared a personal interest in Agenda Item No.5(b)(iv)

4. **PUBLIC PARTICIPATION** A deputation from Houghton Nursery Group were in attendance relating to Agenda Item 5(b)(i) **Planning Application No.03/0889**

Mrs Wynne, Leader of the Nursery Group, pointed out that to provide "Wrap-around Care" it would only be practical for the new nursery building to be located on the school site. Funding would be through the Community Fund.

f you want to say anything further you must speak now otherwise you will not be able to speak later)

5. **PLANNING** The under-mentioned were noted

a) Reports

- i) **03/1409 - GRANTED PERMISSION** - The Little Bungalow, 4 Rickerby Mews, Rickerby. Erection of Conservatory (Retrospective)
- ii) **04/0036 - GRANTED PERMISSION** - Houghton House, Houghton - Erection of double garage
- iii) **04/0037 - GRANTED PERMISSION** - Houghton House, Houghton - Erection of quadruple garage comprising storage and parking
- iv) **04.0039 - GRANTED PERMISSION** - L/adj Houghton House, Houghton. Installation of 3no. velux windows in roof space (LBC)

b) Applications

- i) **03/0889 - Nursery, Houghton C of E School, Jackson Road, Houghton.**
 Verbal Report of meeting with Nursery Group, Governors of the School, held on 1st March
 Notice of Deferment - site meeting arranged for 24th March 2004 10.15a.m. at the school Two parish Representatives allowed to attend

Mr Wannop commented, that he had departed from the March 1st joint meeting totally convinced that it was a good group in charge of progressing the nursery and that this was the only sensible site to have the wrap-around-care.

Ms W Aldred asked to hear the report (Mr Firth, who had chaired the joint meeting did not wish to make comment).

The Chairman considered it had been a comprehensive meeting but believed the nursery would be better sited at the other side of the school. The school would not give way on this point because it did not wish to have the playing field reduced. The meeting did not resolve the differences in opinion of the nursery group, school governors and the parish council standpoint. The situation appeared to have been clarified and the nursery group conceded that the parish council was not against the nursery group per se, just that one site. The council permitted the nursery group representatives to speak during the meeting in order to clarify a point. The representatives agreed that although it was not strictly true that locating to the proposed site was "a fundamental requirement to secure funding" as had been stated in a letter to the parish council, the proposed location remained the preferred and most practical site option.

Mr P Gascoigne considered that there was never going to be 100% support for this site. The nursery group had tried their best with the right things in mind and therefore it had to be on the school site, possibly the only place, the big problem was the traffic and this would have to be solved, but everyone knew that to have anything positive out of this, to obtain the funding it would help to have the backing of the parish council

Dr M A Briggs If parish council is behind it why don't we accept the opinion of the staff at the school, the Governors of the school and the ladies of the group and swing in behind them? It may not be our preferred option, but they are

going to get nowhere – we are in favour of it as a parish council and I think we ought to swing in behind them and accept the opinion, shall I dare to say the “professionals” that are doing it – and I would like to propose that we did that – majority view was favourable.

Mrs Aglionby would very much like the nursery to be at the school, but still thought it was the wrong site and it seemed that the Governors would not allow it on the other side of the school.

Mr Wannop commented that “Headmaster was totally against having the it on the other side of the school”

Dr Briggs – “The ladies have said it would be a secluded site and that was one of the requirements, was it not?”

Ms W Aldred asked “What comments had been made by the Highways Authority?”

Chairman believed the Highways were in favour provided the “times were staggered”, the Planning Dept would accept this but felt that in practical terms that staggering times would not make a big difference, people would stagger their times and behaviour accordingly.

Question as to one-way system - A survey had been carried out by the parish council regarding a one-way system through Jackson Road but the majority of residents were opposed to it.

Mr M Clarke – Someone made a suggestion that a layby could be made further up Jackson Road (Architect suggested this) but the Governors were opposed to it.

Mrs Whinn – Physical Education was high on the agenda for school children and an added asset to the school was the outdoor play area, and it was perfectly understandable that they do not want to give this up.

Mr M Clarke commented that “he was laid siege three times a day, and any effort to alleviate this and to make it safe just seemed to be ignored.

Mr Gascoigne considered that a couple of yards off the edge of the school field would not make much difference

Chairman – Dr Briggs had made a proposal that the council got behind the nursery group and the general feeling was that the council supported the group, although there had been objections from several residents

Ms W Aldred added that the proposal re a layby should be looked at again. Consensus was the parish council should write to Planning Department stating “The council was supportive of the nursery school with a caveat that a proposed layby using part of the school field and Jackson Road traffic problems should be investigated and the proposed one-way system be revisited.”

Mr A Gosling suggested a general letter in which the council supported the application and a separate letter regarding the traffic problems that would not be drawn to the attention of the funding agencies would be beneficial.

ii) **03/1024 – Houghton Hall, Houghton. Change of use from residential/agricultural land to retail (garden centre)**

Copy Report of the Head of Environment, Development Control and Regulation Committee Cumbria County Council had been circulated to all councillors. An archaeological dig was taking place. Mr M Carigiet reported the police had been measuring up the road two evenings last week. Mr Gascoigne wished to know how Cumbria County Council arrived at their conclusions regarding the road. It was agreed to invite Mr J Smith, Cumbria County Council to attend a future meeting to elaborate on how Highways worked out traffic problems. Chairman reported that the whole of the River Eden and its tributaries including Brunstock Beck and 8 yards of the banks either side was an SSI – part of the development site was an SSI. Councillor Mrs M Bowman pointed out that she could not speak for the parish council at a planning meeting as she was elected to represent electors, it was not within her remit to represent the parish council.

iii) **04/0160 – 106 Tribune Drive, Ashleigh Park Houghton. First Floor extension to provide bedroom and bathroom**

Comments: No objections

iv) **04/0229 – Red Nook Cottage, Tarraby – conversion of and extension to bedroom to provide dining room**

Comments: No objections

c) **APPEALS**

i) **03/1065 – Erection of 1no bungalow (outline) L/Adj Avalon, Rickerby. APP/E0915/A/041139872**

Noted the appeal was to be decided on the basis of an exchange of written statements by the parties and a site visit by an Inspector. To consider if the council wishes to change its original comments, viz: “The parish council was prepared to go along with the Government Guidelines as to development in the rural area, there was concern about the access onto the main road from Linstock to Rickerby”. Comments have to be sent in within six weeks of the appeal starting date, i.e.23.03.04. (Mr W Wannop considered the council should reconsider its comments).

Mr M Carigiet disagreed as there was additional traffic from the developments in Linstock and Rickerby. Resolved to maintain the original comments. Mr M Carigiet confirmed that Planning Legislation had changed with regard to development in the rural area. Vote taken: In favour of original comments – six; four were against, therefore original comments still stood.

d) ENFORCEMENT MATTERS - Noted letter from Mr A Eales – copy circulated to all councillors. Chairman pointed out that if any councillor noticed breach of planning conditions they had the telephone numbers of the Enforcement Officers

6. COUNCIL VACANCIES -

a) Houghton Ward – Chairman reported that there had been two potential councillors, Mrs Huck and Mrs Naylor and they were interviewed by Ms W Aldred, Mr M Clarke and the Chairman. The two candidates were very close and the decision was made to recommend to the council Mrs Naylor because there was not a councillor in the Ahsleigh Park area of Houghton. Mrs Aglionby knew Mrs Naylor and concurred with the excellent reason given by the chairman, and therefore it was resolved that Mrs Naylor be invited to the next meeting

b) Crosby-on-Eden & Linstock Ward – Noted Vacancy had been advertised; acknowledgement from Town Clerk of notification. Clerk reported she had spoken to the Electoral Registration Officer who had informed her that there had not been a request for a bye-election, 12th March was closing date for this. There were three people interested in this vacancy and it was resolved they should be invited to the April meeting as observers

c) Vallum Ward It was with regret that a letter of resignation of Mr R J Nicholls was accepted, the reason being that he had moved away from the parish. The council was sad to see him go and the Chairman thanked Mr Nicholls for his contribution over the years. Mr Nicholls said it had been a pleasure working with the council and was full of admiration for the way the council worked and considered it was in excellent hands.

7. LITTER

i) A689 & B6264 Crosby-on-Eden Mr W Clark was indebted to the clerk and Mrs M Bowman for advice on this matter. He rang Mr McCreadie and he was most helpful, within four days the litter was collected. Litter was thrown out of cars and wagons, Mr McCreadie had kindly supplied him with an extended picker, industrial gloves and plastic bags marked "Carlisle City Council". Mr Clark was now unpaid "litter picker" for Crosby Moor. The litter will accumulate again, you have to complain before it is collected, no set pattern for removing it. In a few weeks time it will be hidden by grass.

ii) Layby Harker Grange A689 – Mr Wannop reported litter was particularly bad and he had called at the sandwich van at 7.00a.m. one morning and spoke to the four ladies working there. She apologized for it, they did provide their own bin. Mr Wannop considered a larger litterbin was required at this location. Clerk informed the council that Mr Sheard had arranged for a bin to be installed. However, it was resolved clerk should write and ask for a bin to be installed as soon as possible. Dr Briggs considered that Carlisle City Council should be asked to empty bins at the same time when refuse was collected. Mr Carigiet reported the bin in Rickerby Park never seemed to be emptied. Mr P Gascoigne considered that a lot of the litter at the layby was caused by overnight lorry parking and perhaps this should be stopped. The "cycleway" was not a cycleway, it had never been taken over, as it was classed as a "hard verge". (Write to Jim Smith)

iii) Bus Stop/Shelter at Crosby Moor Mr W Clark reported that last week he had removed four stone of fish, stinking, there were white trays covered with cling film, ticket had been removed. Mr Clarke had cleaned and disinfected the shelter and it was collected last Thursday. Mr Clark had learned that a white transit van had pulled up and been there for 20 minutes. Mr McCreadie had informed Mr Clark that this had happened at other bus shelters – looking for the phantom fish dumper. Chairman thanked Mr Clark for his work on this matter

8. INTERACTIVE SPEED SIGN – Mr Rob Lewis reported to the clerk that this appeared to be working properly as he had tried it at different speeds. However if any further problems contact Mr Lewis

9. HOUGHTON VILLAGE GREEN - Drain- Chairman reported he had received a written estimate from Mr Mitcheson received by Chairman on 9 March 2004 – about £1900. (awaiting estimate from Mr K Steele) Construction of inspection chamber which had to withstand the dustcart, playbus and various other vehicles driving across it, cast iron lid cost about £300, engineering bricks, deep foundation. Mr Wannop considered this would not release, got to get the council to clear the drain, problem actual drain, drain causing the problems considered to be a highways drain, they consider it is the parish drain. Need to progress on this one. Mr A J Gosling volunteered to "dowse". Only about two yards away from the county council drain got to get this sorted. Mr M Carigiet confirmed

31.

that all drains had been traced. CFN was certain it was a county council drain. CHECK IT OUT SOON. Work to be put on hold. Hopefully grants would be obtainable.

10. PARISH PLAN MEETING – Wednesday, 24th March 2004 at Linstock W I Hall, 7.30p.m. for residents of Linstock, Park Broom and Rickerby Noted Questionnaires would be delivered shortly in Linstock (Mr W Clark) and Rickerby (Mr Carigiet). Ms W Aldred telephoned Claire Rankin and she confirmed she would attend the meeting. A 10% survey would be carried out and Councillors would collect the questionnaires. Budget must be sent to Mr Sheard by end of March.

11. PROPOSED CHANGES TO THE ORGANISATION OF 16-19 LEARNING IN CARLISLE Noted copy Press Release received "Council noted that the retention of school sixth forms was given overwhelming support by respondents to the consultation. "...There was widespread recognition of the urgent need to improve participation and achievement and extend learning opportunities for all young people in the Carlisle Area..."

12. WEST NOOK, 18 The Green, Houghton Noted letter from Cartmell Shepherd enclosing account (listed on attached schedule £319,15 + VAT £55.85 = £375.00) together with important documents under the Countryside and Rights of Way Act 2000 section 68 for safe keeping

13. BRUNSTOCK LAND – Spring Closure Mr Wannop considered that attaching a spring closure on the access gate would make it difficult for parents with pushchairs to obtain access. There was no livestock kept in the field – Mr Wannop to contact Mr K Steele (Mrs Aglionby pointed out there were sheep in the next door field)

14. HOUGHTON ROAD DISREPAIR – Clerk read letter from Mr Anderson regarding damage to his car on driving over a pothole opposite 136 Houghton Road. Clerk had spoken to Mr R Lewis (Capita) who advised the council should write to Cumbria County Council (Jim Smith) and ask him to consider more frequent inspection of the road surface through Houghton village as it was a bus route. Mr Gascoigne commented that he frequently cycled on the road and pointed out the danger to cyclists. (Mr W Clark pointed out that a dead cat was removed practically immediately but a pot hole took rather longer)

15. CHANGES TO LOCAL BUS SERVICES Noted letter from Cumbria County Council that Stagecoach will be making a number of changes to bus services in the Carlisle area with effect from 4th April 2004 – services between Houghton and Carlisle will be affected – namely the new daytime service 64 will for most of the day run separately from the Morton Park Service (new timetable will be published in the Houghton Echo), the service will run hourly and not half-hourly as at present

16. OVERHEAD WIRES PROJECT – Newsletter February 2004 – Councillors attention was drawn to "What you can do" as stated in the letter circulated to all councillors

17. LOCAL INVESTIGATION AND DETERMINATION OF MISCONDUCT ALLEGATIONS – Consultation by the Office of the Deputy Prime Minister on Regulations under Section 66 of the Local Government Act 2000
Consultation by the Standards Board for England on Guidance to Monitoring Officers on Local Investigations Draft Comments would be prepared by the Chairman for approval at a forthcoming meeting in time for replies to be sent in by 18th May 2004

18. RURAL REGENERATION CUMBRIA Noted invitation to the launch of Cumbria's Strategic Objective 8 Agenda "Social & Community Regeneration" at The Brewery Arts Centre on 22nd March at 10.30a.m. Ms W Aldred to consider if she wished to attend – reply required by 15th March 2004.

19. MATTERS ARISING FROM THE ANNUAL PARISH MEETING There were none

20. FINANCE

- a) Resolved to authorise payments as listed on the attached schedule
- b) Noted HSBC Balances as at 28th February 2004 c/a £176.26 No Notice Business a/c £18,349.52
- c) Noted VAT repayment claim made in the sum of £3,423.87
- d) Resolved to pay Internal Auditor, Mr J Brunton, for services rendered, £100
- d) Great North Air Ambulance Service – Resolved make a grant of £100 at the April meeting in response to the Appeal from the council's 2004/05 Budget. "This Service pledges that monies raised in Cumbria will go to providing the people of Cumbria with their own dedicated air ambulance helicopter".

21. DATE OF NEXT MEETING Wednesday, 14th April 2004 at Crosby Parish Hall, Crosby-on-Eden



22. CORRESPONDENCE RECEIVED SINCE ISSUE OF THIS AGENDA

1. PLANNING

Applications

a) 03/1354 – 9 Centurions Walk, Brampton Old Road AMENDED PLANS– Single storey extension to 3no. elevations to form additional accommodation

Comments: There were no objections

2. BOUNDARY COMMISSION REVIEW OF TWO TIER AREAS IN CUMBRIA AND LANCASHIRE

Noted letter from David Maclean, MP – copy circulated at meeting

3. CUMBRIA ASSOCIATION OF LOCAL COUNCILS – March 2004 County Circular circulated at meeting

4. FINANCE

a) VAT REFUND Noted BACS Remittance Advice received 06.03.04 - £3,423.87

b) Local Council Update – Resolved not to renew subscription of £60 per annum for 12 copies as the cost of the clerk posting, pasting and photocopying the relevant parts far outweighed the actual cost

5. MILLCROFT & DISTRICT NEIGHBOURHOOD WATCH Meeting 13th April 2004 at the Near Boot Inn at 6.15pm Ms W Aldred would attend and report back to the council

Documents for Information

Carlisle City Council	Agenda	
	Executive (Special)	08.03.04
	Overview & Scrutiny Management	11.03.04
Local Council Update		

23. ANY OTHER URGENT PARISH BUSINESS

a) Crosby-on-Eden School Road Safety – double parking Mr W Clark was concerned about the double parking at school starting and finishing times; children walking across the road unaccompanied when coming out of school. Parents collecting children park on both sides of the road which was extremely dangerous. Penrith school had yellow zig zag lines on the road surface with a large sign forbidding parking between the hours of 8.30a.m. to 4.30p.m. for about 20-30 yards and he wondered if this could be installed at Crosby-on-Eden (Mr M Clarke confirmed that parents ignored the zig zag lines at Houghton School). Mr M Carigiet pointed out that Stanwix School parents used the pub car park. Mr W M Wannop 13 cars there during the day, persuade them to park on one side of the road would help. Problem at Rickerby at weekends with the football matches parking on new grass verges. Skip outside house for a month – Mr Clark would speak to the houseowner. Clerk to request zig zag lines and parking notice Police to enforce

b) High Crosby Overgrown vegetation in ditch on south side between electric sub-station and farm Mr W Clark reported this was covered by a Preservation Order as it was the old Stanegate Road. Since the road was declassified the vegetation was overgrown and causing a hazard traffic pulling out to avoid, grass verge has spread, one quarter of the road taken over – simple matter to have this trimmed back, spoken to Capita Complaint No.11988 on 24.02.04. Simple matter to have the vegetation trimmed back. Who pays – Carlisle City Council cannot find out who owned the ditch. Councillor Mrs M Bowman had spoken to Chris at Brampton who had informed her that the road was declassified, not high on list of priorities but he would inspect and check ownership. Mr Clark considered that declassifying a road did not mean it should be neglected, especially for safety. There is a kerb edging on that side of the road, he had dug it out 4'6" coming out onto the road. On the other side of the farm "SLOW and whitelines" Chairman to take photographs and submit with letter to Carlisle City and Cumbria County Councils

c) Crosby Bus Shelter – Vandalism the council's notices had been torn down by a well-known youngster resident in Crosby and reported to the police; bus shelter was erected by private donation – getting lot of noise and complaints, Andy Brown will report to the council in due course

DOCUMENTS RECEIVED FOR INFORMATION

Carlisle City Council - Agendas for the under-mentioned committees	
Special Council	20.02.04
Infrastructure Overview & Scrutiny (Special)	24.02.04

Licensing & Regulatory Panel	25.02.04
Executive	01.03.04
Full Council	02.03.04
Infrastructure Overview and Scrutiny	04.03.04
Special Council	08.03.04

Carlisle City Council Minutes from 12.01.04 to 01.03.04
 Countywide Newsletter – Winter 2004 Issue No.44
 Northern Rock Foundation Newsletter Winter 2003
 Voluntary Action Cumbria – information booklet


STANWIX RURAL PARISH COUNCIL

Schedule of payments authorised at this meeting

Cartmell Shepherd re 18 The Green Houghton Vehicular access rights			£
£319.15 + VAT £55.85 =			375.00
Houghton Village Hall (meetings) Parish Plan	8.00		
Council meetings (ordinary)	72.00		112.00
Special meetings Reg. Gov(1); Garden Centre (3);	<u>32.00</u>		100.00
Mr J Brunton – internal audit			38.33
Charles Thurnam & Sons Ltd Meterclick (free cartridge) £32.62 + VAT £5.71 =			52.88
Palmpro Ltd – New car parking sign Houghton Village Green £45.00 + VAT £7.88 =			
B C Watson – refund of payment re Project Planning & Implementation paid on behalf of council			15.00
for Ms W Aldred to attend at Voluntary Action Cumbria (Training)			
Clerk's salary	619.11		
Clerk's expenses			
Postage	21.18		
Travelling re Notices & Agendas 125x40p=	50.00		
Travelling re extra meetings 165x40p=	66.00		
Room Rent	150.00		
Tel rental 25.50			
Calls <u>66.70</u>	<u>92.20</u>	<u>379.38</u>	<u>998.49</u>
TOTAL PAYMENTS			£1,691.70

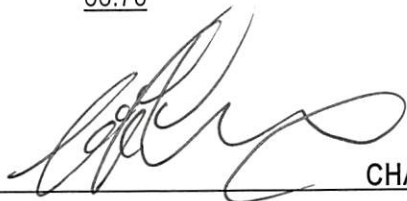
SIGNED C F Nicholson CHAIRMAN Michael A Briggs COUNCILLOR

Signed this 14th day of April 2004

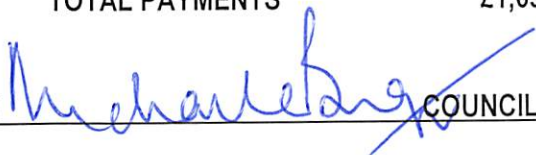

 Chairman.

STANWIX RURAL PARISH COUNCIL		£
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	379.38	
		TOTAL PAYMENTS £1,691.70

SIGNED



CHAIRMAN



COUNCILLOR